



B. A. & B. Sc. ENROLMENT - 2009 **ADMISSION GUIDELINES FOR SELECTED CANDIDATES**

QUEUE-UP for your needs and do not crowd THE COUNTERS.

1. GO TO ROOM 6. Show your **APPLICATION FORM at the counter and collect ENROLMENT FORM, IDENTITY CARD INFORMATION FORM AND CYBER CARD.**
2. Fill in the Enrolment and I.D. card Forms and Cyber Card. The candidate should complete the forms himself/herself. All students must take English as Compulsory Language and one Modern Indian Language (**Bengali OR Hindi OR Alternative English**). Carefully see the **Subject Combinations** available in the Enrolment Form. See reverse for the subject abbreviations.
Alternative English is available only to students who did not have Bengali or Hindi at the 10+2 level.
3. After completing the Enrolment Form, meet the **Vice-Principal** in **Room No. 5** for verification of your completed forms. Make sure that you have all your relevant documents (**in original**) in the following order :
(i) Original Mark Sheet (ii) Proof of Date of Birth (iii) SC/ST/OBC/Baptism Certificate(for Christian Students).
(iv)Original Migration Certificate (for migrating candidates only) (v) **THREE** PHOTOGRAPHS (stamp size).
Stick ONE photograph on the space provided in the Enrolment form, ONE photograph on the I.D. Information form and ONE photograph on your Cyber Card.
4. After the **Vice-Principal** has checked and signed your form proceed to the **Deans of Arts and Science** in the **B.A. & B.Sc. Office** to get your **Roll Number & Subject Combination**. If you want **Statistics or Journalism as an elective subject, get it registered with them. Allotment of these subjects will be made on a merit basis and completed by July 15, 2009.**

VERIFY YOUR I.D. INFORMATION FORM AT THE DEANS' DESK.

After getting your Roll No. and subject combination from the Deans, proceed to the **Fee Book Counter – Counter 1** - and collect your fee book. Complete the 3 parts of the fee book carefully and pay your admission and other fees at the Syndicate Bank which is situated on the **South Verandah**.

NOTE 1: Fee refund in case of withdrawal of admission will be subject to college rules.

NOTE 2: Carefully check the information on Fee structures posted on the Selection list and in Room No. 6

5. After payment of your admission fees at the Bank, report to the Arts and Science office window and submit your fee book, enrolment form, I.D. Information Form and cyber card (with photographs pasted on). Your Name will be entered in the Accounts Register and the college rolls.
Take back your fee book and Cyber Card from the same window. Ensure that your Roll Number and Date of Birth have been entered on your Cyber Card and that it is also stamped with the college seal. Fill up the remaining data. **Keep the Cyber Card carefully as it will be your temporary I.D. card.**

Now your admission is complete.

NOTE: LAMINATED MARKSHEETS WILL BE KEPT BY THE COLLEGE FOR ONE SEMESTER.

WE WELCOME YOU TO THE XAVERIAN FAMILY

Inauguration, on WEDNESDAY JULY 1, 2009 AT 12.30 p.m.

Attendance is Compulsory.

Classes begin on THURSDAY 2nd July 2009

HOSTEL ACCOMMODATION:

Application forms FOR RS. 100/- are available at the Lower Circular Road Hostel at 219/1 A.J.C.BOSE ROAD, KOLKATA 17. (NEAR BECK BAGAN) PHONE: 22891196

AFTER YOUR ADMISSION PROCESS IS COMPLETED, SUBMIT YOUR HOSTEL APPLICATION FORM TO THE SUPERINTENDENT OF THE LOWER CIRCULAR ROAD HOSTEL.

NO HOSTEL FACILITIES FOR GIRL STUDENTS.

Subject Abbreviation

Subjects Honours General

For B. A.

English	ENGA*	ENGG*
Political science	PLSA	PLSG
Sociology	SOCA	SOCG
Mass. Comm. & Video.	MCVV	
Bengali		BNGG*
History		HISG
Journalism		JORG
Film Studies		FMSG

For B. Sc.

Mathematics	MTMA*	MTMG*
Physics	PHSA	PHSG
Economics	EOA	EOG
Chemistry	CEMA	CEMG
Statistics	STSA	STSG
Computer Science	CMSA	CMSG
Micro-Biology	MCBA	MCBG

Compulsory English ENGC*

Modern Indian Language:

1. Bengali	BNGM*
2. Hindi	HINM*
3. Alternative English	ENGM*

- *A for Honours
- *G for General
- *M for Modern Indian Language
- *C for Compulsory Language



BIOTECH ENROLMENT 2009

ADMISSION GUIDELINES FOR SELECTED CANDIDATES

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1. GO TO ROOM 10 (1st FLOOR). Show your **APPLICATION FORM** and collect **ENROLMENT FORM, IDENTITY CARD INFORMATION FORM AND CYBER CARD.**

2. Fill in the Enrolment and I.D. card Forms and Cyber Card. The candidate should complete the forms himself/herself. All students must take English as Compulsory Language and one Modern Indian Language (**Bengali OR Hindi OR Alternative English**).

Alternative English is available only to students who did not have Bengali or Hindi at the 10+2 level.

3. After completing the Enrolment Form, proceed to ROOM 5 (GROUND FLOOR) to meet the **Vice-Principal** for verification of your completed forms. Make sure that you have all your relevant documents (**in original**) in the following order :

(i) Original Mark Sheet (ii) Proof of Date of Birth (iii) SC/ST/OBC/Baptism Certificate(for Christian Students). (iv)Original Migration Certificate (for migrating candidates only) (v) **THREE** PHOTOGRAPHS (stamp size). Stick ONE photograph on the space provided in the Enrolment form, ONE photograph on the I.D. Information form and ONE photograph on your Cyber Card.

4. After the **Vice-Principal** has checked and signed your form proceed to the Arts and Science office to get your **Roll Number. VERIFY YOUR I.D. INFORMATION FORM** After getting your Roll No. proceed to the **Fee Book Counter – Counter 1** – and collect your fee book. Complete the 3 parts of the fee book carefully and pay your admission and other fees at the Syndicate Bank which is situated on the **South Verandah**.

NOTE 1: Fee refund in case of withdrawal of admission will be subject to college rules.

NOTE 2: Carefully check the information on Fee structures posted on the Selection list and in Room No. 10.

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