

ST. XAVIER'S COLLEGE

AUTONOMOUS

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PROSPECTUS & CALENDAR
2019 - 2020

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PRAYER OF ST. IGNATIUS OF LOYOLA

Take, O Lord, and receive my entire liberty,
my memory, my understanding and my whole will.
All that I am and all that I possess, You have given me.
I surrender it all to You to be disposed of according to Your will.
Give me only Your love and Your grace;
with these I will be rich enough,
and will desire nothing more.

A PEACE PRAYER

Lord

make me an instrument of your peace
where there is hatred, let me sow love;
where there is injury, pardon;
where there is doubt, faith;
where there is despair, hope;
and where there is sadness, joy.

O Divine Master

Grant that I may not so much seek
to be consoled as to console,
to be understood as to understand,
to be loved as to love:
For it is in giving that we receive,
it is in dying that we are born to eternal life.

— (St. Francis of Assisi)

JESUITS AND EDUCATION IN INDIA

The Society of Jesus, a Christian Religious Order founded by Saint Ignatius of Loyola in 1540, has been active in the field of education throughout the world since its origin. In the world, the Jesuits are responsible for 3,897 Educational Institutions in 90 countries. These Jesuit Educational Institutions engage the efforts of approximately 1,34,303 teachers, educating approximately 29,28,806 students.

In India, the Society of Jesus has founded 118 Primary & Middle Schools, 149 High Schools, 52 University Colleges, 2 Universities, 22 Technical Institutes and 17 Business Administration Institutes with 11,225 teachers, educating 3,24,538 students, belonging to every social class, community and linguistic group. These Institutions are part of the Catholic Church's effort to share in the country's educational undertaking.

The Jesuit College aims at the integral, personal formation of youth. To accomplish this, special efforts are made :

- to help the students to become mature, spiritually-oriented men and women of character;
- to encourage them continuously to strive after excellence in every field;
- to value and judiciously use their freedom;
- to be clear and firm on principles and courageous in action;
- to be unselfish in the service of their fellowmen; and
- to become agents of needed social change in their country.

The Jesuit College thus aims at making its own contribution towards a transformation of the present-day social condition so that principles of social justice, equality of opportunity, genuine freedom, and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be available to all.

(Jesuit Educational Association of India)

ST. XAVIER'S : 159 YEARS (1860 - 2019)

A Brief History of the College

A host of seven Belgian Jesuits arrived at Calcutta in November 1859, under the leadership of Fr. H. Depelchin (Rector : 1860-1871), the Founding Father of the second St. Xavier's. They shifted St. Xavier's from Chowringhee to the Sans Souci Theatre in January 1860, which is now the honest home of learned professors and zealous students.

With one hundred and fifty nine years of service to the nation, St. Xavier's College, Kolkata, has grown today into a leading educational institution in India. Both St. Xavier's School and College are proud of their contribution to the cause of education and culture in Bengal for 159 years. These twin institutions have produced many great educationists and students who earned regard and respect for their Alma Mater.

Fr. E. Lafont was appointed Rector in October 1871. He was a gifted teacher of physics. The terrible cyclone of November 1864 proved the beginning of his fame. The catastrophe might have been much greater, had not Fr. Lafont signalled the timely warning.

It was Fr. O'Neill (Rector : 1904-1914) who gave the College its crest and the motto : *Nihil Ultra*, a motto, significant and suggestive of a noble ideal, of an unconquerable hope, that urges the Xaverian to a consistent quest for the higher. The motto of the young Xaverian is the old maxim : "*Perfectum nihil est, aliquid restat agentium*" (Nothing is perfect as long as anything remains to be done).

The tiny seed has grown into a mighty tree. In the year of its centenary (1960), St. Xavier's had on its rolls 3,503 students. It has, now 59 years later, 8,546 students. A total teaching staff of 342 are educating them. The College offers UG and PG courses under five faculties : Arts, Science, Commerce, Business Management and Education.

The Jesuit College aims at forming young men and women of competence, commitment, compassion and conscience. St. Xavier's College thus aims at making its own contribution towards a transformation of the present-day social condition so that principles of social justice, equality of opportunity, genuine freedom and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be open before all.

St. Francis Xavier is the Patron of St. Xavier's. There is not an educated Indian who has not heard the name of Francis Xavier. It is to India that Ignatius of Loyola, the Founder of the Society of Jesus, sent his greatest son, Francis Xavier in 1542. Xavier was a zealous "missionary on the move". He sailed to Malacca and Japan in 1549 where he spent two and a half years. In April 1552 he set sail for China via Malacca from Goa, never to return alive. He died at Sancian, a small island facing China, on 2nd December 1552. Wherever he went, he plunged himself into charitable and pastoral work preaching the message of God's love to people. He worked in India for 10 years from 1542 to 1552, called the Xaverian decade.

The list of the old students of St. Xavier's includes many scientists, actors, filmmakers, poets and industrialists in Bengal. It can boast of some of its pupils who became international figures of repute : Rabindranath Tagore and Jagadish Chandra Bose. While Tagore was impressed by the relationship between teachers and students at St. Xavier's, Bose found encouragement for his introduction to science in the person of Fr. Lafont, who was called "the father of science" in India. Three chief ministers of Bengal - H. S. Suhrawardy, Siddhartha Shankar Ray and Jyoti Basu passed through the portals of St. Xavier's. You will invariably come across, in any important office in Kolkata, a Xaverian who has excelled in his field.

St. Xavier's has always been known for its cosmopolitan and national character. Much before the expression "national integration" gained currency, St. Xavier's has tried to foster among its students the spirit and practice of it. Coming as they do from all over India and from

various communities, they live in complete harmony, understanding and mutual respect. Thus they are encouraged to develop beyond local and group affinities, loyalties to the country and to society at large.

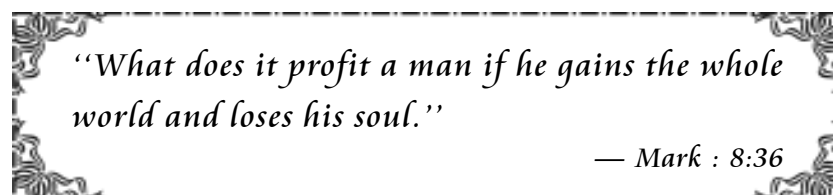
The B.Com. Department started functioning in 1946. The Golden Jubilee of the Department was celebrated in 1996. The B.Com. Evening Department started functioning from 1st July 2006 as a co-educational Department.

The National Assessment and Accreditation Council (NAAC) recognized St. Xavier's College as an "A" grade institution in 2003. In May 2006, it was declared a Centre with Potential for Excellence by the UGC. From July 2006, it became an autonomous college (the first in West Bengal). In January 2017, the college was assessed by NAAC and was awarded an A++ grade with CGPA 3.77 on a 4.00 point scale.

St. Xavier's College has been granted

- (1) The status of College of Excellence (CE) (2014).
- (2) College with "Heritage Status" (2015).

St. Xavier's has over these 159 years remained steadfast and persevered in the midst of troubles and anxieties. Now with all the richness of the past, it embraces the future with the same spirit- "Nihil Ultra" (Nothing beyond).



VISION AND MISSION STATEMENT

History beckons, St. Xavier's College is a hundred and fifty nine years young. St. Xavier's is a metaphor of commitment, care and service, and this momentous hour of the history of our college makes Xaverians articulate our pledge for posterity, our 'vision' of the 'mission' of St. Xavier's College, our ambition and aspiration for the future.

We are proud of the progress of St. Xavier's College of today — a vulnerable seed has prospered into a vital, virtuous tree. The college has evolved into a nationally ranked, multifaceted co-educational institution. As enunciated in its Mission Statement, St. Xavier's has, during the days of its journey, welcomed those of all beliefs and traditions, and has respected and valued 'the diversity which their membership brings to the College Community.'

Accommodation of such diversity has always been the abiding attribute of any Jesuit enterprise. Founded under the auspices of a particular religious denomination, we, today, find ourselves completely secular in character. We are determined to preserve this identity. We firmly believe that the distinctive Catholic and Jesuit Character of the College, both in tradition and spirit, is integral to our identity.

We believe that St. Xavier's College can remain faithful to its heritage and extend its intent to meet the intellectual and spiritual challenges of the contemporary and future academic world. Working conscientiously and creatively, we shall forge a vision of what St. Xavier's can be as a Catholic and Jesuit College for the twenty-first century.

The following version of our Vision Statement crystallizes our critical self-understanding of the Mission of St. Xavier's College. We are certain that it will further the prospects for an ongoing dialogue with our peers as we discover anew the Catholic and Jesuit dimensions of the future of the College.

Rooted in the life, love and teachings of Jesus Christ and inspired by the Ignatian Vision of forming men and women for others, St. Xavier's continues to strive.

OUR VISION

To promote a society based on love, freedom, liberty, justice, equality and fraternity.

OUR MISSION :

- To become a centre of excellence in Higher Education;
- To excel in all areas of teaching-learning, research and consultancy;
- To contribute to the creation of knowledge and to search for the meaning of life;
- To provide education of international quality and standard for our students;
- To be a bridge between the rural-urban divide, taking the benefits of education to the poor and the marginalized, aiming at their empowerment;
- To ensure access and equity in higher educational opportunity to all deserving and meritorious students with a preferential option for the poor and the marginalized, irrespective of caste and creed;
- To inspire and challenge all segments of the college to raise the realm of good to great to greater, through continuous assessment;
- To offer subjects for competency building and motivate / animate a work force imbued with human values.
- To become a home of culture and consciously promote communal harmony and cultural integration to create an atmosphere of dialogue in the campus;

-
- To promote academic exchange and academia-industry interfacing, taking advantage of the latest technology;
 - To develop application-oriented courses, with the necessary inputs of values, with a view to produce all-round development of persons;
 - To form young men and women of competence, commitment, conscience and compassion;
 - To contribute to the well-being of the nation without counting the cost, in the spirit of NIHIL ULTRA (Nothing Beyond), the motto of St. Xavier's.

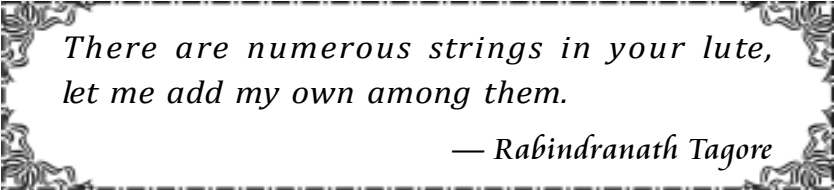
VALUE FRAMEWORK TO ACCOMPLISH OUR MISSION

- Fostering passionate pursuit for academic and intellectual excellence;
- Promoting social concern leading to action;
- Cultivating uncompromising commitment towards enhancing the quality of life both at the organizational and societal level;
- Instilling in students integrity, perseverance and transparency;
- Facilitating creativity and innovativeness in all endeavours;
- Enabling leadership to become agents of social change and shape a better future;
- Encouraging discipline, teamwork and collaboration;
- Providing education with a human face.

OWNERSHIP AND ADMINISTRATION OF ST. XAVIER'S COLLEGE, KOLKATA

St. Xavier's College is owned and managed by the Jesuits of the Calcutta Province of the Society of Jesus. With the registration of Catholic Mission of West Bengal (also known as Calcutta Province of the Society of Jesus) under the Societies Registration Act 1961, the ownership of St. Xavier's College was vested with this said Society from its registration in 1973, and it was administered by a Governing Body constituted as per statutes of Calcutta University.

In May 2005, the Founder Body initiated the registration of a new Society, in the style and name of St. Xavier's College Kolkata Educational Trust. The administration and management of St. Xavier's College is now brought under this Trust with effect from 1st June 2006, and the day-to-day administration is vested with a new Governing Body, as per guidelines of the UGC for Autonomous Colleges with minority character, superseding the earlier Governing Body.



*There are numerous strings in your lute,
let me add my own among them.*

— Rabindranath Tagore

MESSAGE FROM THE PRINCIPAL

Dear Students, Staff, Parents, Alumni/ae, Benefactors and Well Wishers,

A Christian Minority Higher Educational Institution, St. Xavier's was founded in 1860 by a Catholic Minority Religious Body, the Society of Jesus, and was affiliated to the University of Calcutta in 1862. While preference is shown to the educational and cultural needs of the Christian Minority community and the poor i.e. socially and financially marginalized, admission is open to all irrespective of caste, creed and nationality. With a long and rewarding history of achievement of the Jesuits in education, our College community continues to move forward together with confidence, pride and enthusiasm. This institution was created with the objective of providing 360 degree quality education which will enable students not only to thrive in academics but also motivate them towards character building, leadership, extra and co-curricular activities. A very strong, dedicated and capable team of educators has always been the driving force in the growth of the College.

Principled on the motto "NIHIL ULTRA" meaning "NOTHING BEYOND" and with the vision to promote a society based on love, freedom, liberty, justice, equality and fraternity, St. Xavier's College aims to form young men and women of competence, commitment, compassion and conscience - *men and women for others*. This is the ideology of Jesuit Education. This enables students to herald social change - national and global. The College aims to inculcate the highest intellectual standards through rigorous academic commitment and discipline. Students are inspired to aspire to higher levels of academic achievement by mastering the subjects they have chosen to study. The College stands committed to make teaching and learning "Student Centric" which makes the students think, analyse and work independently by inculcating original and creative thinking.

Inclusive practices of the institution to impart holistic education are inherent in the system. The institution is completely secular in character. Students belong to every social class, community and linguistic group. They are trained to become men and women of

competence, commitment, compassion and conscience. Equity and access in availability, special attention to the weaker sections and representation of women in all aspects ensure promotion of social justice.

Our commitment at St. Xavier's College is to provide a conducive and intellectually challenging environment that will empower students to become innovative thinkers, creative problem solvers and inspired learners prepared to thrive in the 21st Century with a humane touch. High standards and expectations for each student in regard to academic performance, co-curricular participation, and responsible citizenship are the foundation of our teaching. It is with pride that we hold these high standards and ask each of our students to commit to maintain the extraordinary record of achievement and contribution that has been the legacy of Xaverians. We encourage all our students to develop high expectations about themselves, their work and their behaviour, which is an expression of our values of Personal Best, Integrity, Respect and Responsibility.

Our academic standards persistently improve, and the curriculum we offer is carefully designed to engage and enthuse, providing students with the necessary skills to prosper in an ever-changing world. The main emphasis is on teaching and learning with sufficient emphasis on research and consultancy. The College provides an environment and ambience of Learning and Teaching in Higher Education to support and promote research and innovative learning and teaching practices. With a state-of-the art Central Research Facility and renovated Observatory with latest equipments, research at St. Xavier's has become an integral part of teaching and learning.

With great modesty, I mention here some of the recent achievements of the College:

- First Autonomous College in West Bengal.
- College with Potential for Excellence and College of Excellence thereafter, awarded by University Grants Commission (UGC).
- College with a Special Heritage Status, awarded by UGC.
- A++ College with a CGPA of 3.77 on a scale of 4, awarded by NAAC.

A significant achievement with regard to extension activities of the College is the setting up of Raghappur Campus. Raghappur, about 25 kms away from the main campus. This campus caters primarily to the academic needs of rural students. This is in line with the Jesuit motto “Magis” that means “more” or “greater”. It is related to ‘Ad Majorem Dei Gloriam’, a Latin phrase meaning “for the greater glory of God”, the motto of the Society of Jesus. Magis refers to the philosophy of doing more for God, and therefore doing more for others and for society.

St. Xavier’s College is the only undergraduate College in India with the responsibility of managing an Educational Multi Media Research Centre (EMMRC) of UGC. Established in 1986, the EMMRC is one of the best centers in the country and has won many awards.

St. Xavier’s college boasts of an illustrious alumni association comprising of eminent personalities in both academics and industry. The alumni group is very active in many ways and organises meetings on a regular basis to mobilise funds for college welfare, social welfare activities and cultural activities. There are national and international chapters in places like Mumbai, Bangalore, Delhi, Assam, Canada, Bangkok, USA, UK, Singapore, Europe and Australia.

I am honoured and very proud to serve and lead St. Xavier’s College, Kolkata. It is my obsession for education that has driven me to endeavour for a comprehensive and culturally receptive educational environment where every individual is given adequate support and enthusiasm to achieve his / her objective. However, we are never complacent and we constantly improve ourselves, in order to serve the community with the very best education. I am confident that with the support of the Jesuit community, our students, staff, parents, alumni/ae, well-wishers and benefactors, we will continue to flourish and prosper and serve the society at large.

May God bless us all !

Rev. Dr. Dominic Savio, S.J.

