ST. XAVIER'S COLLEGE

AUTONOMOUS

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Kolkata - 700 016
Website : www.sxccal.edu

RAGHABPUR CAMPUS

St. Paul's High School
P.O. : Nepalganj
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Phone : 2497 4040

PROSPECTUS & CALENDAR

2019 - 2020

ST. XAVIER'S COLLEGE
AUTONOMOUS

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Vice Principal – Raghabpur Campus	: Ph.	: 2497-4040
Vice Principal – Education	: Ph.	: 2255-1243
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Syndicate Bank	: Ph.	: 2287-8680

CONTENTS

PRAYER OF ST. IGNATIUS OF LOYOLA

Take, O Lord, and receive my entire liberty,
my memory, my understanding and my whole will.
All that I am and all that I possess, You have given me.
I surrender it all to You to be disposed of according to Your will.
Give me only Your love and Your grace;
with these I will be rich enough,
and will desire nothing more.

A PEACE PRAYER

Lord

make me an instrument of your peace
where there is hatred, let me sow love;
where there is injury, pardon;
where there is doubt, faith;
where there is despair, hope;
and where there is sadness, joy.

O Divine Master

Grant that I may not so much seek
to be consoled as to console,
to be understood as to understand,
to be loved as to love:
For it is in giving that we receive,
it is in dying that we are born to eternal life.

— (St. Francis of Assisi)

JESUITS AND EDUCATION IN INDIA

The Society of Jesus, a Christian Religious Order founded by Saint Ignatius of Loyola in 1540, has been active in the field of education throughout the world since its origin. In the world, the Jesuits are responsible for 3,897 Educational Institutions in 90 countries. These Jesuit Educational Institutions engage the efforts of approximately 1,34,303 teachers, educating approximately 29,28,806 students.

In India, the Society of Jesus has founded 118 Primary & Middle Schools, 149 High Schools, 52 University Colleges, 2 Universities, 22 Technical Institutes and 17 Business Administration Institutes with 11,225 teachers, educating 3,24,538 students, belonging to every social class, community and linguistic group. These Institutions are part of the Catholic Church's effort to share in the country's educational undertaking.

The Jesuit College aims at the integral, personal formation of youth. To accomplish this, special efforts are made :

- to help the students to become mature, spiritually-oriented men and women of character;
- to encourage them continuously to strive after excellence in every field;
- to value and judiciously use their freedom;
- to be clear and firm on principles and courageous in action;
- to be unselfish in the service of their fellowmen; and
- to become agents of needed social change in their country.

The Jesuit College thus aims at making its own contribution towards a transformation of the present-day social condition so that principles of social justice, equality of opportunity, genuine freedom, and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be available to all.

(Jesuit Educational Association of India)

ST. XAVIER'S : 159 YEARS (1860 - 2019)

A Brief History of the College

A host of seven Belgian Jesuits arrived at Calcutta in November 1859, under the leadership of Fr. H. Depelchin (Rector : 1860-1871), the Founding Father of the second St. Xavier's. They shifted St. Xavier's from Chowringhee to the Sans Souci Theatre in January 1860, which is now the honest home of learned professors and zealous students.

With one hundred and fifty nine years of service to the nation, St. Xavier's College, Kolkata, has grown today into a leading educational institution in India. Both St. Xavier's School and College are proud of their contribution to the cause of education and culture in Bengal for 159 years. These twin institutions have produced many great educationists and students who earned regard and respect for their Alma Mater.

Fr. E. Lafont was appointed Rector in October 1871. He was a gifted teacher of physics. The terrible cyclone of November 1864 proved the beginning of his fame. The catastrophe might have been much greater, had not Fr. Lafont signalled the timely warning.

It was Fr. O'Neill (Rector : 1904-1914) who gave the College its crest and the motto : *Nihil Ultra*, a motto, significant and suggestive of a noble ideal, of an unconquerable hope, that urges the Xaverian to a consistent quest for the higher. The motto of the young Xaverian is the old maxim : ''*Perfectum nihil est, aliqiriddum restat agentiim*'' (Nothing is perfect as long as anything remains to be done).

The tiny seed has grown into a mighty tree. In the year of its centenary (1960), St. Xavier's had on its rolls 3,503 students. It has, now 59 years later, 8,546 students. A total teaching staff of 342 are educating them. The College offers UG and PG courses under five faculties : Arts, Science, Commerce, Business Management and Education.

