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**3rd SEMESTER EXAMINATION – BBA
NOV – DEC 2009**

**HUMAN RESOURCE MANAGEMENT
(HONOURS)**

HRMA3301

Wednesday, December 09, 2009

09:30 am to 11:30 am

Time allowed: 2 hours

Full Marks: 50

Instructions:

- Use fountain pen or ball-point pen of blue or black ink.
- Answer in own words as far as practicable.
- Do not write anything on the Question paper other than Roll No.

GROUP - A

Answer **ALL** questions

(5x2=10)

1. What is Human Resources Management?
2. What are the different sources of recruitment?
3. Write any four merits of Job Evaluation.
4. Why is discipline important in an organization?
5. What do you mean by quality of work life (QWL)?

GROUP - B

Answer **ANY FOUR** questions

(4x10=40)

1. (a) What is 'man power planning' and what are its objectives?
(b) 'Man power planning is very much important to the corporate entities in the present day competitive environment.' – Discuss (4 + 6)
2. (a) Discuss 'employee training' and its importance in organizations.
(b) Make an account of the different methods of imparting training to employees in an organization. (5 + 5 = 10)
3. (a) Discuss the concept of 'Management by Objectives' and narrate the basic steps involved in the above appraisal process.
(b) Describe the limitations of Job Evaluation. (6 + 4 = 10)
4. (a) What is "Workers' Participation in Management"?
(b) Discuss the need for Workers' participation in helping organizations to achieve their goals.
(c) What are the pre-requisites for effective participation? (2 +5 +3 = 10)
5. (a) 'The present day organizations are very much concerned about the 'Welfare to Employees'. – Critically discuss the issue giving your own opinion.
(b) Write a short note on the various measures adopted by the corporate entities for such welfare. (5 + 5 = 10)