Principal

St. Xavier’s College [Autonomous]

Kolkata

**GOVERNING BODY MEMBERS OF ST. XAVIER'S COLLEGE
(AUTONOMOUS)**

	Name of the GB Member	Category
1.	Rev. Raphael Joseph Hyde, S.J. Provincial	President
2.	Rev. Dr. Dominic Savio, S.J. Rector & Principal	Secretary
3.	Rev. Dr. John Felix Raj, S.J. Hon'ble Vice Chancellor St. Xavier's University, Kolkata	Management Nominee
4.	Dr. S. B. Agrawal Professor, Dept. of Botany Banaras Hindu University, Varanasi	UGC Nominee
5.	Mr. Santanu Basu, IAS Chairman & MD of WBPDC, Kolkata	State Government Nominee
6.	Dr. Dipak Kumar Kar Ex Pro Vice Chancellor (Academic Affairs) University of Calcutta, Kolkata	University Nominee
7.	Prof. Bertram Da'Silva Vice Principal, Arts & Science Dept. St. Xavier's College (Autonomous)	Management Nominee
8.	Rev. Dr. S. Xavier, S.J. Vice Principal, Department of Commerce (Morning)	Management Nominee
9.	Rev. Peter Arockiam, S.J. Treasurer, Vice Principal, Department of Commerce (Evening), B.M.S. & M.Com.	Management Nominee
10.	Mr. R. N. Jhunjhunwala Attorney-at-Law, Advocate & Solicitor Khaitan & Company, Kolkata	Management Nominee
11.	Mr. Sanjiv Goenka Chairman, RP-Sanjiv Goenka Group, CESC Limited, Kolkata	Management Nominee

**GOVERNING BODY MEMBERS OF ST. XAVIER'S COLLEGE
(AUTONOMOUS)**

	Name of the GB Member	Category
12.	Mr. L. N. Mittal Chairman & CEO of Arcelor Mittal, London	Management Nominee
13.	Dr. Mandira Mukherjee Department of Education St. Xavier's College (Autonomous)	Teacher Representative
14.	Dr. Atish Prosad Mondal Department of Commerce (Morning) St. Xavier's College (Autonomous)	Teacher Representative
15.	Mr. Lancelot Ulric Collins Accountant, St. Xavier's College (Autonomous)	Support Staff Representative

**ACADEMIC COUNCIL OF ST. XAVIER'S COLLEGE
(AUTONOMOUS), KOLKATA**

	Name	Designation	Category
1	Rev. Dr. Dominic Savio, S.J.	Principal & Chairperson, Academic Council	Chairperson, Academic Council
2	Dr. Ayan Chandra	Member Secretary, Academic Council	Member Secretary Academic Council
3	Prof. Asis Kumar Chattopadhyay	Pro - VC, Academic, University of Calcutta	University Representative
4	Prof. Dipankar Sinha	Dept. of Political Science, University of Calcutta	University Representative
5	Prof. Suvasis Saha	Dept. of Business Management, University of Calcutta	University Representative
6	Prof. Basab Chaudhuri	Vice Chancellor, West Bengal State University	Expert from outside the college
7	Mr. Debdatta Sen	Advocate, Calcutta High Court	Expert from outside the college
8	Sr. Christine Coutinho	Principal, Loreto College, Kolkata	Expert from outside the college
9	Mr. Saibal Chatterjee	Industrialist	Expert from outside the college
10	Prof. Bertram Da'Silva	Vice Principal, Department of Arts & Science	Invitee
11	Rev. Dr. S. Xavier, S.J.	Vice Principal, Dept. of Commerce (Morning)	Chairperson, BOS, Commerce
12	Rev. Peter Arockiam, S.J.	Treasurer & Vice-Principal, B.Com.(Even.) BMS	Chairperson, BOS, BMS
13	Rev. Johnson Padiyara, S.J.	Vice Principal, Raghobpur Campus	Invitee
14	Dr. Charlotte Simpson Veigas	Vice Principal, Dept. of Education	Chairperson, BOS, Education
15	Prof. Partho Mukherji	Dept. of English	Senior teacher from the College
16	Dr. Indranil Bose	Dept. of Political Science	Senior teacher from the College
17	Dr. R. N. Nag	Dept. of Economics	Senior teacher from the College

	Name	Designation	Category
18	Prof. Subir Srimani	Dept. of Commerce	Senior teacher from the College
19	Prof. Albert Cardinal Gomes	Controller of Examinations	Invitee
20	Rev. Anil Milton Gomes, S.J.	Asst. Controller of Examinations	Invitee
21	Dr. Arup Kumar Mitra	Asst. Controller of Examinations	Invitee
22	Prof. Swapan Banerjee	Dean of Commerce (Morning)	Invitee
23	Dr. Tapati Dutta	Dean of Science	Invitee
24	Dr. Argha Banerjee	Dean of Arts	Invitee
25	Dr. Sanjib Kumar Basu	Dean, M.Com. Dept.	Invitee
26	Dr. Amitava Roy	Dean of Commerce (Evening)	Invitee
27	Dr. Panchali Sen	Dean of International Studies & Programme	Invitee
28	Prof. Sougata Banerjee	Dean of BMS	Invitee
29	Dr. Someswar Bhowmik	Director, EMMRC	Speical Invitee
30	Dr. Partha Pratim Ghosh	Co-ordinator, IQAC	Speical Invitee
31	Dr. Chandrani Biswas	Co-ordinator, Founda- tion Course	Special Invitee
32	Dr. Madhu Agnihotri	HOD – Information Technology, B.Com. (Morning)	HOD
33	Dr. Partha Pratim Ghosh	HOD – Accounting and Finance, B.Com. (Morning)	HOD
34	Dr. Samrat Roy	HOD – Economics Department, B.Com. (Morning)	HOD
35	Prof. Rinita Das	HOD – Business Law, B.Com. (Morning)	HOD
36	Prof. Shouvik Sircar	HOD – Management Department, B.Com. (Morning)	HOD
37	Dr. Sourav Tarafder	HOD – Mathematics, B.Com. (Morning)	HOD
38	Prof. Sarodia Dutta	Prof.-in-charge – Accounting & Finance, B.Com.(Evening)	Prof.-in-Charge

	Name	Designation	Category
39	Prof. Chandrima Banerjee	Prof.-in-charge – Management Department, B.Com. (Evening)	Prof.-in-Charge
40	Dr. Jayita Bit	Professor-in-Charge, Economics Department, B.Com. (Evening)	Professor-in-Charge
41	Prof. R. K. Roy	Professor-in-Charge, Information Technology, B.Com. (Evening)	Professor-in-Charge
42	Prof. Tuhina Manna	Professor-in-Charge, Mathematics & Statistics, B.Com. (Evening)	Professor-in-Charge
43	Prof. Kiran Singh	HOD – Hindi Department, B.A.	Chairperson, BOS
44	Dr. Sarbani Bandopadhyay	HOD, Sociology Dept.	Chairperson, BOS
45	Dr. Suchandana Bhattacharya	HOD, English Department	Chairperson, BOS
46	Dr. Farhat Bano	HOD, Political Science Department	Chairperson, BOS
47	Dr. Jhumpa Mukherjee	HOD, B.A. (General) Department	Chairperson, BOS
48	Prof. Rajib Choudhury	HOD, Bengali Dept.	Chairperson, BOS
49	Prof. Sharmistha Jha	HOD, MCV & Journalism Department	Chairperson, BOS
50	Prof. Ipsita Barat	HOD, Film Studies Dept.	Chairperson, BOS
51	Dr. Tinni Goswami	HOD – History Dept.	Chairperson, BOS
52	Dr. Ankur Roy	HOD, Chemistry Dept.	Chairperson, BOS
53	Dr. Indranath Choudhury	HOD, Physics Dept.	Chairperson, BOS
54	Dr. Sudeshna Shyam Choudhury	HOD, Microbiology Department	Chairperson, BOS
55	Dr. Pia Ghoshal	HOD, Economics Dept.	Chairperson, BOS
56	Dr. Aniruddha Banerji	HOD, Biotechnology Department	Chairperson, BOS
57	Prof. Sucharita Roy	HOD, Mathematics Department	Chairperson, BOS
58	Dr. Durba Bhattacharya	HOD, Statistics Dept.	Chairperson, BOS
59	Prof. Romit Beed	HOD, Computer Science Department	Chairperson, BOS
60	Rev. Dejus John Retnam	HOD, Multimedia Department	Chairperson, BOS

	Name	Designation	Category
61	Prof. Rajni Gupta	Professor-in-charge, Finance, BMS Dept.	Prof.-in-Charge
62	Dr. Supriyo Patra	Professor-in-charge, Management, BMS Dept.	Prof.-in-Charge
63	Dr. Ratna Roy	Departmental Co-ordi- nator, B.Com. Dept Raghabpur Campus	Departmental Co-ordinator
64	Dr. Debashis Bhattacharyya	Departmental Co-ordi- nator, B.A. and M.A. Bengali Dept. Raghabpur Campus	Departmental Co-ordinator
65	Dr. Debasree Lahiri	Departmental Co-ordina- tor, B.A. General Dept. Raghabpur Campus	Departmental Co-ordinator

CONTROLLER OF EXAMINATIONS

This department looks after the conduct of examinations, evaluations, specifying credits etc. The Controller of Examinations is Prof. Albert Cardinal Gomes and the Asst. Controller of Examinations are Rev. Anil Milton Gomes, S.J. and Dr. Arup Kumar Mitra.

BOARDS OF STUDIES

Every subject / Department has formed its own Board of Studies as per UGC guidelines. The Boards of Studies are entrusted with the task of formulating / revising the syllabus, initiating and innovating teaching learning methodologies.



College Building Sketch

**BOARDS OF STUDIES OF ALL DEPARTMENTS
ST. XAVIER'S COLLEGE (AUTONOMOUS), KOLKATA, 2019 - 2020**

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate Sector, Allied areas relating to Placement
1	B.M.S.	Dr. Rajib Dasgupta Dept. of Commerce University of Calcutta	Prof. Isita Lahiri Prof. Kalyani University Prof. J. N. Mukhopadhyaya Professor, J. D. Birla Institute Jadavpur University	Mr. Bharat Baid	Prof. Saibal Chatterjee
2	BENGALI	Dr. Rafiqul Hossain Dept. of Bengali, University of Calcutta	Dr. Gopa Dutta Bhowmik Ex. Vice Chancellor of Gour Banga University, Retd. from Jadavpur University Dr. Shampa Choudhuri Prof. Dept. of Bengali, J.U.	Mr. Snehasis Sur	Dr. Ramkumar Mukhopadhyay
3	BIO-TECH-NOLOGY	Dr. Sharmistha Ray Chaudhuri Dept. of Biophysics, C.U.	Dr. Mitali Chatterjee Professor, Insti. of PG. Medical Education & Research, Kolkata Dr. Saumen Dutta Principal Scientist, CSIR-Indian Inst. of Chemical Biology Dr. Sajal Ray Dept. of Zoology, C.U. Dr. Maitrayee Dasgupta Dept. of Biochemistry, C.U.	Dr. Sagarmoy Ghosh	Dr. Amitava Kundu

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
4	MULTIMEDIA	Dr. Someswar Bhowmik Director, EMMRC	Prof. Chhatrapati Dutta Principal, Govt. Art College Kolkata Prof. Argha Sengupta Assistant Professor, Animation, SRFTI	Mr. Ashoke Vishwanathan	Mr. Arindam Seal
5	CHEMISTRY	Prof. Debasis Das Dept. of Chemistry, C.U.	Prof. Tapas Chakraborty Senior Professor, IACS, Kolkata Prof. Gourhari Maiti Professor, Jadavpur University	Dr. Soumyajit Roy	Dr. Artrika Pal
6	COMMERCE	Prof. Dipati Kumar Chakraborty Dept. of Commerce, C.U.	Prof. Amalendu Bhunia Kalyani University Prof. Bibhas Chandra Giri Jadavpur University Prof. Sunil Gandhi Kalyani University Prof. Debmalya Dutta Burdwan University Prof. Soumyadeep Chattopadhyay, Visva Bharti University Prof. Chengappa, WNUJS Prof. Sunil Karforma Burdwan University	Mr. Anurag Singal	Dr. Arpan Mitra

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
7	COMMUNICATIVE ENGLISH	Dr. Tapati Gupta Dept. of English, C.U.	Dr. Nira Konar Associate Professor of English & HOD, Humanities, College of Engg. & Mngt., Kolaghat, WBUT Dr. Kaustav Bakshi Assistant Professor Dept. of English, J.U.	Dr. Indrajit Bose	Mr. C R Venkatraman
8	COMPUTER SCIENCE	Prof. Rituparna Chaki Dept. of Computer Science C.U.	Dr. Jaya Sil, Professor, IEST Dr. A. K. Bhaumik Prof. RCC Institute of Information Technology Dr. Debashis De Prof. MAKAUT, WBUT Dr. Samir Roy Professor, NITTR, Kolkata	Prof. Kashi Nath Dey	Mr. Malay Mitra
9	ECONOMICS	Prof. Anjan Chakraborty Dept. of Economics, C.U.	Prof. Ashis Kumar Banerjee Retired Professor, C.U. Prof. Soumen Sikdar Indian Institute of Management Calcutta Prof. Manas Ranjan Gupta Professor, Economic Research Unit, ISI, Kolkata Prof. Ajitava Roychowdhury Prof., Dept. of Economics, J.U.	Prof. Kumarjit Mondol	Mr. Jitesh Saboo

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
10	EDUCATION (B.Ed.)	Dr. Debasri Banerjee Dept. of Education, C.U.	Dr. Dibyendu Bhattacharyya Professor, University of Kalyani Dr. Hare Krishnagar Mondol Principal, Gobordanga Hindu College of WB State University	Dr. Manajat Ali Biswas	Ms Roopkatha Sarkar
11	ENGLISH	Prof. (Retd.) Dr. Sanjukta Dasgupta, Dept. of English University of Calcutta	Dr. Krishna Sen Prof. (Retd.), Former C.U. Guest at SXUK Prof. Dr. Indrani Halder Professor (Retd.), J.U.	Mr. Suhrid Shankar Chattopadhyay	Mr. Sumit Dasgupta
12	FILM STUDIES	Dr. Someswar Bhowmik Director, EMMRC	Prof. Subhajit Chatterjee Assistant Professor, Dept. of Film Studies, J.U. Prof. Anindya Sengupta Associate Professor, Dept. of Film Studies, J.U.	Mr. Arindam Seal	Ms. Debalina Majumdar
13	HINDI	Prof. Rajashree Shukla Dept. of Hindi, C.U.	Prof. Rupa Gupta Burdwan University Prof. Arun Hota West Bengal State University	Mr. Anurag Kothari	Prof. G. P. Gupta
14	HISTORY	Prof. Rita Chowdhury Dept. of AIHC, C.U.	Prof. Rup Kumar Barman, HOD History, J.U. Prof. Sahara Ahmed, HOD History, Rabindra Bharati University	Mr. Firdausal Hassan	Ms. Jagori Bandopadhyay

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
15	JOURNALISM	Dr. Saswati Gangopadhyay Dept. of Journalism Burdwan University	Dr. Mausumi Bhattacharya Associate Prof., Viswa Bharati Prof. Mugdha Sengupta Burdwan University	Mr. Snehasis Sur	Mr. Sumit Dasgupta
16	MASS COMMUNICATION	Dr. Abhijeet Roy Professor, Dept. of Film Studies, Jadavpur University	Dr. Madhuja Mukherjee Associate Professor Dept. of Film Studies, J. U. Prof. Samiran Datta Professor & HOD, Satyajit Ray Film and Television Institute	Mr. Snehasis Sur	Mr. Sumit Dasgupta
17	MATHEMATICS	Prof. Debasis Sarkar Dept. of Applied Math, C.U.	Prof. Swagato Kumar Ray Professor Indian Statistical Institute Prof. Imran Habib Biswas Associate Professor, IISER, Kolkata	Prof. Subenoy Chakroborty	Mr. Arindam Mondal
18	MICROBIOLOGY	Dr. Maitrayee Dasgupta Dept. of Biochemistry, C.U	Prof. Samir Kr. Pal, Senior Prof. S. N. Bose National Centre for Basic Sciences Dr. Rupak Datta Associate Professor Indian Institute of Science Education & Research Dr. Biswadip Das Associate Professor, J.U. Dr. Bhaskar Narayan Choudhury Assistant Prof. Microbiology In-charge KPC Medical College	Dr. Sagarmoy Ghosh	Mr. Subharthi Dey

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
19	PHYSICS	Dr. Anirban Kundu Dept. of Physics University of Calcutta	Dr. Ananda Dasgupta Associate Professor, IISER Kolkata Dr. Sankha Subhra Nag Associate Professor Dept. of Physics, Sarojini Naidu College for Women, Kolkata	Dr. Debapriyo Syam	Mr. Somnath Sircar
20	POLITICAL SCIENCE	Prof. Manabi Majumdar Centre for Studies in Social Sciences	Prof. Partha Pratim Basu Professor, J. U. Prof. Anindya Jyoti Majumdar Professor, J.U. Prof. Rakhahari Chatterjee Retd. Professor, C.U. Prof. Sobhanlal Dutta Gupta Retd. professor, C.U.	Prof. Dipankar Sinha	Mr. Snehasis Sur
21	SOCIOLOGY	Prof. Biswajit Ghosh Dept. of Sociology, Burdwan University	Prof. Pradip Bose Retd. Professor, Centre for the Study in Social Sciences Prof. Suhritha Saha Professor, Dept. of Sociology Presidency University	Dr. Amites Mukhopadhyay	Ms. Anchita Ghatak
22	STATISTICS	Prof. Asis Kumar Chattopadhyay Dept. of Statistics, C.U.	Prof. Mousumi Bose Professor, ISI, Kolkata Prof. Biswajit Roy, Professor Presidency University	Prof. Dhiman Dutta	Ms. Snigdha Pain

**COMMITTEES CONSTITUTED IN
ST. XAVIER'S COLLEGE (AUTONOMOUS)
FOR THE ACADEMIC YEAR 2019 - 2020**

(I) CORE COMMITTEE OF THE ACADEMIC COUNCIL (CCAC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Prof. Albert Cardinal Gomes
8. Rev. Anil Milton Gomes, S.J.
9. Dr. Arup Kumar Mitra
10. Prof. Swapan Banerjee
11. Dr. Argha Banerjee
12. Dr. Tapati Dutta
13. Dr. Panchali Sen
14. Dr. Sanjib Kumar Basu
15. Dr. Amitava Roy
16. Prof. Sougata Banerjee
17. Dr. Partha Pratim Ghosh
18. Dr. Ayan Chandra (Secretary)

(II) ADMISSION COMMITTEE (ADC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Prof. Swapan Banerjee
9. Dr. Tapati Dutta
10. Dr. Panchali Sen
11. Dr. Argha Banerjee

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12. Dr. Amitava Roy
 13. Prof. Sougata Banerjee
 14. Dr. Rina Ghosh
 15. Dr. Partha Pratim Ghosh (IQAC)
 16. Prof. Shalabh Agarwal (Secretary)

(III) FINANCE COMMITTEE (FC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Chinmay Mukhopadhyay
7. Dr. Rina Ghosh
8. Dr. Sanjib Kumar Basu
9. Dr. Atish Prosad Mondal
10. Mr. Bharat Baid (Expert)
11. Mr. Santosh Agarwal (Expert)
12. Mr. Paresh Pal (Invitee)
13. Mr. Simon Tamang
14. Mr. Papun Kumar Kundu (Secretary)

(IV) INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Ayan Chandra
7. Prof. Swapan Banerjee
8. Dr. Tapati Dutta
9. Dr. Sanjib Kumar Basu
10. Dr. Panchali Sen
11. Dr. Amitava Roy
12. Dr. Argha Banerjee
13. Prof. Sougata Banerjee
14. Dr. Dhruba Ranjan Dandapat (CU)
15. Mr. Sanjiv Goenka
16. Mr. Snehasis Sur