The Jesuit College aims at forming young men and women of competence, commitment, compassion and conscience. St. Xavier's College thus aims at making its own contribution towards a transformation of the present-day social condition so that principles of social justice, equality of opportunity, genuine freedom and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be open before all.

St. Francis Xavier is the Patron of St. Xavier's. There is not an educated Indian who has not heard the name of Francis Xavier. It is to India that Ignatius of Loyola, the Founder of the Society of Jesus, sent his greatest son, Francis Xavier in 1542. Xavier was a zealous "missionary on the move". He sailed to Malacca and Japan in 1549 where he spent two and a half years. In April 1552 he set sail for China via Malacca from Goa, never to return alive. He died at Sancian, a small island facing China, on 2nd December 1552. Wherever he went, he plunged himself into charitable and pastoral work preaching the message of God's love to people. He worked in India for 10 years from 1542 to 1552, called the Xaverian decade.

The list of the old students of St. Xavier's includes many scientists, actors, filmmakers, poets and industrialists in Bengal. It can boast of some of its pupils who became international figures of repute : Rabindranath Tagore and Jagadish Chandra Bose. While Tagore was impressed by the relationship between teachers and students at St. Xavier's, Bose found encouragement for his introduction to science in the person of Fr. Lafont, who was called "the father of science" in India. Three chief ministers of Bengal - H. S. Suhrawardy, Siddhartha Shankar Ray and Jyoti Basu passed through the portals of St. Xavier's. You will invariably come across, in any important office in Kolkata, a Xaverian who has excelled in his field.

St. Xavier's has always been known for its cosmopolitan and national character. Much before the expression "national integration" gained currency, St. Xavier's has tried to foster among its students the spirit and practice of it. Coming as they do from all over India and from

various communities, they live in complete harmony, understanding and mutual respect. Thus they are encouraged to develop beyond local and group affinities, loyalties to the country and to society at large.
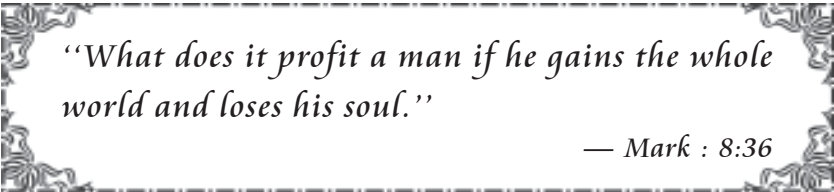
The B.Com. Department started functioning in 1946. The Golden Jubilee of the Department was celebrated in 1996. The B.Com. Evening Department started functioning from 1st July 2006 as a co-educational Department.

The National Assessment and Accreditation Council (NAAC) recognized St. Xavier's College as an "A" grade institution in 2003. In May 2006, it was declared a Centre with Potential for Excellence by the UGC. From July 2006, it became an autonomous college (the first in West Bengal). In January 2017, the college was assessed by NAAC and was awarded an A^{++} grade with CGPA 3.77 on a 4.00 point scale.

St. Xavier's College has been granted

    (1)   The status of College of Excellence (CE) (2014).

    (2)   College with ''Heritage Status'' (2015).

St. Xavier's has over these 159 years remained steadfast and persevered in the midst of troubles and anxieties. Now with all the richness of the past, it embraces the future with the same spirit-''Nihil Ultra'' (Nothing beyond).

''What does it profit a man if he gains the whole world and loses his soul.''

— Mark : 8:36

VISION AND MISSION STATEMENT

History beckons, St. Xavier's College is a hundred and fifty nine years young. St. Xavier's is a metaphor of commitment, care and service, and this momentous hour of the history of our college makes Xaverians articulate our pledge for posterity, our 'vision' of the 'mission' of St. Xavier's College, our ambition and aspiration for the future.

We are proud of the progress of St. Xavier's College of today — a vulnerable seed has prospered into a vital, virtuous tree. The college has evolved into a nationally ranked, multifaceted co-educational institution. As enunciated in its Mission Statement, St. Xavier's has, during the days of its journey, welcomed those of all beliefs and traditions, and has respected and valued 'the diversity which their membership brings to the College Community.'

Accommodation of such diversity has always been the abiding attribute of any Jesuit enterprise. Founded under the auspices of a particular religious denomination, we, today, find ourselves completely secular in character. We are determined to preserve this identity. We firmly believe that the distinctive Catholic and Jesuit Character of the College, both in tradition and spirit, is integral to our identity.

