

ST. XAVIER'S COLLEGE [AUTONOMOUS]

ADMISSION TO M.COM. 2009-2010

APPLICATION PROCEDURE

ELIGIBILITY CRITERIA

- Minimum requirement of marks to apply: 55% in B.Com (Hons.) for General Category students and 50% in B.Com (Hons.) for SC/ST/Catholic students
- Students, who have scored an average of 55% in Hons. Papers (B.Com Part I & Part II combined) and have appeared in B.Com Final this year, are also eligible to apply.
- Admission for such students will, however, be provisional, subject to the fulfillment of the minimum eligibility criteria as mentioned above

COURSE FEE :

Admission fee: Rs. 2500

Security Deposit : Rs. 5000 (refundable without interest after 2 years; it will, however be forfeited if a candidate leaves in the midst of the session)

Registration fee: Rs. 280

Yearly extra : Rs. 2000

Cyber fees (yearly): Rs. 200

Monthly tuition fee: Rs.500

Monthly additional fee : Rs.1250

Development fee (monthly): Rs.250

Fees for 3 months (1st semester: July to September 2009) along with the admission fee to be paid at the time of admission. Thereafter, fees are to be paid on monthly basis.

Foreign students have to pay three times the normal fees under each head.

[Bank loans are available at Syndicate Bank, St. Xavier's College Branch]

Download the application form. Print the form and fill up the relevant details.

Completed Application forms along with an application fee of Rs 200/- and attested photocopies of Class XII, B.Com all year/semester mark sheets, B.Com final exam Admit Card (for those appeared in 2009), University Registration Certificate, Proof of Date of Birth, are to be submitted to the M.Com. office (2nd floor), St.Xavier's College between 4 p.m. and 7 p.m.

Candidates securing 65% & above (in aggregate) in Calcutta University B.Com. (Hons)

Examination : Direct admission after personal interview

Others : Written test & personal interview

For Office use only

Acknowledgement

Affix
Passport
photo

Received an application form, Serial No. for M.Com. course from
Mr/Ms.....

On with an application fee of Rs. 200/-.

Signature
(Official Incharge)

For Office Use
Recommended for admission

Serial No.
(to be filled in by office)



Affix
Passport
Photo

ST. XAVIER'S COLLEGE, KOLKATA
[AUTONOMOUS]
UNDER UNIVERSITY OF CALCUTTA

APPLICATION FORM FOR ADMISSION TO M.COM.
2009 - 2010

1. Name of the applicant (In block letters)
2. Present Address & Telephone No. (if any)
.....
.....
3. Permanent Address & Telephone No. (if any)
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.....
4. Date of Birth
5. Name and Occupation of Father
6. Name and Occupation of Mother
7. Guardian's Name, Relationship and Occupation
8. Income of the Family per Month
9. Whether belonging to Catholic /XTIAN/ SC/ST/OBC (if yes attach all attested copy of necessary certificate)
CATHOLIC XTIAN SC ST OBC
10. Achievements (if any please specify) : Academic Co-curricular Games Cultural
11. Whether physically challenged
(if yes attach attested copies of necessary certificates) Yes No
12. Were you enjoying any scholarship or stipend
at the Graduation level? Yes No
13. Are you employed at present ? Yes No

14. Details of academic qualifications :

Examination Passed	Madhyamik or equivalent	Higher Secondary or equivalent	B.Com.
Year of Passing			
Name of School & Board : College & University			
Subjects Taken			
Rank/Division/Class			
Percentage of Marks			

DECLARATION / UNDERTAKING

I declare / undertake that :

1. The statements made above by me are true.
2. If any error/misinformation is detected after my provisional admission, the admission shall be treated as cancelled.
3. If I am admitted, I shall abide by all the rules and regulations of the College.
4. If I remain absent from the classes continuously for fifteen days at a stretch or for total of thirty days (interrupted) during the first two months of my admission to the course of studies without a reason acceptable to the College, my studentship will terminate and my name shall be automatically struck off the rolls.
5. If I fail to fulfil the minimum eligibility criterion of 55% (B.Com. all exams taken together), my admission shall be treated as cancelled.

Endorsed

Signature of the applicant

Signature of father/mother/guardian

Date

N.B.

1. Application must be supported by attested copies of XII or equivalent, and B.Com. (all year/semester) marksheets and final exam admit card.
2. Incomplete forms are liable to be rejected.
3. Selection list will be displayed on the College M.Com notice board / website
4. Original marks sheet must be shown at the time of admission.
5. For those appeared in B.Com. Final 2009 exam, of any UGC approved University, and results are pending, admission will be provisional , subject to their fulfilment of the minimum eligibility criterion of 55%, as mentioned above.