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17. Mr. Bharat Baid
 18. Mr. Raphayel Naskar
 19. General Secretary, Students' Council
 20. Dr. Partha Pratim Ghosh (IQAC Coordinator) Convener

(V) DISCIPLINARY COMMITTEE (DC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Prof. Albert Cardinal Gomes
8. Rev. Anil Milton Gomes, S.J.
9. Dr. Arup Kumar Mitra
10. Prof. Swapan Banerjee
11. Dr. Argha Banerjee
12. Dr. Tapati Dutta
13. Dr. Panchali Sen
14. Dr. Sanjib Kumar Basu
15. Dr. Amitava Roy
16. Prof. Sougata Banerjee
17. Dr. Partha Pratim Ghosh
18. Mr. Lancelot Ulric Collins
19. General Secretary, Students' Council (Invitee)
20. Dr. Ayan Chandra (Secretary)

(VI) CURRICULUM of Syllabus Monitoring COMMITTEE (CSMC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Dr. Ayan Chandra

Commerce and Management Studies :

3. Dr. Amitava Roy
4. Prof. Sougata Banerjee
5. Dr. Sanjib Basu (Convener)

Arts & Science :

6. Dr. Argha Banerjee
7. Dr. Tapati Dutta
8. Prof. Bertram Da'Silva (Convener)

Education :

9. Dr. Mandira Mukherjee
10. Dr. Charlotte Simpson Veigas (Convener)

(VII) LIBRARY COMMITTEE (LC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Peter Arockiam, S.J.
4. Dr. Charlotte Simpson Veigas
5. Dr. Ayan Chandra
6. HODs & Professors-in-Charge
7. Dr. Mandira Mukherjee
8. Mr. Saugata Chattopadhyay
9. Dr. Chinmay Mukhopadhyay
10. Rev. Dr. S. Xavier, S.J. (Secretary)

(VIII) RESEARCH COMMITTEE (RC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Dr. Sanjib Kumar Basu
3. Dr. Amitava Roy
4. Dr. Arup Kumar Mitra
5. Dr. Subhankar Ghosh
6. Dr. Chandrani Biswas
7. Dr. Atish Prosad Mondal
8. Dr. Jhimli Dasgupta
9. Dr. Samrat Roy
10. Dr. Tapati Dutta (Convener)

(IX) REMEDIAL AND TUTORIAL CARE COMMITTEE (RTCC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Prof. Swapan Banerjee

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9. Dr. Tapati Dutta
 10. Dr. Argha Banerjee
 11. Dr. Amitava Roy
 12. Prof. Sougata Banerjee
 13. Dr. Saunak Palit
 14. Dr. Aniruddha Banerji
 15. Prof. Saswati Bagchi
 16. Prof. Chandrima Banerjee
 17. Dr. Sukanya Sarkhel
 18. Dr. Tinni Goswami
 19. Ms. Cheryl Francis
 20. Prof. Sucharita Roy
 21. Prof. Debabrata Datta
 22. General Secretary, Students' Council
 23. Student Members from ST/SC Cell / Minority Cells
 24. Dr. Sumona Ghosh (Secretary)

(X) ANTI-RAGGING COMMITTEE (ARC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Rev. Roshan Tirkey, S.J.
9. Prof. Swapan Banerjee
10. Dr. Tapati Dutta
11. Dr. Panchali Sen
12. Dr. Sanjib Kumar Basu
13. Dr. Amitava Roy
14. Dr. Argha Banerjee
15. Dr. Atish Prasad Mondal
16. Dr. Sumona Ghosh
17. Prof. Sougata Banerjee
18. Prof. Ipsita Barat
19. Dr. Kasturi Sarkar

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20. Dr. Sudakshina Basu (Raghabpur Campus)
 21. Mrs. Feroza Mogrelia (Convener)

(XI) INTERNAL COMPLAINTS COMMITTEE (ICC)

1. Dr. Sumona Ghosh (Chairperson)
2. Rev. Dr. Dominic Savio, S.J., Principal
3. Prof. Bertram Da'Silva
4. Rev. Dr. S. Xavier, S.J.
5. Rev. Peter Arockiam, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Dr. Tapati Dutta
9. Dr. Panchali Sen
10. Dr. Argha Banerjee
11. Dr. Amitava Roy
12. Dr. Swati Sarkar
13. Dr. Madhusree Mukherjee
14. Dr. Chandrani Biswas
15. Dr. Saswati Chaudhury
16. Prof. Chandrima Banerjee
17. Dr. Tinni Goswami
18. Prof. Basuli Dasgupta
19. Prof. Sonali Panda
20. Ms. Cheryl Francis
21. Mrs. Feroza Mogrelia
22. Ms. Anne Joseph (Invitee)
23. Girl Member of St. Xavier's College Students' Council

(XII) DRESS CODE COMMITTEE (DCC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Dr. Charlotte Simpson Veigas
3. Dr. Ayan Chandra
4. Dr. Saswati Chaudhury
5. Prof. Swapan Banerjee
6. Prof. Partho Mukherji
7. Dr. Uma Siddhanta
8. Prof. Meenakshi Subramanian

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9. Prof. Soumi Bhattacharya
 10. Prof. Debasree Lahiri (Raghabpur Campus)
 11. Ms. Cheryl Francis
 12. Ms. Sujata Pakrashi Lahiri
 13. Girl Member of Students' Council
 14. Student Representative of NSS
 15. Student Representative of X-CEL
 16. Sports Secretary
 17. Dr. Sumona Ghosh (Co-Convener – Morning)
 18. Prof. Chandrima Banerjee (Co-Convener – Evening)
 19. Dr. Panchali Sen (Convener)

(XIII) EQUAL OPPORTUNITY CELL (EOC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Panchali Sen
7. Mrs. Feroza Mogrelia
8. Dr. Madhu Agnihotri
9. Dr. Debasree Lahiri
10. Dr. Jhumpa Mukherjee
11. Ms. Sujata Pakrashi Lahiri
12. Ms. Sucheta Mukherjee
13. Dr. Anulekha Banerjee
14. Dr. Soheli Ghose
15. Aaneekh Kumar Ray (Student)
16. General Secretary, Students' Council
17. Ms. Cheryl Francis (Convener)

(XIV) DISASTER MANAGEMENT COMMITTEE (DMC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Rev. Johnson Padiyara, S.J.

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6. Dr. Charlotte Simpson Veigas
 7. Dr. Ayan Chandra
 8. Prof. Subir Srimani
 9. Dr. Atish Prosad Mondal
 10. Ms. Cheryl Francis
 11. Prof. Romit Beed
 12. Dr. Soma Nath
 13. Prof. Dibyendu Sen
 14. Prof. Shalabh Agarwal
 15. Mr. Sujit Chandra
 16. Mr. Clement Baptist
 17. Mr. Bijoy Nair
 18. Mr. Niladri Sinha
 19. Prof. Kaushik Goswami
 20. General Secretary, Students' Council
 21. Rev. Probal Gomes, S.J. (Convener)

(XV) ETHICAL COMMITTEE (EC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Dr. Sanjib Kumar Basu
3. Dr. Tapati Dutta
4. Dr. Sumana Guha
5. Dr. Chandrani Biswas
6. Dr. Sanjiv Ganguly
7. Dr. Supriyo Patra
8. Dr. Arup Kumar Mitra (Secretary)

(XVI) STUDENTS' GRIEVANCE CELL COMMITTEE (GCC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Ayan Chandra
7. Rev. Anil Milton Gomes, S.J.
8. Prof. Swapan Banerjee
9. Dr. Tapati Dutta

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10. Dr. Sanjib Kumar Basu
 11. Dr. Panchali Sen
 12. Dr. Argha Banerjee
 13. Prof. Partho Mukherji
 14. General Secretary, Students' Council
 15. Dr. Amitava Roy (Secretary)

(XVII) COLLEGE MAGAZINE COMMITTEE (CMC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Rev. Dr. Sacaria Joseph, S.J.
3. Prof. Shalabh Agarwal
4. Dr. Samrat Roy
5. Prof. Romit Beed
6. Dr. Tapas Saha
7. Prof. Sougata Banerjee
8. Prof. Sankha Banerjee
9. Prof. Sucharita Roy
10. Prof. Ananya Hazra
11. Prof. Ruby Mary Notts
12. Dr. Shivaji Banerjee
13. Prof. Souvik Roy
14. Dr. Panchali Sen (Co-Convener)
15. Prof. Zaid-Al-Baset (Convener)

(XVIII) INTERNATIONAL STUDIES AND EXCHANGE PROGRAMMES COMMITTEE (ISP)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Rev. Joseph Kulandai, S.J.
9. Dr. Amitava Roy
10. Dr. Partha Pratim Ghosh
11. Prof. Ajoy Ghosh
12. Dr. Samrat Roy

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13. Mr. Sanjib Koner
 14. Dr. Panchali Sen (Convener)

(XIX) SOCIAL OUTREACH PROGRAMME COMMITTEE (SOPC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Atish Prosad Mondal
7. Dr. Arup Kumar Mitra
8. Dr. Madhu Agnihotri
9. Dr. Jhumpa Mukherjee
10. Dr. Debasree Lahiri
11. Ms. Sujata Pakrashi Lahiri
12. Mr. Niladri Sinha
13. Ms. Sucheta Mukherjee
14. Esther Mahima Sinha (Student)
15. General Secretary, Students' Council
16. Ms. Cheryl Francis (Convener)

(XX) ICT RESOURCE MANAGEMENT COMMITTEE (ICTRMC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Ayan Chandra
7. Dr. Asoke Nath
8. Prof. Shalabh Agarwal
9. Dr. Anal Acharya
10. Prof. Romit Beed
11. Mr. Sujit Chandra
12. Rev. Dejus John Retnam (Convener)

(XXI) GAMES AND SPORTS COMMITTEE (GSC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva

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3. Rev. Dr. S. Xavier, S.J.
 4. Rev. Peter Arockiam, S.J.
 5. Rev. Johnson Padiyara, S.J.
 6. Dr. Charlotte Simpson Veigas
 7. Dr. Ayan Chandra
 8. Prof. Swapan Banerjee
 9. Dr. Sanjib Kumar Basu
 10. Dr. Soma Nath
 11. Prof. Subir Srimani
 12. Dr. Saswati Chaudhuri
 13. Prof. Romit Beed
 14. Dr. Debasree Lahiri
 15. Prof. Swaraj Kumar Nandan
 16. Prof. Sougata Banerjee
 17. Mrs. Feroza Mogrelia (Secretary)

(XXII) PLACEMENT CELL ADVISORY COMMITTEE (PCAC)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Dr. Amitava Roy (Placement Coordinator)
3. Dr. Charlotte Simpson Veigas
4. Dr. Partha Pratim Ghosh
5. Prof. Romit Beed
6. Prof. Partho Mukherji
7. Prof. Soumendra Laha
8. Prof. Saptarshi Ray
9. Ms. Ayushi Sati
10. Ms. Kriti Shah
11. Ms. Pragati Sahai
12. Mr. Davesb Bhartia
13. Mr. Rohan Ghosh
14. Mr. Avnish Khara
15. Mr. Debdeep Gupta
16. Mr. Anchitt Dey
17. Mr. Nikunj Agarwal
18. Mr. Raunak Dhariwal
19. Mr. Niladri Sinha (Secretary)

(XXIII) ETHICAL COMMITTEE FOR ANIMAL RESEARCH (ECAR)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Rev. Dr. S. Xavier, S.J.
3. Dr. Arup Kumar Mitra
4. Dr. Dipankar Chakraborti
5. Ms. Cheryl Francis
6. Dr. Amit Ghose [External Member]
7. Dr. J. R. B. Alfred [External Member]
8. Dr. Aniruddha Banerji (Secretary)

(XXIV) WEBSITE COMMITTEE

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Prof. Bertram Da'Silva
3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Ayan Chandra
7. Dr. Panchali Sen
8. Prof. Christina Mirza
9. Dr. Sumona Ghosh
10. Prof. Romit Beed
11. Dr. Partha Pratim Ghosh
12. Prof. Shalabh Agarwal
13. Rev. Dejus John Retnam (Secretary)

(XXV) CENTRAL RESEARCH LABORATORY COMMITTEE (CRL)

1. Rev. Dr. Dominic Savio, S.J., Principal & Chairperson
2. Dr. Tapati Dutta
3. Dr. Arup Kumar Mitra
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6. Dr. Aniruddha Banerji
7. Dr. Sudeshna Shyam Choudhury

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8. Dr. Indranath Chaudhuri
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 10. Dr. Amitava Roy
 11. Dr. Tapati Dutta (Coordinator)

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4. Prof. Bertram Da'Silva
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6. Rev. Peter Arockiam, S.J.
7. Rev. Johnson Padiyara, S.J.
8. Dr. Charlotte Simpson Veigas
9. Dr. Ayan Chandra

-
10. Prof. Partho Mukherji
 11. Prof. Shalabh Agarwal
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4. Rev. Dejus John Retnam
5. Prof. Sougata Banerjee

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6. Dr. Partha Pratim Ghosh, (Commerce)
 7. Dr. Samrat Roy
 8. Prof. Soumendra Laha
 9. Prof. Shalabh Agarwal
 10. Dr. Madhu Agnihotri
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17. Dr. Arup Mitra
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19. Prof. Romit Beed
20. Dr. Samrat Roy
21. Prof. Aritra Ranjan Das
22. Prof. Kushal Dey
23. Mr. Prakash Singh
24. Mr. Sundeep Mishra
25. Dr. Partha Pratim Ghosh (IQAC Coordinator) (Convener)

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8. Prof. Sougata Banerjee
9. Dr. Samrat Roy
10. Dr. Ayan Chandra
11. Prof. Chandrima Banerjee
12. Dr. Sukanya Sarkhel
13. Prof. Ritendra Roy
14. Prof. Soumendra Laha
15. Ms. Sujata Pakrashi Lahiri
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17. Dr. Partha Pratim Ghosh (Commerce)
18. Dr. Partha Pratim Ghosh (Economics), (IQAC Coordinator)

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3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Rev. Johnson Padiyara, S.J.
7. Dr. Madhu Agarwal Agnihotri
8. Dr. Madhumita Acharya
9. Dr. Debashree Lahiri
10. Prof. Swaraj Nandan Kumar
11. Student President, NSS
12. Students' Council General Secretary
13. Mr. Yogesh Chopra, Alumni Rep. (Invitee)
14. Mr. Dilip Mondol, Local MLA (Invitee)

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15. Mr. Bobby Biswas, Local contact (Invitee)
 16. Mr. Bholanath Sardar — Panchayat Pradhan (Invitee)
 17. Mr. Abdul Hannan, UBA Field Worker
 18. Ms. Sucheta Mukherjee
 19. Ms. Cheryl Francis (UBA Coordinator)

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3. Dr. Shoma Choudhury Lahiri
4. Dr. Farhat Bano
5. Dr. Jhumpa Mukherjee
6. Dr. Chandrani Biswas
7. Ms. Cheryl Francis
8. Dr. Saswati Chaudhuri (Convener)

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(Academic Year 2019 - 2020)

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Rev. Dr. Dominic Savio, S.J.	Rector & Principal
Dr. Charlotte Simpson-Veigas	Vice Principal
Rev. Peter Arockiam, S.J.	Treasurer
Dr. Panchali Sen	Dean, International Studies Programmes
Dr. Ayan Chandra	Member Secretary, Academic Council
Prof. Albert Cardinal Gomes	Controller of Examinations
Rev. Anil Milton Gomes, S.J.	Asst. Controller of Examinations
Dr. Arup Mitra	Asst. Controller of Examinations
Rev. Joseph Kulandai, S.J.	Supdt., St. Xavier's College Hostels
Rev. Probal Gomes, S.J.	Minister
Rev. Br. Chintamani Das, S.J.	Infirmary

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Dr. Charlotte Simpson-Veigas (CSV), M.A.(Eco.), M.A.(Ed.), B.Ed., M.Phil., Ph.D.	Vice-Principal & Associate Prof.
Dr. Mandira Mukherjee (MM), M.A.(Hist.), M.A.(Ed.), M.Ed., Ph.D	Associate Prof.
Dr. Swati Sarkar (SS), M.Sc.(Geo.), M.Ed., Ph.D.	"
Prof. Ritendra Roy (RR), M.Sc.(Chem.), M.Ed.	Assistant Prof.
Dr. Nabin Thakur (NT), M.Sc.(Bot.), M.A.(Ed.), M.Ed., Ph.D.	"
Prof. Ananya Hazra (AH), M.A.(Eng.), M.Ed.	"
Dr. Ajoy Ghosh (AG), M.A.(Hist.), M.A.(Ed.), M.Ed., M.Phil., Ph.D.	"
Prof. Aratrika Mukherjee (AM), M.Sc.(Geo.), M.Ed.	"
Prof. Sabiruddin Molla (SM), M.Sc.(Maths.), M.Ed.	"
Prof. Sirin Roy (SRY), M.Sc.(Phy.), M.A.(Ed.), B.Ed.	"
Prof. Anindita Bej (AB), M.A.(Beng.), M.A.(Ed.), B.Ed.	"
Prof. Susmita Pal (SP), M.A.(Pol. Sc.), M.Ed.	"
Prof. Dona Das Sengupta (DSG), M.P.Ed.(Phy. Edu.)	"
Prof. Suranjana Ghosh (SG), M.A.(Hist.), M.Ed.	"
Fr. M. S. Arockiasamy, S.J. (AS), M.A.(Eng.), M.Ed.	Guest Lecturer

Library

Rev. Dr. S. Xavier, S.J., Asst. Director, Library
Dr. Chinmay Mukhopadhyay, Librarian

Sports & Games

Mrs. Feroza Mogrelia, MPE, Director

Social Work Projects and NSS

Ms. Cheryl Francis, MSW, Director
Ms. Sucheta Mukherjee, Co-ordinator

NCC

Major Dr. A. P. Mondal, M. Com., Ph.D., Officer-in-charge

AICUF

Rev. M. S. Arockiasamy, S.J., State Advisor
Dr. Charlotte Simpson-Veigas, State Co-ordinator