We believe that St. Xavier's College can remain faithful to its heritage and extend its intent to meet the intellectual and spiritual challenges of the contemporary and future academic world. Working conscientiously and creatively, we shall forge a vision of what St. Xavier's can be as a Catholic and Jesuit College for the twenty-first century.

The following version of our Vision Statement crystallizes our critical self-understanding of the Mission of St. Xavier's College. We are certain that it will further the prospects for an ongoing dialogue with our peers as we discover anew the Catholic and Jesuit dimensions of the future of the College.

Rooted in the life, love and teachings of Jesus Christ and inspired by the Ignatian Vision of forming men and women for others, St. Xavier's continues to strive.

OUR VISION

To promote a society based on love, freedom, liberty, justice, equality and fraternity.

OUR MISSION :

- To become a centre of excellence in Higher Education;

- To excel in all areas of teaching-learning, research and consultancy;

- To contribute to the creation of knowledge and to search for the meaning of life;

- To provide education of international quality and standard for our students;

- To be a bridge between the rural-urban divide, taking the benefits of education to the poor and the marginalized, aiming at their empowerment;

- To ensure access and equity in higher educational opportunity to all deserving and meritorious students with a preferential option for the poor and the marginalized, irrespective of caste and creed;

- To inspire and challenge all segments of the college to raise the realm of good to great to greater, through continuous assessment;

- To offer subjects for competency building and motivate / animate a work force imbued with human values.

- To become a home of culture and consciously promote communal harmony and cultural integration to create an atmosphere of dialogue in the campus;

- To promote academic exchange and academia-industry interfacing, taking advantage of the latest technology;

- To develop application-oriented courses, with the necessary inputs of values, with a view to produce all-round development of persons;

- To form young men and women of competence, commitment, conscience and compassion;

- To contribute to the well-being of the nation without counting the cost, in the spirit of NIHIL ULTRA (Nothing Beyond), the motto of St. Xavier's.
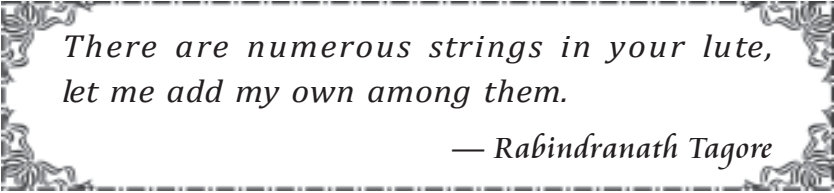
VALUE FRAMEWORK TO ACCOMPLISH OUR MISSION

- Fostering passionate pursuit for academic and intellectual excellence;

- Promoting social concern leading to action;

- Cultivating uncompromising commitment towards enhancing the quality of life both at the organizational and societal level;

- Instilling in students integrity, perseverance and transparency;

- Facilitating creativity and innovativeness in all endeavours;

- Enabling leadership to become agents of social change and shape a better future;

- Encouraging discipline, teamwork and collaboration;

- Providing education with a human face.

OWNERSHIP AND ADMINISTRATION OF
ST. XAVIER'S COLLEGE, KOLKATA

St. Xavier's College is owned and managed by the Jesuits of the Calcutta Province of the Society of Jesus. With the registration of Catholic Mission of West Bengal (also known as Calcutta Province of the Society of Jesus) under the Societies Registration Act 1961, the ownership of St. Xavier's College was vested with this said Society from its registration in 1973, and it was administered by a Governing Body constituted as per statutes of Calcutta University.

In May 2005, the Founder Body initiated the registration of a new Society, in the style and name of St. Xavier's College Kolkata Educational Trust. The administration and management of St. Xavier's College is now brought under this Trust with effect from 1st June 2006, and the day-to-day administration is vested with a new Governing Body, as per guidelines of the UGC for Autonomous Colleges with minority character, superseding the earlier Governing Body.

There are numerous strings in your lute, let me add my own among them.