Computer Centre and Central Computing Facilities

Prof. Shalabh Agarwal

Fr. Eugene Lafont Observatory

Dr. Shibaji Banerjee, Assistant Director
Mr. Bappaditya Manna, Technical Officer

Performing Arts

Ms. Sujata Pakrashi Lahiri, Director

Leadership Training Service (LTS)

Fr. John Rojerse S.J., Director

Students' Counsellors

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Ms. Shubhika Singh	Ms. Arpita Roy
Ms. Parmeet Soni	

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Ms. Monica Chetri	Mr. Abhay Nayak

Mr. Subrata Kr. Chatterjee
Mr. Sunil Mondol

Mr. Avijit Roy

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Mr. Sankar Jena

Mr. Deepraj Nag
Mr. Uttam Fulmali

Library Staff (Department of Education)

Ms. Jayati Adhya
Mr. Gabriel Subir Bar

Maintenance Manager

Mr. Bijoy Kumar Nair

Treasurer's Office Staff

Mr. Papun Kumar Kundu
Mr. Biplab Kumar Mallick
Mr. Monobrata Mondal
Mr. Ashoke Kumar Tripathi
Mr. Tarun Kumar Das
Mr. Nirmalendu Nandy
Mr. Achyut Datta

Mr. Simon Tamang
Mr. Dipak Ranjan Pal
Mr. Rahul Thomas Shaw
Mr. Sanjoy Kumar Nath
Mr. Pradip Rozario
Mr. Sagnik Chatterjee

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Mr. Jaideep Biswas
Mr. Sougata Chattopadhyay
Mr. Tapas Kumar Singha
Ms. Jhunu Chatterjee
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Mr. Kishan Mardi
Ms. Krishna Sardar

Mr. Prodip Mondal
Mr. Arup Sarkar
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Mr. Joseph Kinkor Mondal
Ms. Soma Das
Mr. Pintu Bagh
Mr. Nasir Gazi

Goethals Library Staff

Mr. Avijan Mondal

Mr. Sudipto Ghosh

Cyber Room

Mr. Sanjoy Kumar Mullick

Mr. Sk. Md. Yeasin

Computer Laboratory

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Mr. Debadeetya Saha

Mr. Sujit Chandra

Mr. Shyamal Bhuijali

Mr. Abhijit Karmakar

Mr. Brojesor Mondal

Mr. Rana Biswas

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Mr. Satyabrata Khara

Mr. Subhendu Chatterjee

Mr. Sankar Dutta

Software & MIS Consultant

Mr. Amitava Roy Chowdhury

Central Research Lab

Mr. Arup Mondal

Mr. Pallab Palta

Placement Cell

Dr. Amitava Roy, Co-ordinator

Mr. Niladri Sinha, Director

Auditorium

Mr. A. Arul Raj

Reception

Mr. Balam Choudhury

COP Office

Ms. Sneha Sinha – Programme Officer

Mr. Stephen Sourabh Sircar

Mr. Asit Halder

Mr. Madan Mohan Das

IQAC Office

Mr. Sundeep Mishra

Mr. Prakash Singh

NET / SET Guidance Centre

Mr. Deep Pal

NSS / Joris Corner

Mr. Goutam Roy
Mr. Jadav Mondal

Mr. Indrajit Das

Sports & Games

Mr. Chandra Sekhar Mondal

Mr. Vinod Mondal

Electrician / Plumber

Mr. Munshi Atiar Rahman
Mr. Anup Sahani

Mr. Jagannath Mondal

Carpenter

Mr. Sekh. Israfil

Mr. Sheikh Sahid Ali

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Mr. Probir Ghosh
Mr. Pankaj Sah
Ms. Namita Pradhan

Mr. Surendra Prasad Chaubey
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Mr. Manoj Kumar

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Ms. Sheela Anthony

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Mrs. Rekha Ray

Mr. Lakhindar Nayak

Gardener

Mr. Sanojit Das

Be an angel of comfort to the sick, a friend to the little ones and love each other as God loves each one of you with a special, most intense love. Be kind to each other in your home. Be kind to those that surround you.

— Mother Teresa

The Department of Education is recognized by NCTE, affiliated to University of Calcutta and Accredited by NAAC.

BRIEF INTRODUCTION ABOUT NCTE

The National Council for Teacher Education (NCTE), in its previous status since 1973, was an advisory body for the Central and State Governments. It discussed all matters pertaining to teacher education. National Council for Teacher Education as a statutory body, came into existence as a result of the NCTE Act, 1993 (No. 73 of 1993) on the 17th of August, 1995.

The main objective of the NCTE is to achieve planned and coordinated development of the teacher education system throughout the country, the regulation and proper maintenance of Norms and Standards in the teacher education system and to arrest the proliferation of substandard institutions. In exercise of the powers conferred under the NCTE Act, the NCTE had established four Regional Committees. Eastern Regional Committee, Bhubaneswar is one of them. The Department of Education of St. Xavier's College functions under its guidance.

The history of the Department of Education of St. Xavier's College goes way back to the year 1940. However, it was in the session 1961-62 that the training of teachers through the Department began in a full-fledged way under the Calcutta University.

The Department of Education offers the B.Ed. Course in the following subjects :

- Economics
- English
- Bengali
- Hindi
- Physical Science
- Life Science
- Mathematics
- Geography

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- History
 - Political Science

OBJECTIVES

- To make the course professional and practical.
- To bring about effective integration of different units of knowledge and corresponding training essentials for future teachers.
- To make the trainee teachers more competent to meet the social, academic and national needs.
- To inculcate in the trainee teachers positive attitudes.
- To bring about all round development of students to meet the challenges of the modern era.
- To lay emphasis on developing a sense of discipline, upholding moral values and awakening in them a thirst for knowledge.
- To make the trainee teachers motivators to inspire the future generations.
- To equip the students with the skills needed in the age of Liberalization, Privatization and Globalization.

We can do no great things, only small things with great love.

— Mother Teresa

RULES AND REGULATIONS

SECTION I : GENERAL

1.1 Introduction :

St. Xavier's College Kolkata completed 150 years in the year 2010. It is an Autonomous college under Calcutta University. The Department of Education was accredited by NAAC in 2012. Autonomous status was granted to the college by the Calcutta University through a letter dated March 6, 2006. Autonomy came into effect from the academic year 2006-07. In March, 2014 St. Xavier's College received the recognition from U.G.C. as a 'College of Excellence'. NAAC accredited St. Xavier's College with A++ grade in 2017 (3rd cycle). St. Xavier's College has been awarded 10th position by NIRF, MHRD, Govt. of India in 2019. The principal administrative policy making structure in the College is as follows :

- a. Governing Body
- b. Academic Council
- c. The Boards of Studies
- d. Office of the Controller of Examinations.

This structure is in accordance with the U.G.C.'s Autonomy Scheme under the XIIth Plan. The College follows the semester system for the teaching / learning / evaluation process.

1.2 Semester system :

B. Ed course is of two years duration (with effect from July 2015) and is divided into four semesters. The academic year is divided into two semesters - July to December and January to June.

1.3 Admission process :

It starts in February and the selection list is published in March. Admission is on the basis of Academic achievement, Interview and Co-curricular performance.

1.4 Registration :

A student who is selected for enrolment for the course offered by the College will have to complete the admission procedure and

get himself/herself registered within the notified time period. Registration is valid for four years from the academic year in which the registration is granted.

1.5 The Final Degree Certificate :

The Final Degree Certificate is issued by the University of Calcutta and the name of the college is also mentioned in the certificate.

1.6 Disciplinary Committee :

There is a Disciplinary Committee to consider and dispose of the various disciplinary cases related to examination and other matters.

1.7 Dissemination of information :

College Rules and Regulations applicable to students studying in the B.Ed. course is published in the college calendar and given to the students at the beginning of the academic year. The students are supposed to follow the students' notice board. General information and important announcements are also available through the B.Ed. link of the College Website. The Rules may be amended as and when required and are intimated to the students from time to time and the students will be informed of the same through Notice Boards or Website or both.

1.8 Students' feedback system :

Students' feedback system is focused on (i) teaching-learning process; (ii) course curriculum and coverage and (iii) infrastructural facilities and general support system provided by the College. Two types of feedback are collected: (i) feedback on an annual basis and (ii) exit feedback towards the end of the course.

SECTION II : ATTENDANCE

2.1 Students' Attendance :

The minimum attendance requirement is 75% in each paper individually.

2.2 Condonation :

Condonation is allowed for attendance of not less than 55% in each subject. A student who has attendance between 55% and

74% in any subject on grounds of illness, involvement in co-curricular or extra-curricular activities (as approved by the college) will have to seek condonation from the Principal / Vice-Principal.

- i. In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave application in itself will not ensure condonation.
- ii. In case of co-curricular activities, a student must obtain written confirmation of his/her participation from the concerned authorities countersigned by the Vice-Principal. While calculating the attendance percentage of the students representing the College in NCC and sports, due consideration will be given to the days when they so represented the College. The student taking part in other co-curricular activities inside and outside the college (with prior approval) will be granted special leave by the Vice-Principal (i.e., the total days of attendance for them will be counted excluding the days they were 'on special leave'). Condonation in each case must be in explicit written form authorized by the Principal/Vice-Principal.
- iii. A student who is condoned will have to pay a condonation fee as per the notification.

2.3 A student will be debarred from appearing for the Semester Examination in the paper/papers in which he/she has less than the required attendance without condonation. A student so debarred may be permitted to appear for that paper only after completion of the course and on the condition that he/she satisfies attendance requirements. If in the meantime, there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus.

If the aggregate attendance is between 40% and 55% for the 1st and 2nd Semester together the student will not be allowed to continue to the next appropriate semester. He/she will be re-enrolled.

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- 2.4 Name of a student with attendance below 40% in all the papers in a Semester taken together may be struck off the College Rolls or he/she may be allowed to repeat the Semester in the following academic year, subject to the discretion of the Principal or Vice-Principal.
- 2.5 The name of a student who is continuously absent for 15 working days without submitting any information to the College will be struck off the College Rolls.
- 2.6 Students attending internship in different schools should have cent percent attendance during that time. Teachers of the department will be required to supervise the performance of the students during this time irrespective of their 'preparatory days'.
- 2.7 B.Ed department allots two non-academic credits for students. Participation in different activities of the department is compulsory for all students to earn two non-academic credits.
- 2.8 **Attendance during Internship** - Certificate by the Head of the institution of respective practice teaching schools is needed.

SECTION III : CIA

- 3.1 20% of total marks in each paper is allotted for CIA.
- 3.2 Forms of CIA may include: class tests, assignments, term papers, seminars, tutorials. A minimum of 50% of total CIA marks will be allotted for the written form of tests and 25% of CIA marks will be allotted to other form of tests.
- 3.3 25% of total CIA marks are reserved for attendance and marks will be awarded according to the calculation given below :

91 - 100 per cent attendance	25 per cent marks of total CIA
81 - 90 per cent attendance	20 per cent marks of total CIA
75 - 80 per cent attendance	10 per cent marks of total CIA

- 3.4 The department will inform the students about the CIA programme well in advance. Final CIA results will be displayed on the Students' Notice Board. Subsequently the marks will be sent to the Controller of Examinations by the Vice-Principal's Office.

SECTION IV : ELIGIBILITY CRITERIA FOR APPEARING AT SEMESTER EXAMINATION

- 4.1** A student must have required attendance in each paper. Condonation may be granted as mentioned in the rules under Section II.
- 4.2** A student must pay the examination fee and submit the examination form by the notified last date. Only those students who are found eligible will be issued the admit card for the semester examination.
- 4.3** A student who has any disciplinary charge against his or her name may not be permitted to appear at the semester examination.

SECTION V : CONTINUATION FROM 1ST YEAR TO 2ND YEAR

A student must pass in atleast 75% of all papers of semester I and II taken together.

SECTION VI : RE-ENROLMENT

- 6.1** A student who fails to qualify for 2nd year may be permitted to re-enroll in the next appropriate semester of the next academic session either as a casual or as a regular student as the case may be.
- 6.2** A student who has adequate attendance will be re-enrolled as a Casual student. A Casual student will have to appear only for Arrear paper / papers in the Semester Examination. A Casual student will not be allowed to appear for CIA as his / her previous CIA marks will be carried forward. A Casual student will have to pay only a Re-enrollment Fee and the Examination Fee.
- 6.3** A student who has been debarred on the basis of insufficient attendance in any paper / papers in any semester and who does not satisfy Continuation criteria, will be allowed to re-enroll as a Regular student. A Regular student will have to attend classes only in those papers in which insufficient attendance occurred and appear for Semester Examinations in the Arrear paper / papers. Such a student will be permitted to appear for CIA for the appropriate paper. If in the mean time there has been a change in

syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus. Such a regular student will have to pay Tuition Fee, Session Fee, Development fee, Laboratory Fee (if any) and the Examination Fee.

- 6.4** A student with disciplinary charges against him/her name will be considered separately.

SECTION VII : PASS MARKS

- Theory - 40% (In each paper)
- Practical - 40% (In each paper)
- Project - 40% (In each paper)

SECTION VIII : ARREAR PAPERS

- 8.1** An Arrear Paper is one in which a student fails to secure the minimum pass mark. Arrear Paper may arise either through failure or absence. This will be indicated in the semester Mark Sheet as well as in the Consolidated Mark Sheet. A student will be permitted to appear in the Arrear Paper in the next appropriate semester.
- 8.2** A student must pass in theory and practical separately. However a student will have to appear in the next appropriate semester only for the part (theory or practical) in which he/she has failed/ absent.

SECTION IX : SUPPLEMENTARY EXAMINATION (TO BE HELD AT THE END OF 4TH SEMESTER)

- 9.1** There will be no supplementary examination for Arrear papers of Semester I and II.
- 9.2** There will be no supplementary examination for any Practical/ Project paper / group / part, except for those practical examinations which are computer based.
- 9.3** A second year student who has a disciplinary charge against his or her name will not be allowed to appear for the supplementary examination.

SECTION X : REVIEW

- 10.1** Review is offered for both regular and arrear papers.
- 10.2** To be eligible for a review a student must obtain at least 40% in the remaining papers taken together.
- 10.3** At most 50% of the total Papers can be reviewed in each semester.
- 10.4** A paper will be sent for 2nd review if the marks after the review are reduced by more than 5% or increased by more than 15% from the original marks given by the 1st evaluator.
- 10.5** Review is not permitted for practical papers or project papers.
- 10.6** Review marks will stand irrespective of increase or decrease of marks after review.

SECTION-XI : GRAFTING

Rules for grafting for the candidates with only one arrear paper between semester I and semester IV.

11.1 Eligibility Criteria :

- i. The applicant, after appearing for all the papers of all the semesters, I to IV, has but one arrear (failed) paper.
- ii. The deficiency of marks obtained in the failed paper must not be greater than 20% of the full marks of that paper.

11.2 Procedure for grafting :

- i. The grafting will involve the failed paper (**acceptor**) and one/two **donor** (from which the grafting will be made) paper(s).
- ii. The 1st potential donor paper is that in which highest marks have been obtained.
- iii. If the 2nd donor paper is required, the paper with the 2nd highest marks will be considered.
- iv. The maximum number of marks that can be transferred from any donor is 5 (five).
- v. If the deficiency in a paper of full marks above 50, is more than 5, then 5 marks are to be grafted from one paper and the remaining part, from another paper. If the required marks



are not available from the second donor paper, then grafting will not be possible.

- vi. Marks transference will be allowed from **theory to theory** or **practical to practical** papers. If there is **only one practical paper** in the course, the transference between the practical paper and the relevant theory paper will be allowed.
- vii. Any application for grafting will be considered after the completion of the entire examination process, that is, after the publication of the results of review and supplementary examinations.

Notes :

- a) It allows transfer of marks from one or two papers to make up the deficiency of marks in the failed paper.
- b) It is to be noted that grafting will not change the aggregate marks obtained by the students.
- c) After the grafting the paper will be marked as passed. Hence, there will be no provision to appear for the examination again.

SECTION XII : SEEING ANSWER SCRIPTS

12.1 A student may apply to see his or her answer script only after the review process is completed. There is no scope for alteration of marks at the stage of seeing answer scripts.

12.2 To apply for seeing the answer scripts a student need not have earlier applied for review. The main purpose of allowing a student to see his / her answer script is to enable the student to obtain a feedback on his / her performance.

12.3 Review / Seeing answer scripts is not permitted for practical papers or projects.

12.4 Subject teacher / Vice-Principal will be present at the time of seeing answer scripts.

SECTION XIII : RULES RELATED TO EXAMINATION

13.1 Entry to the examination hall will be allowed only by admit card.

13.2 No entry will be allowed 15 minutes after the commencement of examination without the written permission of Controller of

Examinations. But any such permission will be given only during the first 30 minutes after commencement of examination.

- 13.3** No student will be permitted to submit the answer script before the completion of first hour of the examination. Temporary exit will not be permitted before one hour from the commencement of the examination.
- 13.4** No student will be allowed to keep mobile phone in his / her possession or any other electronic device (except calculator, if permitted) during the time of examination.
- 13.5** Instructions on the admit card / answer booklet and other related examination rules must be strictly followed.

SECTION XIV : CREDIT AND GRADING SYSTEM

- 14.1** One Academic (Curricular) credit is considered as 15 contact hours in the college that may include
- i. Class lectures
 - ii. Tutorials
 - iii. Class Seminars
 - iv. Directed library work
- 14.2** No Academic credit will be awarded for a paper / subject if the score for the paper is below the pass mark (40%).
- 14.3** One Non-Academic (Co-Curricular) credit is equivalent to 30 hours. It can be earned through participation in the activities of college magazine, departmental magazine, sports and games, departmental seminars, educational tour, club activities of the department, cultural programme and others as specified by the department from time to time.
- 14.4** A student will not be awarded a degree without the completion of the required Academic and Non-Academic credits. Out of 2 compulsory non-academic credits, at least 1 non-academic credit (30 hours) is to be earned through social outreach activities.

14.5

Total Academic Credits (including foundation course)	88
Total Non - Academic credits	02
Total Credits	90

14.6 Grading system is given in the following table :

Grade	Grade point	Range	Marks Equivalents	Attribute
O	10	9.50 and above	90% or more	Outstanding
A+	9	8.50 to 9.49	80% to 89%	Excellent
A	8	7.50 to 8.49	70% to 79%	Very good
B+	7	6.50 to 7.49	60% to 69%	Good
B	6	5.50 to 6.49	50% to 59%	Fair
C	5	4.50 to 5.49	40% to 49%	Satisfactory
D	4	Less than 5.49	Below 40%	Not Satisfactory
X	Nil	Nil	0	Administrative penalty

SECTION XV : AWARD AND DEGREE

15.1 First Class Degree is awarded for aggregate marks in papers 60% or above.

15.2 Second Class Degree is awarded for aggregate marks in papers between 40% and less than 60%.

15.3 A rank certificate will be issued to students who pass all papers in first attempt.

SECTION XVI : MARK SHEET, MIGRATION CERTIFICATE ETC.

16.1 Mark sheets and grade sheets will be issued separately.

16.2 For students debarred on the basis of attendance, migration certificate will be issued only after the completion of the course.

GENERAL RULES

As a student newly entering St. Xavier's College you should be aware that unlimited opportunities open up before you. The college has an eventful history that is one hundred and fifty nine years long. The traditions and values which have been developed and nourished over this period will now be protected and promoted by you. The preservation and enhancement of the recognition and reputation of the college is now your responsibility.

You are expected to accept and carry out this responsibility.

Students are also expected to develop certain traits :

- A disciplined and focussed approach
- Application to and interest in studies and departmental activities
- Decency in dress and decorum in behaviour
- Punctuality
- Respect to teachers and elders
- Awareness of social conditions in order to develop a compassionate and proactive response to them
- Adherence to secular values and ideals
- A scientific outlook
- Interest in cultural activities, sports and games.

In addition, please note the following Rules / Norms which are to be scrupulously observed :

- Punctuality is to be maintained in all matters, specially in class attendance and examination attendance.
- Do not loiter around in the college campus / corridors.
- Ragging in any form is strictly prohibited in the college.
- Any kind of misbehaviour / violent conduct in the college is strictly prohibited.
- Health and safety rules are to be strictly obeyed.
- Damage must not be caused to any college property in any form.
- Misappropriation of funds will be treated as a criminal offence.

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- Improper sexual conduct will also be treated as a criminal offence.
 - The college computer system must not be tampered with in any way.
 - Use of drugs / alcohol is strictly prohibited in the college.
 - Bringing outside guests / friends to the college is strictly prohibited.
 - When you leave the class room switch off all the fans, lights and ACs.

GUIDELINES FOR THE DISCIPLINARY (EXAMINATIONS) COMMITTEE IN RESPECT OF STUDENTS “REPORTED AGAINST” CASES DURING SEMESTER EXAMINATIONS

A) General Guidelines:

- That no offending student be expelled / suspended from the examination room / hall, excepting for committing serious offence such as disturbances / rioting in the examination room / hall or physical assault and or intimidation of the invigilator(s) present.
- That the seized incriminating documents be signed by the candidate and countersigned by the Officer-in- Charge of Examinations. The seized document(s) should be sent to the Controller of Examinations.
- That F.I.R. is lodged at the local police station by the Officer-In-Charge (OIC) of examinations with regard to the non-submission of answer scripts by the candidates of different examinations of the college.

**GUIDELINES REGARDING PENALTIES FOR BREACH OF
DISCIPLINE DURING COLLEGE EXAMINATIONS**

Sl. No.	Nature of offense	Suggested minimum penalty
1	Copying from a book(s) / piece of paper / loose papers containing some printed / hand-written or typed notes or page(s) of books, possession and / or use of mobile phone, smart watch or possession and / or use of any other type of electronic equipment during examination hours in the examination hall (except calculator, if pre-approved).	Cancellation of the paper concerned
2	Possession of or consulting / reading a book / books / a printed page / printed pages detached from a book / books, or use of any type of electronic equipment in the lavatory during examination hours.	Cancellation of the paper concerned
3	Taking away the blank answer script / additional blank sheet(s) and writing answers there on outside the examination hall beforehand and stitching the same with the original answer script.	Cancellation of all papers of the said examination of that semester.
4	Leaving the examination hall without submitting the answer script / submitting the same later on the plea of inadvertence or any other consideration.	Cancellation of all papers of the said examination of that semester.
5	Removing the inner page of an answer script and inserting there in written answers brought from outside keeping the cover page intact.	Cancellation of all papers of the said examination of that semester.
6	Changing the Roll Number deliberately.	Cancellation of all papers of the said examination of that semester.

Sl. No.	Nature of offense	Suggested minimum penalty
7	Destroying incriminating documents	Cancellation of all papers of the said examination of that semester.
8	Creating disturbance in the examination hall or abusing / assaulting/threatening the invigilator on duty	Cancellation of all papers of the said examination of that semester and debarment for up to one year from appearing at any examination of this college, depending on the nature of offense.
9	Offering bribes to the invigilator / examiner (supported by evidence)	Cancellation of all papers of the said examination of that semester and debarment for up to one year from appearing at any examination of this college.
10	When above noted (1-8) offence recurred in more than one paper / subject	Penalty as prescribed above from 1-8 and additional penalty as decided by the Disciplinary (Examination) Committee.

Sl. No.	Nature of offense	Suggested minimum penalty
11	When a person appears on behalf of the candidate at the examination concerned.	(a) Cancellation of examination and debarment from appearing at any examination of this college in future. The Roll no. of the candidate is struck off the College Roll. (b) The person appearing for the candidate concerned be handed over to the police by the OIC of examinations.
12	Identity disclosure in the form writing name and / or roll no. on the answer book or loose sheet or both; deliberate mark on the answer book or loose sheet or both, tearing any page of the answer book or any other form of identity disclosure.	Cancellation of the paper concerned

Above cases are illustrative and not exhaustive. Appropriate disciplinary action may be recommended by the Disciplinary Committee in individual cases.

DISCIPLINARY MEASURES

Following offences by any student may lead to his / her expulsion from the college.

1. Consumption of alcohol or narcotic drugs (as specified in NDPS Act, 1985 with amendment in 2014) in the college campus.
2. Smoking in College Campus.
3. Any other offence considered by the disciplinary committee as a major offence.

OTHER RULES

Identity Card

- Each student is provided with an Identity Card.
- Always keep it on your person when in college.
- Exchange or lending of Identity Card is a serious offence.
- If the Identity Card is passed on for use to anyone else, the owner of the card will be held responsible for any damage or loss caused by the user.
- Show your Identity Card at the gate when entering college.
- The Identity Card is to be presented when borrowing books from the library, playing games in the Common Room, attending college functions, etc.
- If the Identity Card is lost, the Vice-Principal must be immediately informed. A new Identity Card may be issued on payment of Rs. 100/-
- In case of transfer or withdrawal from the college, the Identity Card must be returned to the college office.

Dress Code

Decorum in dress must always be maintained.

Students must come to college in simple and unostentatious dress suitable for an academic environment.

The dress code :

- Shirts / T-shirts / Tops etc. with any kind of writing or captions are not allowed
- Only full-length trousers are allowed
- Only skirts well below knee length and without slits are allowed
- For boys, round-neck T-Shirts, earrings, ear / chin / nose studs are not allowed

Failure to comply with the dress code will invite strict disciplinary action.

Notice Board

The Notice Board must be read everyday on coming to and before leaving college. No excuse will be considered if notices on the Board are ignored.

Absence

Students who are absent from class for more than 5 consecutive periods are to obtain an excuse slip from the Vice-Principal. For long and repeated absences which could affect the required attendance percentage, **the student's responsibility** is to keep a duplicate of the excuse letter with the Vice-Principal's signature. Medical certificates and other relevant documents of illness may be submitted to the Vice-Principal.

Mobile Phone

- Use of mobile phones within the college building, including the canteen is strictly prohibited.
- Mobile phones may be used only outside the building, i.e. on the grounds, gymnasium, quadrangle, etc.
- Violation of this code will invite a fine of Rs. 500.00 for the first offence. After that the phone will be confiscated.

Posters

No poster is to be pasted or fixed with cello tape anywhere on the college walls. For any writing on walls, strict punishment will be imposed.

Class Rooms

- The college class rooms may not be used for private study outside college hours.
- Students are not permitted to go up to their class rooms before the 9.00 o'clock bell.
- Those who want to use the library or who may have class / lab class at 9.15 are to use the backstairs adjoining the canteen.

Smoking

The entire college is a "No Smoking Zone". Smoking anywhere on the college premises is strictly prohibited.

Ragging

Ragging of any kind and magnitude inside/outside of the college campus will not be tolerated, and stringent disciplinary action will be taken accordingly. Any incident of ragging must be brought to the notice of the Principal / Vice-Principal.

Excursions

Picnics involving overnight stays are not allowed.

Railway Concessions

- Railway concession is given to bonafide students only to the place where their parents reside permanently.
- Applications for railway concessions are to be made at least 10 days before the beginning of the vacation.

Games

- For games on the college field, prior permission of the Director of Sports is required.

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- **No outdoor games are to be played anywhere in the college premises, including the gymnasium, during college and school hours.**

Library

Books of the college library are lent under the following conditions:

- Any student who takes books from the library without permission or cuts pages out of library books, exposes himself / herself to the gravest penalties.
- Once a student has accepted a book, he / she is responsible for it in the state in which it will be returned. Students should therefore carefully check each book at the time of issue to see whether it is in a satisfactory condition.
- No marks or inscriptions of any kind may be made in any book borrowed from the library. Offenders will be fined in proportion to the damage done.
- Books lost must be replaced.
- All books may be recalled at the librarian's discretion.

Change of Address

The Departmental office should be informed of any change of address and phone number after admission is completed.

Correspondence with the college

- All correspondence should be addressed to the Principal / Vice-Principal, Department of Education, St. Xavier's College (Autonomous), 30 Mother Teresa Sarani, Kolkata 700016.
- In all correspondence with the college, it is necessary to state the student's name, roll number and semester.
- Money Orders and letters addressed to students must be directed to their place of residence and not to the college, else they will be returned to the remitter.

Parking

- The quadrangle in front of the college is out of bounds for cars except those of the staff.

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- Entry of cars is allowed only with valid St. Xavier's College Parking stickers.
 - Scooters and motorcycles may be wheeled in from the back gate with the motors turned off, and parked in the designated area.
 - The college takes no responsibility for the loss of vehicles / bicycles. Students are advised to have their bicycles securely locked, chained and parked at the bicycle stands.
 - Good civic senses demands that cars and motorcycles are not parked on the pavement outside college.

Meeting with the Principal

Students	: 09.00 - 10.00 a.m 03.00 - 04.00 p.m.
Outside Visitors	: Strictly by appointment
Alumni Members	: With prior appointment

Scholarships, Medals and Prizes

- St. Xavier's College has always endeavoured to make its educational services available to the lower income groups by providing generous concessions. Students in need of concession should meet the Vice-Principal.
- An attempt was made to increase the fund on the occasion of the 125th Anniversary Celebrations of the College in 1985. The response had been very generous. The following scholarships are offered :
 1. Late Rukmini Devi Goenka Scholarship.
 2. Infar (India) Scholarship.
 3. Smt. Panna Devi Kanoi Scholarship.
 4. Smt. Kamala Devi Budhia Scholarship.
 5. A. K. Agrawal Scholarship.
 6. Sri Baldeodas Shah Scholarship.

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7. Nripendra Pd. Ray Scholarship.
 8. Puranachandra Memorial Scholarship.
 9. Late Deb Narain Chaudhuri Scholarship.
 10. Late Jamnadar Saraf Scholarship.
 11. Shefali & Nisith Mukherjee Scholarship.
 12. R. F. De Souza Scholarship.
 13. Lt. Abhishek Ray Choudhury Memorial Scholarship.
 14. Arindam Chakravarty Memorial Scholarship.
 15. Shilpi Bhargava Memorial Scholarship.
 16. Lal Chand Kanoi scholarship.
 17. Uma Kanta Agarwal scholarship.
 18. Rev. Joris Memorial Scholarship.
 19. Luxmi Baid Memorial Scholarship.
 20. Late Prof. D. K. Ghosh Scholarship.
 21. Manoj Mody Memorial Scholarship.
 22. Prabudha Bhattacharya Memorial Scholarship.
 23. Late Raj Prakash Mall Scholarship.
 24. Mamraj Agarwala Foundation Scholarship.
 25. Dr. Basudeb Banerjee Memorial Scholarship (on merit cum need basis for M.Sc. Physics and MSc. MCB)
 26. Smt. Manbhawati Devi Agarwal Scholarship to sponsor one student of Commerce (Morning)
 27. Mrs. Hiroo Hiranandani Scholarship
 28. Arvind Kumar Khaitan Scholarship
 29. Prof. Jnanada Kanto Ganguly Scholarship for the best English Student.

Medals and Prizes

a) B.Com. (Morning)	Awarded to
i) Shri Harsh Chandra Baldwa Memorial Award	Student securing highest marks in Sem.-I & II
ii) Soumitra Biswas Memorial Gold Medal	Student securing highest marks in Marketing, Sem. V & VI
iii) Sandip Darolia Memorial Award	Student securing highest marks in Sem. III & IV
iv) Late Radheshyam Roy Memorial Gold Medal	Student securing highest marks in Finance, Sem.-V & VI
v) Fr. Joseph Maliyekal, S.J. Memorial Gold Medal	Best B.Com. student (Sem. I - VI)
vi) SBI Gold Medal	Student securing highest in Commerce (Morning) Sem. I - VI
vii) Subhash Lakhotia Gold Medal	Best B.Com. student
b) B.Com. (Evening)	
i) Mamraj Agarwal Foundation Scholarship	Student of Commerce (Evening)
ii) K. D. Jalan Memorial Gold Medal	Best student in Commerce (Even.)
c) B.B.A	
i) D. K. Ghosh Memorial Gold Medal	Student securing highest marks in BBA (Sem. I - VI) in Finance
ii) K. D. Jalan Memorial Gold Medal	Student securing highest marks in BMS (Sem. I-VI) in Marketing
d) B.A.	
i) Mrs. Hiroo Hiranandani Scholarship	Deserving student of B.A. (General)
ii) Pratap Chandra Sarkar Memorial Prize	Student securing highest marks in English Hons. (Sem. I - VI)
iii) Prof. H. K. Sarkar Memorial Prize	Student securing highest marks in English Hons. (Sem. V & VI)
iv) Prof. Jnanada Kanto Ganguly Scholarship	Best English Student

e) B.Sc.	Awarded to
i) The B. K. Roy Memorial Gold Medal	Student securing highest marks in B.Sc. (Economics) Sem. I - IV
ii) Taparupa Sen Memorial Prize	Student securing highest marks in Statistics Hons. Sem. V & VI
iii) SBI Gold Medal	Student securing highest marks in Economics (Sem. I - VI)
iv) Mira Memorial Gold Medal	Outstanding student in Chemistry Honours (Sem. I - VI)
v) Hirendra Mohan Mitra Memorial Prize	Student securing highest marks in Chemistry Honours (Sem. III & IV)
vi) Dr. Ranjan Ray Memorial Gold Medal	Student securing highest marks in Physics (Sem. I - VI)
vii) Dr. Ranjan Ray Memorial Prize	Student securing highest marks in Computer Sc. Hons. (Sem. VI)
viii) Parpati Chandumal Shahani Memorial Gold Medal	Lady student securing highest marks in Physics (Sem. I - VI)
ix) Ashish Palit Memorial Prize	Student securing highest marks in Physics Honours (Sem. V & VI)
x) Ram Ghosh Encouragement Awards	Student securing 70% above in Mathematics Honours (Sem. I - IV)
xi) Prabudha Bhattacharya Memorial Prize	Best Project Work in Computer Science
xii) Dhruva Jyoti Bhattacharyay Memorial Gold Medal	3rd Year standing 1st in Maths Hons.
xiii) Dr. M. K. Ganguly Memorial Award	Scoring the Maximum in Chemistry Honour
f) B.Ed.	
i) Fr. Joseph D'Souza SJ Memorial Gold Medal	Academic topper B.Ed. student
ii) Ishani Dutta Memorial Gold Medal	Most outstanding B.Ed. student
g) M.Com.	
i) Fr. Paul Joris S.J. Memorial Gold Medal	Best M.Com. student (Sem. I - IV)

h) M.Sc.	Awarded to
i) Fr. Jacques De Bonhome SJ Memorial Gold Medal	Best M.Sc. student in Computer Sc. (Sem. I - IV)
ii) Fr. Achille Verstraeten SJ Memorial Gold Medal	Best M.Sc. student in Physics (Sem. I - IV)
iii) Fr. Franz Goreux SJ Memorial Gold Medal	Best M.Sc. student in Microbiology (Sem. I - IV)
iv) Fr. Henri Depelchin SJ Memorial Gold Medal	Best M.Sc. student in Biotechnology (Sem. I - X)
Others	
i) Gold Medal Award for Best Sports Person of the year.	
ii) Gold Medal Award for Best NCC Performance of the year.	