— Rabindranath Tagore

MESSAGE FROM THE PRINCIPAL

Dear Students, Staff, Parents, Alumni/ae, Benefactors and Well Wishers,

A Christian Minority Higher Educational Institution, St. Xavier's was founded in 1860 by a Catholic Minority Religious Body, the Society of Jesus, and was affiliated to the University of Calcutta in 1862. While preference is shown to the educational and cultural needs of the Christian Minority community and the poor i.e. socially and financially marginalized, admission is open to all irrespective of caste, creed and nationality. With a long and rewarding history of achievement of the Jesuits in education, our College community continues to move forward together with confidence, pride and enthusiasm. This institution was created with the objective of providing 360 degree quality education which will enable students not only to thrive in academics but also motivate them towards character building, leadership, extra and co-curricular activities. A very strong, dedicated and capable team of educators has always been the driving force in the growth of the College.

Principled on the motto "NIHIL ULTRA" meaning "NOTHING BEYOND" and with the vision to promote a society based on love, freedom, liberty, justice, equality and fraternity, St. Xavier's College aims to form young men and women of competence, commitment, compassion and conscience - *men and women for others*. This is the ideology of Jesuit Education. This enables students to herald social change - national and global. The College aims to inculcate the highest intellectual standards through rigorous academic commitment and discipline. Students are inspired to aspire to higher levels of academic achievement by mastering the subjects they have chosen to study. The College stands committed to make teaching and learning "Student Centric" which makes the students think, analyse and work independently by inculcating original and creative thinking.

Inclusive practices of the institution to impart holistic education are inherent in the system. The institution is completely secular in character. Students belong to every social class, community and linguistic group. They are trained to become men and women of

competence, commitment, compassion and conscience. Equity and access in availability, special attention to the weaker sections and representation of women in all aspects ensure promotion of social justice.

Our commitment at St. Xavier's College is to provide a conducive and intellectually challenging environment that will empower students to become innovative thinkers, creative problem solvers and inspired learners prepared to thrive in the 21st Century with a humane touch. High standards and expectations for each student in regard to academic performance, co-curricular participation, and responsible citizenship are the foundation of our teaching. It is with pride that we hold these high standards and ask each of our students to commit to maintain the extraordinary record of achievement and contribution that has been the legacy of Xaverians. We encourage all our students to develop high expectations about themselves, their work and their behaviour, which is an expression of our values of Personal Best, Integrity, Respect and Responsibility.

Our academic standards persistently improve, and the curriculum we offer is carefully designed to engage and enthuse, providing students with the necessary skills to prosper in an ever-changing world. The main emphasis is on teaching and learning with sufficient emphasis on research and consultancy. The College provides an environment and ambience of Learning and Teaching in Higher Education to support and promote research and innovative learning and teaching practices. With a state-of-the art Central Research Facility and renovated Observatory with latest equipments, research at St. Xavier's has become an integral part of teaching and learning.

With great modesty, I mention here some of the recent achievements of the College:

- First Autonomous College in West Bengal.
- College with Potential for Excellence and College of Excellence thereafter, awarded by University Grants Commission (UGC).
- College with a Special Heritage Status, awarded by UGC.
- A++ College with a CGPA of 3.77 on a scale of 4, awarded by NAAC.

A significant achievement with regard to extension activities of the College is the setting up of Raghabpur Campus. Raghabpur, about 25 kms away from the main campus. This campus caters primarily to the academic needs of rural students. This is in line with the Jesuit motto "Magis" that means "more" or "greater". It is related to 'Ad Majorem Dei Gloriam', a Latin phrase meaning "for the greater glory of God", the motto of the Society of Jesus. Magis refers to the philosophy of doing more for God, and therefore doing more for others and for society.

St. Xavier's College is the only undergraduate College in India with the responsibility of managing an Educational Multi Media Research Centre (EMMRC) of UGC. Established in 1986, the EMMRC is one of the best centers in the country and has won many awards.

St Xavier's college boasts of an illustrious alumni association comprising of eminent personalities in both academics and industry. The alumni group is very active in many ways and organises meetings on a regular basis to mobilise funds for college welfare, social welfare activities and cultural activities. There are national and international chapters in places like Mumbai, Bangalore, Delhi, Assam, Canada, Bangkok, USA, UK, Singapore, Europe and Australia.

I am honoured and very proud to serve and lead St. Xavier's College, Kolkata. It is my obsession for education that has driven me to endeavour for a comprehensive and culturally receptive educational environment where every individual is given adequate support and enthusiasm to achieve his/her objective. However, we are never complacent and we constantly improve ourselves, in order to serve the community with the very best education. I am confident that with the support of the Jesuit community, our students, staff, parents, alumni/ae, well-wishers and benefactors, we will continue to flourish and prosper and serve the society at large.

May God bless us all!

Rev. Dr. Dominic Savio, S.J.
Principal
St. Xavier's College [Autonomous]
Kolkata

GOVERNING BODY MEMBERS OF ST. XAVIER'S COLLEGE (AUTONOMOUS)

	Name of the GB Member	Category
1.	Rev. Raphael Joseph Hyde, S.J. Provincial	President
2.	Rev. Dr. Dominic Savio, S.J. Rector & Principal	Secretary
3.	Rev. Dr. John Felix Raj, S.J. Hon'ble Vice Chancellor St. Xavier's University, Kolkata	Management Nominee
4.	Dr. S. B. Agrawal Professor, Dept. of Botany Banaras Hindu University, Varanasi	UGC Nominee
5.	Mr. Santanu Basu, IAS Chairman & MD of WBPDCL, Kolkata	State Government Nominee
6.	Dr. Dipak Kumar Kar Ex Pro Vice Chancellor (Academic Affairs) University of Calcutta, Kolkata	University Nominee
7.	Prof. Bertram Da'Silva Vice Principal, Arts & Science Dept. St. Xavier's College (Autonomous)	Management Nominee
8.	Rev. Dr. S. Xavier, S.J. Vice Principal, Department of Commerce (Morning)	Management Nominee
9.	Rev. Peter Arockiam, S.J. Treasurer, Vice Principal, Department of Commerce (Evening), B.M.S. & M.Com.	Management Nominee
10.	Mr. R. N. Jhunjhunwala Attorney-at-Law, Advocate & Solicitor Khaitan & Company, Kolkata	Management Nominee
11.	Mr. Sanjiv Goenka Chairman, RP-Sanjiv Goenka Group, CESC Limited, Kolkata	Management Nominee

GOVERNING BODY MEMBERS OF ST. XAVIER'S COLLEGE (AUTONOMOUS)

	Name of the GB Member	Category
12.	Mr. L. N. Mittal Chairman & CEO of Arcelor Mittal, London	Management Nominee
13.	Dr. Mandira Mukherjee Department of EducationMa St. Xavier's College (Autonomous)	Teacher Representative
14.	Dr. Atish Prosad Mondal Department of Commerce (Morning) St. Xavier's College (Autonomous)	Teacher Representative
15.	Mr. Lancelot Ulric Collins Accountant, St. Xavier's College (Autonomous)	Support Staff Representative

ACADEMIC COUNCIL OF ST. XAVIER'S COLLEGE (AUTONOMOUS), KOLKATA

	Name	Designation	Category
1	Rev. Dr. Dominic Savio, S.J.	Principal & Chairperson, Academic Council	Chairperson, Academic Council
2	Dr. Ayan Chandra	Member Secretary, Academic Council	Member Secretary Academic Council
3	Prof. Asis Kumar Chattopadhyay	Pro - VC, Academic, University of Calcutta	University Representative
4	Prof. Dipankar Sinha	Dept. of Political Science, University of Calcutta	University Representative
5	Prof. Suvasis Saha	Dept. of Business Management, University of Calcutta	University Representative
6	Prof. Basab Chaudhuri	Vice Chancellor, West Bengal State University	Expert from outside the college
7	Mr. Debdatta Sen	Advocate, Calcutta High Court	Expert from outside the college
8	Sr. Christine Coutinho	Principal, Loreto College, Kolkata	Expert from outside the college
9	Mr. Saibal Chatterjee	Industrialist	Expert from outside the college
10	Prof. Bertram Da'Silva	Vice Principal, Department of Arts & Science	Invitee
11	Rev. Dr. S. Xavier, S.J.	Vice Principal, Dept. of Commerce (Morning)	Chairperson, BOS, Commerce
12	Rev. Peter Arockiam, S.J.	Treasurer & Vice-Principal, B.Com.(Even.) BMS	Chairperson, BOS, BMS
13	Rev. Johnson Padiyara, S.J.	Vice Principal, Raghabpur Campus	Invitee
14	Dr. Charlotte Simpson Veigas	Vice Principal, Dept. of Education	Chairperson, BOS, Education
15	Prof. Partho Mukherji	Dept. of English	Senior teacher from the College
16	Dr. Indranil Bose	Dept. of Political Science	Senior teacher from the College
17	Dr. R. N. Nag	Dept. of Economics	Senior teacher from the College