Fr. Verstraeten Central Library

St. Xavier's College Central Library provides state of the art library facility with easy accessibility to books through internationally reputed open source library management software (LMS) Koha (ver.16.05). The library has a collection of digitized version of old and rare books (funded by UNESCO), valuable reference and text books, UGC recognized peer reviewed national and international journals, magazines, educational CDs and DVDs for the use of research scholars, faculty members, students and other user community. The user community is comprised of administrators, faculty members, research scholars, students and support staff of the college. There are two state-of-the-art reading rooms providing absolute study ambiance to 200 students. The reading rooms remain open from 7.00 a.m. to 7.00 p.m. and the lending sections function from 9.00 a.m. to 6.00 p.m., except Sundays and college holidays. A computerized attendance system is maintained at entrance of the library for calculating the total footfall of students. Students spending maximum hours in an academic year are awarded in the convocation ceremony of the college. A student can borrow at most four books at a time for fourteen days, which is further renewable (on line) once for next fourteen days. A delay in return of borrowed documents is charged by Rs.3/- (Rupees three only) per day per document. Taking Library Clearance before semester examination is

compulsory. Self-circulation facility is available with the help of RFID enabled kiosk. Students can re-issue their books through online, know their book borrowing status, lending book overdue fine etc. by visiting central library website (<http://www.sxccal.edu/library/SXC-MyLibrary.htm>). Book reservation facility and new book suggestion are newly added best practices of the central library. Web-OPAC enabled catalogue-search facility is available 24x7 at the users' end, using keywords, authors or titles from St. Xavier's College library database. CCTV surveillance and RFID enabled gate antenna system are there as security measures. Besides, there is a newly-developed E-Resource Centre for Advanced Studies and Research in the library equipped with Wi-Fi facility for accessing e-resources via college intranet with the help of tabs, smart phones, desktop computers and other devices. Anti-plagiarism software *iThenticate* from Turnitin (USA) can be accessed from the central library by research scholars and faculty members for their research and publication purpose. In-house publications are digitally preserved in the Institutional Repository Software using DSpace. NET, SLET, GRE, TOFEL, CLAT and other competitive examination guidance books and magazines are also available in the reference section. The facilities of semester question paper (soft copy), e-books, e-journals (Sage, HBR, Economist, Economic & Political Weekly, Down To Earth etc.), e-newspapers (Hindu, Business Line etc.) and databases (ProwessIQ, Economic Outlook and Indiatat) are also accessible from e-resource access section. Some of the most common e-books are from Oxford, Pearson and Gale Virtual Reference Library. The central library has membership of British Council Library (BCL), American Library, National Digital Library (NDL), INFLIBNET-NLIST, J-Stor and DELNET from which users can access e-resources. The library maintains a book-bank facility and free books distribution service for rural and financially challenged students. The photocopy facility is also available in the library. The central library provides current academic/secular details to the readers through newspapers (English=8, Bengali=2, Hindi=1), announcement posters and newsletters etc. Students'/faculty members' feedback facility is also available online and also through email at librarian@sxccal.edu for improving library service.

Rev. Fr. Franz Goreaux Central Research Facility

The Rev. Fr. Franz Goreaux Central Research Facility was inaugurated on 3rd April 2014 as an integral part of the development of infrastructural facilities of the college. This 4000 sq. ft. facility houses high level instruments procured from the DST-FIST, DBT - Star College Program, CE - UGC grants as well as personal research grants from DST, DBT, CSIR, DAE, UGC. The total assets now amount to Rs. 1.5 crore.

The aim of the Centre is to promote instrumental research in the Departments of Chemistry, Physics, Microbiology and Biotechnology as well as theoretical investigation using the 24 core HP server. Both UG and PG classes of these departments, based on 'instrumental techniques', are held here. Students can also carry out computational work in the Centre. The number of students carrying out summer projects (May - June) are increasing every year.

The facilities of the Centre includes a 4°C cold room, fully equipped animal and plant culture rooms, –80°C and –20°C freezers, advanced instrumental laboratories (housing U-2900 UV/VIS Spectrophotometer, F-7000 Fluorimeter, Cyclic Voltameter, Tensiometer, Atomic Absorption Spectrophotometer (AA-400)) and a fully functional 12 core HP Proliant server connected to the college LAN.

The Centre is open from Monday to Saturday from 10:00 am to 7:00 p.m., Phone: (033) 2255 1120

Director : Dr. Rina Ghosh

Cyber Room

- The Cyber Room is equipped with internet connection, scanner and printer (both Colour and Black on White).
- It is open from 9 a.m. to 5 p.m. on Monday to Friday and 9 a.m. to 4 p.m. on Saturday. There is a lunch break from 1.15 p.m to 1.45 p.m. on all working days.
- Students must collect their Cyber card from the Office at the beginning of every Academic Year.
- To use the Cyber Room facilities a student must produce his / her Cyber card and his / her College Identity Card.

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- Only one student at a time may use a computer.
 - Facilities in the Cyber Room are used mainly for Academic purposes.
 - The Cyber Room facilities must not be used for immoral entertainment, playing of games, downloading of software, videos, music etc.

Department of Social Work and National Service Scheme

“The first duty of the students should be, not to treat their period of study as one of the opportunities for indulgence in intellectual luxury, but for preparing themselves for final dedication in the service of those who provided the sinews of the nation with the national goods and services so essential to society.”

– Mahatma Gandhi

The Department strives to mould the young minds of students and instil in them a sense of responsibility towards the society at large. It also contributes towards the Jesuit mission of ‘**creating men and women for others**’. Since its inception in 1969 by Late Fr. Gerard Beckers, SJ, fondly known as Babu, the social outreach activities and programmes were given top priority at St. Xavier’s. Both our students as well as the deprived sections of the society have benefitted through these endeavours. A group of dedicated students form the NSS Board who work yearlong to bring about social impact in the lives of others. The President of NSS for 2019-20 is Esther Mahima Sinha from Economics Department.

The NSS at St. Xavier’s works in both **URBAN** and **RURAL areas** for the upliftment of marginalised sections of the society.

The Urban Initiative includes :

- Blood donation camp in college.
- Campus cleanliness drive.
- Awareness campaign on social issues like HIV/AIDS, gender, child abuse, etc.
- Outreach programmes at IICP, Old Age homes, AshaNiketan,

Missionaries of Charity centres, Loreto Rainbow Homes, SICW, Bodhana, Cheshire Homes etc.

The Rural Outreach Programme includes:

- Project Prayas: College to Village under which 12 villages have been adopted from South 24 Parganas.
- Annual rural work camps for 7-10 days.
- Annual Prayas camp (Village to College) for 4 days.

The Special Programmes includes:

- Shishu Mela for underprivileged children.
- Observance of Independence Day, Republic Day, Women's Day etc.
- Responding to natural calamities like Floods, Cyclone, Tsunami, Earthquake etc.

Unnat Bharat Abhiyan

St. Xavier's College has been selected as Participating Institution (PI) under Unnat Bharat Abhiyan (UBA), a flagship programme of MHRD, Government of India. The mission of UBA is to enable participating higher educational institutions to work with people of rural India in identifying development challenges and evolving appropriate solutions which will contribute towards sustainable growth of the partner communities. Under this program, the College will be working in five villages around its Raghampur Campus. The College, through knowledge transfer as well as community mobilization will bring sustainable rural development in these five villages. A UBA Cell consisting of faculty and students have been formed in the College. All students are encouraged to participate in this endeavour.

NSS at Raghampur Campus

The NSS office at the Raghampur campus is an extension of the main campus NSS department. The students participate in rural, urban and special programmes along with the main campus students. Four students of RGP campus are part of the NSS Board for 2019-20.

If you want to bring about a positive impact in our society, become a part of the NSS family. **All NSS activities will earn students social**

credits/credit hours. For details see the NSS notice board regularly this is placed opposite to the College canteen. The Department Office is situated near the back gate. Kindly visit the office as per your department timings and get yourself familiarized with the process of participation.

Department of Sports

The Sports Department of the College is active round the year and students are encouraged to participate in the numerous intramural and extramural sporting activities the Department schedules for them. The rush of entries for fiercely contested Inter-Department Tournaments and the stiff competition to make it to the College teams shows the enthusiasm and interest of the students. Nearly twenty two College teams play competitive sport at the University and State level. The Department continually challenges the students to scale greater heights and bring glory to the College.

The College sends teams for most of the Inter College tournaments conducted by Calcutta University and other prestigious Inter College tournaments where our teams perform credibly bringing back numerous awards. A large number of students represent Calcutta University in various games and sports each year. Our Students win medals at the East Zone and All India Inter Varsity tournaments. It is with great pride that we acknowledge one our students representing the All India University team at the World University Rowing Championship held in Shanghai, China in 2019.

Being affiliated to the Bengal Hockey Association and West Bengal Basketball Association our students play under the banner of the Xaverians' Club. The Xaverians Hockey team plays in the Bengal Hockey Association First Division Group B League. Two Men and one Women's team are put up each year for the West Bengal Basketball Association League and Knock Out tournaments. We also participate in the Senior State Championship conducted by the Basketball Association. Our College Women's Basketball team was positioned third in the Senior State Basketball Championship in 2017-18. St. Xavier's College Basketball teams have proved their supremacy in the last conducted Indian Colleges Basketball League under the

auspices of the Basketball Federation of India and a feather in our cap was their qualification for the National leg of the tournament.

The Department conducts on an average of twenty-two Inter Departmental Tournaments for Men and Women on and off the campus. Participation is extremely high and top honors are keenly contested for.

Each year the Annual Sports is held in the month of February. This mega event is closely contested and participation of Staff and students for championship and special events is always high. The Students' Inter Departmental Parade is a unique feature of this event and each Department of the College vie enthusiastically to win the awards for the Most Attractive Departments and Highest Attending Contingents.

The Sports Department looks forward to newer challenges and goals which meet the aspirations of the students. Our College Men and Women's Rowing team have won numerous medals in the last two years in the Inter College Regatta conducted by Bengal Rowing Club. Two nascent College teams of Men's Rugby and Women's Football have taken shape and have joined our other nearly twenty SXC teams in competitive Sport. A number of our students have represented West Bengal in various National and International level tournaments. Be it an avenue for recreation or a platform to showcase their talents, the playing fields of SXC is where everlasting bonds have been forged. Sport is a unifier and students from all departments come together to play under one flag, for one institution.

Our students give a lot of time and energy towards putting up formidable College teams for all tournaments which we participate in. Students are given professional coaching in Cricket, Chess, Hockey, Basketball, Football, Table Tennis and Volleyball.

A large number of students accumulate their Extracurricular Credits through Sports. An enthusiastic band of students under the able guidance of two Student Sports Secretaries run the Department daily and the Sports Calendar of the College is packed with events for the students. All students are advised to read the Sports Notice Board regularly for current events, fixtures and information. Students who are interested to participate in Sports and Games or work in the Department can come to the Sports Office which is Room No-1 on the Ground Floor.

A.I.C.U.F.

The All India Catholic University Federation (AICUF) is a University Student Movement begun in 1924 by the Jesuit Fathers. Today it is an All India Movement with a Membership of 30,000 students in 300 units in 12 States. It has its national headquarters in Chennai and is affiliated to the International Movement of Catholic Students (IMCS), *Pax Romana*.

The AICUF works through University students, who, as a team want to do something for their own growth and the welfare of society in which they live. They draw their inspiration from the person and life of Jesus Christ. Their motto is : “We are born into an unjust society, and we are determined not to leave it as we have found it.”

The AICUF has been at work in West Bengal since 1948, organizing social service activities, study sessions and seminars, leadership and village exposure camps, surveys, retreats etc. The major attractions are the annual, State level camps held during the Puja vacations and AICUF DAY.

The West Bengal State Secretariat Office is situated at St. Xavier’s College. Associate membership is given to students of other faiths who share the ideologies of the AICUF as enshrined in its Constitution and the West Bengal State Policy Document. There are 22 units in West Bengal. In Kolkata itself there are 12 units - five at St. Xavier’s (Bengali, English, Hindi, Santhali and XIA). Within the WB AICUF there are Adivasi Yuva Chetna Manch (AYCM) and State Womens’ Commission (SWC), which have been formed for specific purposes.

AICUF has also established a Scholarship Fund and offers every year 22 scholarships of Rs. 2000/- each. It includes the following scholarships.

- i. Kanaklata Tewari Memorial Scholarship.
- ii. Mrs. Surva Ghosh Memorial Scholarship.
- iii. Mrs. Sylvia Francis Memorial Scholarship.
- iv. Mamraj Agarwala Scholarship.

AICUF has published a book on the history of the movement in Bengal “Memories of a Movement”. Copies are available from the office. Yuva Pragati — the annual magazine of the AICUF unit is published regularly.

For more information, contact the AICUF office or the State Advisor : ● Rev. M. S. Arockiaswamy, S.J.

● Dr. Charlotte Simpson - Veigas (State Co-ordinator)

Phone no. 2255-1277.

National Cadet Corps (N. C. C.)

NCC is the biggest youth organization of the country with more than 1.8 million cadet strength. It was established in the year 1949 in its present form, though it follows the legacy of the University Cadet Corps established in 1917. NCC as an organization is contributing towards the development of the youth in the country. It is open to educated boys and girls of the schools and colleges of the country. It is administered by the Ministry of Defence, Government of India. The motto of NCC is 'Unity & Discipline'. Training activities in NCC consists of basic training of the regular armed forces provided throughout the academic year.

NCC offers a specialized course which includes the practical training of weapon handling and firing, military tactics, civil defence, first aid, map reading and many more. This course consists of 3 years for senior division cadets followed by certificate examinations. The 'C' certificate earned by an NCC cadet will enable him or her to join the Armed Forces in different categories and capabilities.

St. Xavier's College NCC is affiliated to 20 Bengal Battalion NCC (Army Wing) as its 6th company. It is open for both boys and girls studying in undergraduate courses of the College. Since its inception in 1950, the college unit has served extraordinarily in various fields and achieved prestigious honour and distinct recognition from various international, national and state events. The academic year 2018-19 was a fruitful year for SXCNCC. Muskan Poddar, a third year NCC cadet, was selected from the West Bengal and Sikkim Directorate for the Mountaineering Expedition Camp to Mt. Deo Tibba during the months of August- September 2018. In the month of September 2018, Richard Tesra, a 2nd year cadet of B.com (Morning) participated at "Ek Bharat Srestha Bharat (EBSB)" camp held at Panagarh, West

Bengal. Another feather to SXCNCC's cap was added by Gourav Prasad, a 2nd year NCC cadet who represented the West Bengal and Sikkim Directorate at the Republic Day Camp, 2019 in New Delhi. He has also been selected to represent India through Youth Exchange Programme (YEP) conducted by DGNCC in Vietnam.

The following events/ activities were conducted in the academic year 2018-19:

1. Kargil Vijay Diwas
2. Independence Day Celebration.
3. Armed Forces Flag Day Celebration.
4. KHEL-IV, Inter-battalion Sports Meet.

On 26th July, marking the beginning of a new session of NCC, the cadets of SXCNCC paid homage to the martyrs and soldiers who fought the Kargil war in 1999.

SXCNCC organized a flag hoisting ceremony and a cultural event on Independence Day, 2018. A ceremonial Guard of Honour was given to the Chief Guest, Commodore Alok Chatterjee by a selected contingent of NCCcadets.

The Armed Forces Flag Day held on 7th December is marked to show respect to the Indian Armed Forces and the Martyrs of the country. The cadets raised the fund from College and outside for the Welfare Fund of the Armed Forces.

Finally, the society wraps up its activities for the session with its annual Inter- Battalion sports meet KHEL-IV. 12 colleges from different battalions participated in the event and marked the day as a success, with St. Xavier's College as the overall champion and Faizan Aslam and Jigyasha Laha as the Best sports person SD and SW respectively.

Interested students intended to join NCC may contact Major Dr. A. P. Mondal at room no. 101, Jubilee Building.

Entrepreneurship Development Cell (EDC)

The Department of Science & Technology, Ministry of Science & Technology, Government of India, set up the National Science & Technology Entrepreneurship Development Board (NSTEDB) in 1982. Every year the cell organizes Entrepreneurship Awareness Camp and

the flagship program Biztattwa. The EDC also encourages social entrepreneurship projects.

The EDC at St. Xavier's College, Kolkata is the first to be set up in an under-graduate Arts, Science & Commerce College in 2003. The EDC intends that students must develop an entrepreneurial attitude irrespective of the fact as to whether they become entrepreneurs. The Cell conducts various programmes for undergraduate students and also for established entrepreneurs. Details of the Cell and its activities can be accessed from the website. The EDC has started an Information Cell which is open from 10 a.m. to 4 p.m. (Monday to Friday). The social wing of EDC has started since 2016 as Enactus, SXC and meaningful projects have been implemented for the downtrodden of the society. Students/faculty interested in activities of the EDC are invited to contact the Cell either in person or through website at www.sxccal.edu or email at drakmitra01@sxccal.edu or by Phone No: 2255-1285.

Computer Centre and Central Computing Facilities

St. Xavier's College, with its pioneering legacy, was the first educational institute of the city to think in terms of introducing Computer Studies. The Computer Centre, since its inception, on 4th November 1985, has grown from strength to strength and at present is a renowned institution providing Computer Education to people from all walks of life. The Central Computing Facilities was inaugurated on 24th September 2010, with four computer laboratories cum classrooms and christened in memory of **Fr. Joseph Maliyekal**. Since then the Computer Centre is renamed as “**Computer Centre and Central Computing Facilities**”. The department provides computing facilities for various under graduate courses of the College and also offers professional courses in computer applications for the College students as well as outsiders. The courses are designed to impart contemporary computer education to suit the needs of students and professionals. Emphasis is given on hands-on training for in depth understanding of the topics. There is no age limit to join the courses. Classes are held in the morning, afternoon, evening and weekends. Director : Prof. Shalabh Agarwal.

Course offered :

1. Diploma in Multimedia and Animation (1 year).
2. IT Application. (4 months)
3. Weekend courses on latest tools and languages. (5-6 weeks)

Extension Centres of the Computer Centre :

1. Computer Training Centre, Jishu Asram, Pandua, Hooghly.
2. Computer Centre, Kalna, Burdwan.

Educational Multimedia Research Centre (EMRC)

EMRC Kolkata is the only media centre under UGC/MHRD being hosted by an undergraduate college. It is also one of the oldest having been established in August 1986.

The centre's core activity is the generation and delivery of educational content in multiple platform – video, multimedia, web portals and even online. These are developed with the help of faculty and researchers from premiere institutions of higher education and research.

Contents are also generated for the enrichment of the young and inquisitive with a view to opening a window to the world for them.

The centre is an active stakeholder of Digital Education in India. It has made significant contribution towards National Mission for Education through Information & Communication Technology (NME-ICT) and Massive Open Online Courses (MOOCs), devised and funded by MHRD. Under the NME-ICT project, the Centre has developed 1,563 e-content modules on History, Microbiology, Political Science, Mass Communication Video Production, Film Studies and RabindraSangeet following model courseware prepared by UGC.

Under the MOOC project, the centre has so far developed and delivered 25 MOOC on the above mentioned subjects. These courses adhere to the new CBCS architecture devised by UGC. All these courses have been successfully disseminated through the novel interactive SWAYAM platform managed by MHRD and have attracted enthusiastic participation from students and learners who believe in life-long education. More such courses are being developed. The credits/

certificates for these courses are awarded under the aegis of St. Xavier's College (Autonomous).

The video developed by EMRC are available on 10 subject-specific CEC-UGC DTH channel under the bouquet name SWAYAM-PRABHA.

In all these endeavours, the centre has benefited from its in-house research projects aimed at making Digital Education fruitful and useful for the students.

Considered as one of the best media centres under UGC, the centre keeps on setting benchmark in quality and productivity for others to emulate. As a result, it has won more than 80 national awards in different national competitions.

Ph. D. Programme

September 2015 was a landmark in the history of St. Xavier's College, Kolkata. The college was granted permission by the University of Calcutta to independently initiate a Ph.D. program in the departments of Physics, Microbiology, Biotechnology and Commerce. This makes St. Xavier's one of a very select few colleges in the country to be allowed this privilege. It is a recognition by both the University of Calcutta and the University Grants Commission that St. Xavier's has the merit, quality and academic pedigree to undertake and supervise research.

Prior to this, teachers of these departments were registered as doctoral supervisors under the University of Calcutta. As supervisors working under University rules, they could guide or act as co-guides to Ph.D. students registered under the University of Calcutta. The permission to run an independent Ph.D. program in St. Xavier's College is significant in that it empowers the faculty of the four Departments to supervise Ph.D. work of research scholars registered with the College, following the Ph.D. regulations of St. Xavier's College formulated according to the University Grants Commission and approved by the Senate of the University of Calcutta.

The Ph.D. program has been running successfully since the time of its inception with Fr. Principal as Head of the Ph.D. Committee.

The total number of scholars enrolled with SXC for the Ph.D. degree, currently stands at 50.

The induction of fresh Ph.D. scholars happens twice a year, once in the month of May and a second time, in October. The process involves a successful completion of the Research Entrance Examination (RET) and a rigorous interview. The scholars have to register under St. Xavier's College(Autonomous), after completing the Ph.D. Course Work conducted by the College. The final Ph.D. degree is conferred by St. Xavier's College and University of Calcutta.

The motto of the College is Nihil Ultra- Nothing Beyond. Rev. Dr. Dominic Savio, SJ, Principal, St. Xavier's College, has taken that motto seriously. His mission is to expand the college by opening new PG courses in both the Arts and Science streams and finally, Ph.D. programs in these courses. With his vision, inspiration and determination, the College marches ahead to turn his dreams into a reality.

Dr. Tapati Dutta – Ph.D. Coordinator.

Placement Cell

The following are some of the major companies that have approached the Placement Cell —

Deloitte US India, PWC, Ernst & Young, KPMG, J. P. Morgan, Swiss Re, Aditya Birla Group, Wipro Technologies, Axis Bank, HSBC, ICICI Bank, Addidas, Emami, D. E. Shaw Solutions, Mckinsey, boston Consultancy Group, Bain & Company, Odessa Technologies, Mu-Sigma, IBM, Google, Amazon, Titan, TCS, ITC Group, SBI, Blue Dart, Citi Bank, G. E. Capital, Citi Financial, Bajaj Capital, Taj Group of Hotels, The Oberoi Group, ITC Group of Hotels, J. Thomas & Co., Usha International Decathlon, Times Internet, Sri. Venkatesh Flim, Zee TV, E TV Bharat, Calvin Klein, G. E. Financial, Futures First and many more.

So far a number of students have been placed through the Placement Cell.

Dr. Amitava Roy is the Coordinator and Mr. Niladri Sinha is the Director.

St. Xavier's Counselling Centre

St. Xavier's College, under the guidance of Rev. Dr. Dominic Savio, S.J., Rector and Principal of the College has taken the initiative of bringing a difference to the already existing Counselling Cell. This time, it is for all the stake holders of the College including Students, Parents, Staff and Alumni. The counselling facility has been extended and now a team of five highly qualified counsellors will be available in the campus from Monday through Saturday.

As a head start the College had organized orientation on the 6th and 10th of October 2018, for the students of all the Departments of Commerce, Science and Arts introducing the Counsellors.

"We must all be willing to take help, as we work towards becoming perfect" said Rev. Dr. Dominic Savio, S.J. Rector and Principal of the College at the orientation.

The Counselling Cell provides a safe holding space for all the stakeholders of the College namely Students, Parents, Faculty and Alumni, to feel free and seek help, seek guidance regarding personal and professional aspects with better self-awareness, self-esteem and understanding.

CONFIDENTIALITY is essentially maintained.

Counselling Cell, Room No. 104 & 105 (Next to the Placement Cell, in Jubilee Building, 1st Floor).

Dates & Timings of the Counsellors :

Days of the week	10:00 a.m. - 1:00 p.m.	2:00 p.m. - 5:00 p.m.
Mondays	Ms. Priyanka Bhattacharyya Email: parinaky@gmail.com	Ms. Shubhika Singh Email: singhshubhika1@gmail.com
Tuesdays	Ms. Kapila Mundhra Mob. 98360 10808 Email: kapila.mundhra@gmail.com	
Wednesdays		Ms. Shubhika Singh Email: singhshubhika1@gmail.com

Days of the week	10:00 a.m. - 1:00 p.m.	2:00 p.m. - 5:00 p.m.
Thursdays	Ms. Arpita Roy Email: bontai69@gmail.com	Ms. Arpita Roy Email: bontai69@gmail.com
Fridays	Ms. Parmeet Soni Email:parmeetsoni@gmail.com	Ms. Kapila Mundhra Mob.9836010808 Email:kapila.mundhra@gmail.com
Saturdays	Ms. Kapila Mundhra Mob.98360 10808 Email: kapila.mundhra@gmail.com	

Multimedia (MMFI)

M.Sc. Course in Multimedia is five year integrated UGC approved postgraduate degree programme in Eastern India.

Our Mission is to educate and thus to create free thinking individuals who would bring about positive changes within society through their creative endeavours.

The discipline strives to impart quality education in the field of multimedia and animation and training for the betterment of indigenous design thought and praxis.

The field of commercial animation and digital art today is broad and diverse, and no longer dependent solely on film industry. These days, animators find work not only in animation films and television serials, but also in :

- Feature film special effects
- Production design
- Graphic Design
- Architecture and interior design
- Entertainment production

The Goethals Indian Library & Research Society

The Goethals Indian Library & Research Society, situated above the Main Chapel, has some of the most valuable collections of books, periodicals, paintings, antiques and curios, which Archbishop Paul Goethals bequeathed to St. Xavier's when he was Archbishop of

Calcutta [1886-1901]. The Library has a collection of approximate 20,500 book-plates, periodicals, journals and manuscripts.

The collection of rare books is classified into sixty-two categories. The sections range from Ancient Travels, Modern Indian History, Biographies, Folklore, Flora, Fauna, Meteorology, Classical Language and Literature, Archaeology, Architecture, Epigraphy, Education, Religion, Philosophy, Missions in India and abroad, Law, Medicine, Anthropology, to Non-Indian Countries.

The Goethals Library's rare documents include the travels to India in the 16th and 17th centuries, Bengal Mission before and after 1800, documents, photos and archival material on St. Xavier's School and College, writings of Brahmabandhav Upadhyaya, Animananda and others. The Goethals Indian Library is truly a treasure trove of Indological knowledge.

GILRS offers fellowships for research on monthly basis. Library is open from 9.00 a.m. to 5.00 p.m. on weekdays. Website : www.goethals.in, Email: goethalscal@gmail.com, Phone no.: 2255-1223, 2280-1919, Director: Rev. Dr. J. Felix Raj, S.J.

Career Oriented Programme (COP)

St Xavier's College received the sanction from UGC to introduce certificate and diploma courses under Career Oriented Programme (COP). Five such courses were launched in 2006. Main objectives of these courses are to cater to the growing need of the Industry and corporate sector and also to develop entrepreneurs. At present there are nine courses offered under Career Oriented Programme. These are : 1. Diploma in Certified Accounts Professional. 2. P.G. Diploma in Logistics and Supply Chain Management. 3. P.G. Diploma in Integrated Marketing Communication. 4. P.G. Diploma in Marketing and Sales Management. 5. P.G. Diploma in Human Resource Management. 6. P. G. Diploma in Mass Communication and Public Relation. 7. Certificate in Foreign Trade Practices and Management. 8. Certificate in Tax Practices and Procedures. 9. NSE Certified Capital Market Professional. For further details, students may visit the college website (www.sxccal.edu) or may enquire at room no. 7. (Phone No.

2255-1288/89) For any further information, contact Dr. Amitava Roy, Prof.-in-Charge.

Xaverian Centre for Equality and Liberty

Previously known as SWAR, XCEL - **Xaverian Centre for Equality and Liberty** follows closely on the lines of Liberation and Equality in the purest form. The society seeks to not just encourage young minds and views but also to give them the gentle nudge that is required to initiate their thought process and action. For men and women alike, the society intends to eradicate any kind of discrimination. The society intends to spread awareness both inside and beyond the walls of the college, to associate with noteworthy NGOs and groups in order to expand knowledge and skill. A step like this needs a great deal of dedication, hard work and encouragement.

This is a step all students can pledge to take in order to make a difference of a positive kind in society.

XCEL intends to conduct workshops, discussions and various activities to promote knowledge about equality and liberty.

XCEL also wishes to collaborate with several art forms in order to find ways of igniting originality and encourage initiative amongst students.

XCEL heartily welcomes students to actively participate in the activities of this society from the new semester.

Deputy President : Dr. Panchali Sen

St. Xavier's College Students' Council

St. Xavier's College Students' Council is an elected, apolitical student body with the following aims and objectives :

- (a) To foster the corporate college life and union between the staff and the students.
- (b) To develop the spirit of personal social service among the students.
- (c) To assist all cultural societies and associations which may be established in the college and which fall within the aims and objects of the Council.
- (d) In General : To assist in completing the intellectual, moral and

social training of the students in accordance with the possibilities of college life.

- (e) The Council shall be organised and work according to the spirit and tradition of St. Xavier's.

Rev. Rector is the ex-officio Patron of the Council and Rev. Principal is the ex-officio President of the Students' Council. He is assisted by a Deputy President and three Vice-Deputy Presidents. The other members of the working committee are the General Secretary of the Council elected from among the student members of the General Council, the Assistant General Secretary and another TEN MEMBERS, TWO from B.COM [MORNING], TWO from B.COM [EVENING], ONE from B.B.A./B.M.S., TWO from B.SC, ONE from B.A, ONE from P.G and ONE from B.Ed.

The General Council comprises the members of the working committee along with 115 class representatives (B.Com(M):29, B.Com(E):18, Arts:15, Science:24, BBA:8, PG:17, B.Ed:4) and Society Secretaries which are registered under the Council.

Election of General Secretary, Asst. General Secretary, Working Committee Members and Class Representatives are held in the last week of July. The General Secretary and the Asst. General Secretary are elected by absolute majority. Eligibility conditions for the candidates contesting for General Secretary, CR or Secretary of Societies:

- Student from ANY YEAR can be elected General Secretary/Asst. General Secretary/Society Secretary.
- Minimum attendance of 75% in each subject.
- Minimum 50% marks in aggregate in all the college examinations.
- No dues towards the college or any of its departments.
- No arrears in any subject, internal or external, till date.
- Not been subjected to any disciplinary action by the college / hostel authorities.
- Taken active part in the at least two extra-curricular / leadership activities of the college.
- Any student, including the candidates, resorting to any unfair or

unethical means, not in conformity with the spirit of the college, will be disqualified and debarred from taking part in the elections.

The following societies are registered under the Council :

- The English Academy,
- The Bengali Lit. Society,
- The Hindi Lit. Society,
- Science Association,
- Debating Society,
- National Cadet Corps,
- Games(Indoor and Outdoor),
- Xaverian Theatrical Association,
- Xaverian Academy of Dance and Music,
- Fine Arts Society

Inter College Fests

The Departments and Societies will not send any team comprising students of St. Xavier's College to participate in extra-curricular events in any institution outside St. Xavier's College without the consent of the Principal routed through the Deputy President and Professor in Charge of the Students' Council in consultation with the General Secretary.

Any invitation received by any student or a group of students will not be entertained. Disciplinary action will be initiated if any representation goes without official sanction.

Selection to be forwarded by the Deputy President of the Societies

Music and Dance : XADAM

Debating and Quiz : XQDS

Drama: XTS

Literary Competitions : EA/HLS/BLS

Sports and Games : Director of Sports and Games

N.O.C. from parents compulsory for participation in out-station fests.

The Faculty-Student Mentoring Programme and Remedial Classes

The Faculty-Student Mentoring Programme was initiated by the B.Com (Morning) Department to create an interactive platform with the newly admitted students. Studies have shown that when students have mentors they often report greater success and satisfaction with their college experience. Most mentor relationships are informal, as they develop naturally through interaction in the classroom. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships each playing their respective role in the success of mentoring. The Professors of this college are an excellent resource of knowledge and experience, offering advice to students and helping them in making a range of decisions. This programme has been designed to make the transition to college life a smooth one.

The Faculty-Student Mentoring programme pioneered by the B.Com Morning Department paved the way for the other departments in the College to follow suit. Encouraged and enthused by its success, the B.Com department decided to start a follow-up programme which would be a perfect complement of the Mentoring process. The result was the formal initiation of Remedial Classes. Even though the teachers had been constantly endeavoring to help the weaker students after class hours, the Remedial Classes was a systematic effort in this direction.

Despite the impressive transcripts of the students before entering college, some of them would find themselves on the wrong side of the achievement gap. A disparity in academic performance between disadvantaged students and their more privileged peers would often give rise to mental stress. It's a phenomenon that's more common and persistent than most people realize. To bridge the gap, Remedial Classes have been designed to catch up struggling college students by building core skills in mathematics and other subjects that might act as a common roadblock for them.

The Professors are assigned special classes after class hours where students facing problems in those subjects are welcome to attend and also clear their doubts. Since the number of students is not large in this case, they also have the privilege of receiving extra personal attention from the teacher. Apart from increasing their

knowledge base in the subject, this would also help the students in elevating their degree of confidence providing the required fillip to the flagship mentoring process.

Students' Advisory Council

The following are the members of Students' Advisory Council for 2018-19.

- Rev Dr. Dominic Savio S.J., Principal and President, SXCSC
- Prof. Bertram Da Silva, Vice Principal, Arts & Science Department
- Rev. Dr. S. Xavier S.J., Vice Principal, B.Com. (M) Department
- Rev. Fr. Peter Arockiam, S.J., Vice Principal, B.Com. (E) Department
- Rev. Fr. Johnson Padiyara, S.J., Vice Principal, Raghobpur Campus
- Dr. Charlotte Simpson Veigas, Vice Principal, Department of Education
- Prof Romit Beed, Deputy President
- Prof Sougata Banerjee, Vice Deputy President
- Prof Soma Nath, Vice Deputy President
- Prof Ritendra Roy, Vice Deputy President

Members :

- | | |
|---------------------------------|--------------------------|
| • Prof. Shaunak Roy | B.Com. (M) |
| • Prof. Swaraj Kr Nandan | B.Com. (M) and Raghobpur |
| • Prof. Sujata Sircar | Arts |
| • Dr. Durba Bhattacharya | Science |
| • Prof. Dona Das Sengupta | Education |
| • Dr. Bedanta Bose | Management Studies |
| • Prof. Priyadarshini Rasquinha | B.Com. (E) |

International Studies and Programme

St. Xavier's College, Kolkata, over a period of years has built up a strong national and international fraternity of alumni members, as well

as a distinctive reputation of national and international understanding. This is being celebrated by building up partnership programmes with international Colleges and Universities across the globe. It is in keeping with the recent trend of most national educational institutions and universities of repute to enter into partnership or collaboration with parallel international institutes and universities.

We are proud to collaborate with :

UNAMUR	Namur, Belgium
State University of New York	Oswego, USA
Santa Clara University	California, USA
College of St. Benedict / St. Johns University	Minnesota, USA
Macquarie University	Sydney, Australia
Sophia University	Tokyo, Japan
College of Media Studies and Culture	Torun, Poland
Trinity College	Dublin, Ireland
Monash University	Melbourne, Australia

Objectives : To promote and provide opportunities, to facilitate collaborations, networking with international universities/institute/ organizations for promotion, advancement and sharing of academic and research knowledge and activities for development of mankind.

French Course : The Department also runs a Certificate Course in French Language. For further queries visit the Office of the International Studies and Programme (Room – 7, Ground Floor).

Outbound Student Exchange : Students interested may apply for Study Abroad and Exchange Programmes through the Office of the Dean, International Studies and Programmes, Room-7 (Ground Floor).

Application forms may be downloaded from the website and completed application form along with passport sized photograph, Semester marksheet of the previous examination and English language proficiency Test Score (for Semester long exchange) is to be submitted at Room No. 7 by paying a registration fee of Rs. 1000/-.

Consultancy Cell

In consonance with the legacy of academic excellence and envisioning the vision of Fr. Principal, St. Xavier's College (Autonomous), Kolkata added another feather to its glorious cap with the inception of the consultancy cell aspiring to provide quality consultancy services. The seeds have been sown recently with the formal inauguration of the consultancy cell and graced by the presence of the Fr. Principal and other eminent dignitaries representing industry, corporate houses and other institutes of repute.

With a modest beginning, the consultancy cell of St. Xavier's College, Kolkata is ready to provide consultancy services to public and private sector organizations and international bodies. It seeks to offer a wide range of services starting from preparation of feasibility reports and project appraisals to Tax Planning, Human Resource Planning, Organizational Restructuring and Sustainability related issues, Scientific Development Interventions, Market Research Studies, Development of Effective Strategies and Innovative ideas in the field of physical and social science. The core areas that have been identified include finance, accounts, audit, marketing, human resource management, computer science, microbiology, biotechnology, physics and statistics to name a few.

Based on the recommendations of the UGC and NAAC, the college intends to build a strong foundation of research, consultancy and training. Our expertise and innovative business strategies will help businesses and eliminate inefficiencies, create sustainable competitive advantage over other firms and much more. The Consultancy Cell is committed to, looking further, and providing unparalleled value for our clients.

Women's Study Centre

The UGC has invited applications to set up Women's Studies Centres in Indian Universities & Colleges in order to help India achieve her UN Sustainable Development Goal of Promoting Equality & Empowerment of Women. The special focus of these Centres would be on most marginalized/disadvantaged women in the society. These include women from Schedule Caste and Tribes, women with disabilities, women living in unsafe environments, exploited sex workers, women

living in conflict areas, women in conflict with law, homeless, destitute & abandoned women, uneducated & unskilled single women, elderly & sick women etc.

Some of the probable activities of the Centre would be:

1. Teaching : Conduct Foundation Course / Short-term Courses in Women's Studies for all undergraduate students
2. Research : WSCs shall take measures to build the research capabilities of their faculty. This shall include data mining, review of literature, action research method, feminist research methods (i.e. oral history / life history methods), statistical analysis, writing and research papers.
3. Training : Workshops on innovative/feminist research methodology and inclusion of issues concerning women in various disciplines at UG / PG levels.
4. Extension : Greatest importance needs to be attached to extension work, as a learning and developmental instrument, for the benefit of the Community, students and teachers.
5. Publication : Documentation, Dissemination and Library Collection, translation of outstanding papers / research reports into Indian Language Production of Reference and Teaching Materials and publications in reputed Journals.

In view of the above, a committee of seven Professors has been constituted by the Principal of the college to look into the above and duly apply to the UGC in a bid to set up the Centre.

Xaverian Research Colloquium (XRC) - Anusandhan

Xaverian Research Colloquium (XRC)-Anusandhan is an endeavor to provide the faculty with an opportunity to discuss their works in progress and to receive feedback from their colleagues on their research. The objective of the Colloquium is to provide a setting and structure that together make possible for each faculty to showcase not only their specialized knowledge but also disseminate new ideas. In addition to supporting and encouraging faculty scholarship, the Colloquium promotes an interdisciplinary dialogue in the college among the members of different departments and offers its members the possibility to "workshop" their projects-in-progress.

College Fees

1. The College Fees will be accepted only online through Credit Card, Debit Card or Net Banking. Those who seek admission to the College should ensure that they are equipped and conversant with the online payment system.

However, at the time of admission, the 1st Quarter fees will be accepted only by Demand Draft made in favour of "St. Xavier's College-B.Ed. Deptt" payable at Kolkata.

2. **Online Payment Assistance**

For any assistance regarding online payment, call Kolkata Bill Desk Office between 10 a.m. and 5 p.m. on all working days on the following numbers : 033-4003 5101 / 02 / 03 / 04.

3. In case of non-receipt of the "**online payment receipt**" through the College Website, even after the completion of the payment process, the student is advised to verify with the concerned bank before attempting a repayment. However, if your account has been debited, meet Mr. Simon Tamang / Mr. Nirmalendu Nandy in the Treasurer's Office with your bank details to get your site updated, after which you will automatically get your receipt.

4. **FEE REFUND POLICY**

(Considering last date of admission as 08.05.2019)

Date of cancellation	Refund amount
On or before 08.05.2019	Full refund after deduction of Rs. 3,000/- as processing charges.
Between 09.05.2019 to 23.05.2019	80% of the fees.
Between 24.05.2019 to 07.06.2019	50% of the fees.
On or after 08.06.2019	No refund.

5. **Refund of Excess Fees Paid Online**

In case of any fees having been paid online more than once, the payer is requested not to place any **Charge Back Request** to their respective banks. The excess payment will be refunded from the Treasurer's office at St. Xavier's College as soon as the payer places a request for the refund in the Treasurer's office with the documented evidence of the payment in question.

In case of any “Charge Back Request” is placed by the student to their respective Banks, then a processing charge as applicable will be recovered from the student.

6. **Fees Structure of Indian and Foreign Students**

Students from India and the SAARC Countries (Bangladesh, Bhutan, Maldives, Nepal, Pakistan, Sri Lanka and Afghanistan) will pay the usual fees.

Students from Asian Countries other than the SAARC Countries will pay 2 times of the usual fees.

All other foreign students will pay 3 times of the usual fees.

7. **Educational Scholarship or Loan**

Students who get Educational Scholarship or Loan from anywhere outside St. Xavier’s College should deposit their cheques at the Treasurer’s Office of the College 7 days before the last date for the payment of fees and get their online payment updated manually from the office.

Students who cannot deposit their cheques on time, should pay their fees online before the last date, in order to avoid fine, and deposit the cheques as soon as they receive them and get the entire amount reimbursed from the Treasurer’s office.

Once a fine is added to your fees by the system, it will not be waived off under any circumstance.

8. **Last Dates for the Payment of Quarterly Fees**

1st Quarter	July	31
2nd Quarter	October	31
3rd Quarter	January	31
4th Quarter	March	31

9. **Late Fine**

After the last date for the payment of fees, a fine of Rs. 300 for every defaulted month will be added to the defaulter’s quarterly fees by the system. Fine will not be waived under any circumstance.

St. Xavier's College (Autonomous), Kolkata
FEES FOR DEPARTMENT OF EDUCATION 2019 - 2020
(For First Year only)

Aided Course	One time					Yearly			Monthly		
	Admission Fee	Registration Fee	Marksheet Fee	Practice Teaching Fee	Library with E-Resources Facility & Cyber Fee	Yearly Extras	Lab Fee	Exam. Fee	Tuition Fee	Additional Fee	Development Fee
B.Ed. Course	7000	500	1000	3000	3,600	7000	—	2500	600	500	1000

(For Second Year only)

Aided Course	Yearly				Monthly		
	Yearly Extras	Lab Fee	Exam. Fee	Tuition Fee	Additional Fee	Development Fee	
B.Ed. Course	7000	—	2500	600	300	900	

CALENDAR 2019 - 2020

JULY : 2019

1	Mon		UG Inaugurations
2	Tue		B.Ed. Inauguration
3	Wed	Cl	
4	Thu	Cl	
5	Fri	Cl	
6	Sat	Cl	
<hr/>			
7	Sun		
8	Mon	Cl	
9	Tue	Cl	
10	Wed	Cl	PG Inaugurations
11	Thu	Cl	
12	Fri	Cl	
13	Sat		
<hr/>			
14	Sun		
15	Mon	Cl	
16	Tue	Cl	
17	Wed	Cl	
18	Thu	Cl	
19	Fri	Cl	
20	Sat	Cl	
<hr/>			
21	Sun		
22	Mon	Cl	
23	Tue	Cl	
24	Wed	Cl	
25	Thu	Cl	Recruitment of Placement Volunteers
26	Fri	Cl	Recruitment of Placement Volunteers
27	Sat	Cl	
<hr/>			
28	Sun		
29	Mon	Cl	
30	Tue	Cl	
31	Wed		Feast of St. Ignatius of Loyola (1491 - 1556) Founder of The Society of Jesus — Holiday Last date for payment of 1st Quarter Fees.

AUGUST : 2019

1	Thu	Cl
2	Fri	Cl
3	Sat	Cl

4 Sun

5	Mon	Cl
6	Tue	Cl
7	Wed	Cl
8	Thu	Cl
9	Fri	Cl
10	Sat	Cl

Blood Donation Camp

11 Sun

12	Mon	
13	Tue	Cl
14	Wed	Cl
15	Thu	
16	Fri	Cl
17	Sat	Cl

Id-Uz-Zoha — Holiday

Independence Day — Holiday

18 Sun

19	Mon	Cl
20	Tue	Cl
21	Wed	Cl
22	Thu	Cl
23	Fri	
24	Sat	Cl

Janmastami — Holiday

25 Sun

26	Mon	Cl
27	Tue	Cl
28	Wed	Cl
29	Thu	Cl
30	Fri	Cl
31	Sat	Cl

SEPTEMBER : 2019

1 Sun

2 Mon Cl

3 Tue Cl

4 Wed Cl

5 Thu Cl **Teachers' Day**

6 Fri Cl

7 Sat Cl

8 Sun

9 Mon Cl

10 Tue **Muharram — Holiday**

11 Wed Cl

12 Thu Cl

13 Fri Cl

14 Sat Cl

15 Sun

16 Mon Cl

17 Tue Cl

18 Wed Cl

19 Thu Cl

20 Fri Cl

21 Sat Cl

22 Sun

23 Mon Cl

24 Tue Cl **NSS Day (Golden Jubilee) (IQAC — NSS
National Seminar)**

25 Wed Cl

26 Thu Cl

27 Fri Cl

28 Sat **Mahalaya — Holiday**

29 Sun

30 Mon Cl

OCTOBER : 2019

1	Tue	CI	
2	Wed		Gandhi Jayanti, Puja Vacation begins
3	Thu		
4	Fri		
5	Sat		Durga Puja — Saptami
6	Sun		Durga Puja — Astami
7	Mon		Durga Puja — Navami
8	Tue		Durga Puja — Dashami
9	Wed		
10	Thu		NSS Work Camp — (10th - 16th October)
11	Fri		
12	Sat		
13	Sun		Laxmi Puja
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun		
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	Sun		Kali Puja
28	Mon		Diwali
29	Tue		Bhatridwitiya — Holiday
30	Wed	CI	College re-opens
31	Thu	CI	Last date for payment of 2nd Quarter Fees.

NOVEMBER : 2019

1 Fri Cl

2 Sat Cl

3 Sun

4 Mon Cl

5 Tue Cl

6 Wed Cl

7 Thu Cl

8 Fri Cl

9 Sat Cl

10 Sun Fateha - Doaz - Daham

11 Mon Cl

12 Tue Guru Nanak's Birth Anniversary — Holiday

13 Wed Cl

14 Thu Cl

15 Fri Cl

16 Sat Cl

17 Sun

18 Mon Cl

19 Tue Cl

20 Wed Cl

21 Thu Cl

22 Fri Cl

23 Sat Cl

24 Sun

25 Mon Cl

26 Tue Cl

27 Wed Cl

28 Thu Cl

29 Fri Cl

30 Sat Cl

DECEMBER : 2019

1	Sun	
2	Mon	
3	Tue	Feast of St. Francis Xavier – Patron of the College — Holiday
4	Wed	
5	Thu	
6	Fri	
7	Sat	
<hr/>		
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
<hr/>		
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
<hr/>		
22	Sun	
23	Mon	Christmas Vacation begins
24	Tue	
25	Wed	Christmas
26	Thu	
27	Fri	
28	Sat	
<hr/>		
29	Sun	
30	Mon	
31	Tue	

JANUARY : 2020

1	Wed		New Year Day
2	Thu		
3	Fri	Cl	College reopens
4	Sat	Cl	
5	Sun		
6	Mon	Cl	
7	Tue	Cl	
8	Wed	Cl	
9	Thu	Cl	
10	Fri	Cl	
11	Sat		
12	Sun		Swami Vivekananda's Birth Anniversary
13	Mon	Cl	
14	Tue	Cl	
15	Wed	Cl	
16	Thu		College Foundation Day : 16.1.1860 13th Convocation & Valedictory
17	Fri	Cl	
18	Sat	Cl	
19	Sun		
20	Mon	Cl	
21	Tue	Cl	
22	Wed		Xavotsav
23	Thu		Xavotsav / Netaji's Birthday — Holiday
24	Fri		Xavotsav / Calcutta University Foundation Day
25	Sat		
26	Sun		Beyond Barriers / Republic Day — Holiday
27	Mon	Cl	
28	Tue	Cl	
29	Wed	Cl	
30	Thu		Saraswati Puja
31	Fri	Cl	Last date for payment of 3rd Quarter Fees.

FEBRUARY : 2020

1	Sat		College Sports Day
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2	Sun		
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3	Mon	CI	
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4	Tue	CI	
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5	Wed	CI	
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6	Thu	CI	
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7	Fri	CI	
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8	Sat	CI	
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9	Sun		
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10	Mon	CI	
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11	Tue	CI	
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12	Wed	CI	
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13	Thu	CI	
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14	Fri	CI	
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15	Sat	CI	
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16	Sun		Sishu Mela
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17	Mon	CI	
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18	Tue	CI	
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19	Wed	CI	
----	-----	----	--

20	Thu	CI	
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21	Fri	CI	
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22	Sat	CI	
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23	Sun		
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24	Mon	CI	
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25	Tue	CI	
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26	Wed	CI	
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27	Thu	CI	
----	-----	----	--

28	Fri	CI	
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29	Sat	CI	
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MARCH : 2020

1	Sun	
2	Mon	Cl
3	Tue	Cl
4	Wed	Cl
5	Thu	Cl
6	Fri	Cl
7	Sat	Cl
8	Sun	
9	Mon	Doljatra — Holiday
10	Tue	Holi — Holiday
11	Wed	Cl
12	Thu	Cl
13	Fri	Cl
14	Sat	Cl
15	Sun	
16	Mon	Cl
17	Tue	Cl
18	Wed	Cl
19	Thu	Cl
20	Fri	Cl
21	Sat	Cl
22	Sun	
23	Mon	Cl
24	Tue	Cl
25	Wed	Cl
26	Thu	Cl
27	Fri	Cl
28	Sat	Cl
29	Sun	
30	Mon	Cl
31	Tue	Cl Last date for payment of 4th Quarter Fees.

APRIL : 2020

1	Wed	CI
2	Thu	CI
3	Fri	CI
4	Sat	CI

5 Sun

6	Mon	CI
7	Tue	CI
8	Wed	CI

9	Thu	Maundy Thursday — Holiday
10	Fri	Good Friday — Holiday
11	Sat	Holy Saturday — Holiday

12 Sun Easter Sunday

13	Mon	Easter Monday — Holiday
14	Tue	Ambedkar's Birth Anniversary / Naba Barsha — Holiday

15	Wed	CI
16	Thu	CI
17	Fri	CI
18	Sat	CI

19 Sun

20	Mon	CI
21	Tue	CI
22	Wed	CI
23	Thu	CI
24	Fri	CI
25	Sat	CI

26 Sun

27	Mon	CI
28	Tue	CI
29	Wed	CI
30	Thu	CI

MAY : 2020

1	Fri		May Day — Holiday
2	Sat	Cl	
3	Sun		
4	Mon	Cl	
5	Tue	Cl	
6	Wed	Cl	
7	Thu	Cl	
8	Fri		Rabindra Jayanti — Holiday
9	Sat		
10	Sun		
11	Mon	Cl	
12	Tue	Cl	
13	Wed	Cl	
14	Thu	Cl	
15	Fri	Cl	
16	Sat	Cl	
17	Sun		
18	Mon	Cl	
19	Tue	Cl	
20	Wed	Cl	
21	Thu	Cl	
22	Fri	Cl	
23	Sat	Cl	
24	Sun		Id-UI-Fitr
25	Mon	Cl	
26	Tue	Cl	
27	Wed	Cl	
28	Thu	Cl	
29	Fri	Cl	
30	Sat	Cl	
31	Sun		

JUNE : 2020

1 Mon
2 Tue
3 Wed
4 Thu
5 Fri
6 Sat

7 Sun

8 Mon
9 Tue
10 Wed
11 Thu
12 Fri
13 Sat

14 Sun

15 Mon
16 Tue
17 Wed
18 Thu
19 Fri
20 Sat

**Prayas Camp (Village to College)
(17th - 20th June)**

21 Sun

22 Mon
23 Tue
24 Wed
25 Thu
26 Fri
27 Sat

28 Sun

29 Mon
30 Tue

JULY : 2020

1 Wed
2 Thu
3 Fri
4 Sat

5 Sun

6 Mon
7 Tue
8 Wed
9 Thu
10 Fri
11 Sat

12 Sun

13 Mon
14 Tue
15 Wed
16 Thu
17 Fri
18 Sat

19 Sun

20 Mon
21 Tue
22 Wed
23 Thu
24 Fri
25 Sat

26 Sun

27 Mon
28 Tue
29 Wed
30 Thu
31 Fri

Id-UI-Zoha — Holiday

Feast of St. Ignatius of Loyola (1491 - 1556)

Founder of The Society of Jesus — Holiday

TIME TABLE FOR DEPARTMENT OF EDUCATION						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
09.15 – 10.05						
10.10 – 11.00						
11.05 – 11.55						
12.00 – 12.45						
12.45 – 01.15	L U N C H					
01.15 – 02.05						
02.10 – 03.00						
03.05 – 03.55						
04.00 – 04.45						

TIME TABLE FOR DEPARTMENT OF EDUCATION						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
09.15 – 10.05						
10.10 – 11.00						
11.05 – 11.55						
12.00 – 12.45						
12.45 – 01.15	L U N C H					
01.15 – 02.05						
02.10 – 03.00						
03.05 – 03.55						
04.00 – 04.45						

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

College / Department Phone Numbers

Alumni	: 2280 5566
Arts & Science	: 22551-207 / 208
B.M.S.	: 22551-215 / 216
B.Ed.	: 22551-242
Biotechnology	: 22551-275
Canteen	: 22551-212
Central Library	: 22551-251 / 252 / 253 / 254 / 255
Central Library (Asst. Director)	: 2280-1926
Chemistry	: 22551-266
Commerce (Morning)	: 22551-204
Commerce (Evening)	: 22551-235
Computer Centre	: 22551-220
Computer Lab	: 22551-262 / 263
C.O.P.	: 22551-288 / 289
Economics	: 22551-245
EDC	: 22551-285
Goethals Library	: 22551-223
Hostel : Fr. Leeming Hostel for Boys	: 2289-1196 / 80172 79214
Mother Teresa Hostel for Girls	: 2289-1196 / 80172 78134
IQAC	: 22551-239
ISP	: 22551-155
Mother Teresa Hostel for Girls	: 80172 78134
Maintenance	: 22551-297
Mathematics	: 22551-261
MCV Office	: 22551-273
Microbiology	: 22551-276
M.Sc. (Computer Science)	: 22551-271
M.Sc. (Physics)	: 22551-264
Multimedia	: 22551-268
NCC	: 22551-283
NET/SET	: 2255-1228
NSS	: 22551-210
Observatory	: 22551-272
Ph.D	: 22551-105
Physics	: 22551-246
Placement Cell	: 22551-217
Pondicherry University (MBA)	: 22551-236
Reception	: 22551-101
Research Lab	: 22551-120
Security	: 22551-200 / 201
Sports Department	: 22551-211
Staff Room	: 22551-218
Statistics	: 22551-270
SXUK	: 6624-9881
SXUK (City Office)	: 22551-102
Treasurer's Office	: 22551-281 / 282

2019 - 2020

July S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
January S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	March S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

2020 - 2021

July S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W T F S 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	September S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
January S M T W T F S 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30