	Name	Designation	Category
18	Prof. Subir Srimani	Dept. of Commerce	Senior teacher from the College
19	Prof. Albert Cardinal Gomes	Controller of Examinations	Invitee
20	Rev. Anil Milton Gomes, S.J.	Asst. Controller of Examinations	Invitee
21	Dr. Arup Kumar Mitra	Asst. Controller of Examinations	Invitee
22	Prof. Swapan Banerjee	Dean of Commerce (Morning)	Invitee
23	Dr. Tapati Dutta	Dean of Science	Invitee
24	Dr. Argha Banerjee	Dean of Arts	Invitee
25	Dr. Sanjib Kumar Basu	Dean, M.Com. Dept.	Invitee
26	Dr. Amitava Roy	Dean of Commerce (Evening)	Invitee
27	Dr. Panchali Sen	Dean of International Studies & Programme	Invitee
28	Prof. Sougata Banerjee	Dean of BMS	Invitee
29	Dr. Someswar Bhowmik	Director, EMMRC	Speical Invitee
30	Dr. Partha Pratim Ghosh	Co-ordinator, IQAC	Speical Invitee
31	Dr. Chandrani Biswas	Co-ordinator, Foundation Course	Special Invitee
32	Dr. Madhu Agnihotri	HOD – Information Technology, B.Com. (Morning)	HOD
33	Dr. Partha Pratim Ghosh	HOD – Accounting and Finance, B.Com. (Morning)	HOD
34	Dr. Samrat Roy	HOD – Economics Department, B.Com. (Morning)	HOD
35	Prof. Rinita Das	HOD – Business Law, B.Com. (Morning)	HOD
36	Prof. Shouvik Sircar	HOD – Management Department, B.Com. (Morning)	HOD
37	Dr. Sourav Tarafder	HOD – Mathematics, B.Com. (Morning)	HOD
38	Prof. Sarodia Dutta	Prof.-in-charge – Accounting & Finance, B.Com.(Evening)	Prof.-in-Charge

	Name	Designation	Category
39	Prof. Chandrima Banerjee	Prof.-in-charge – Management Department, B.Com. (Evening)	Prof.-in-Charge
40	Dr. Jayita Bit	Professor-in-Charge, Economics Department, B.Com. (Evening)	Professor-in-Charge
41	Prof. R. K. Roy	Professor-in-Charge, Information Technology, B.Com (Evening)	Professor-in-Charge
42	Prof. Tuhina Manna	Professor-in-Charge, Mathematics & Statistics, B.Com. (Evening)	Professor-in-Charge
43	Prof. Kiran Singh	HOD – Hindi Department, B.A.	Chairperson, BOS
44	Dr. Sarbani Bandopadhyay	HOD, Sociology Dept.	Chairperson, BOS
45	Dr. Suchandana Bhattacharya	HOD, English Department	Chairperson, BOS
46	Dr. Farhat Bano	HOD, Political Science Department	Chairperson, BOS
47	Dr. Jhumpa Mukherjee	HOD, B.A. (General) Department	Chairperson, BOS
48	Prof. Rajib Choudhury	HOD, Bengali Dept.	Chairperson, BOS
49	Prof. Sharmistha Jha	HOD, MCV & Journalism Department	Chairperson, BOS
50	Prof. Ipsita Barat	HOD, Film Studies Dept.	Chairperson, BOS
51	Dr. Tinni Goswami	HOD – History Dept.	Chairperson, BOS
52	Dr. Ankur Roy	HOD, Chemistry Dept.	Chairperson, BOS
53	Dr. Indranath Choudhury	HOD, Physics Dept.	Chairperson, BOS
54	Dr. Sudeshna Shyam Choudhury	HOD, Microbiology Department	Chairperson, BOS
55	Dr. Pia Ghoshal	HOD, Economics Dept.	Chairperson, BOS
56	Dr. Aniruddha Banerji	HOD, Biotechnology Department	Chairperson, BOS
57	Prof. Sucharita Roy	HOD, Mathematics Department	Chairperson, BOS
58	Dr. Durba Bhattacharya	HOD, Statistics Dept.	Chairperson, BOS
59	Prof. Romit Beed	HOD, Computer Science Department	Chairperson, BOS
60	Rev. Dejus John Retnam	HOD, Multimedia Department	Chairperson, BOS

	Name	Designation	Category
61	Prof. Rajni Gupta	Professor-in-charge, Finance, BMS Dept.	Prof.-in-Charge
62	Dr. Supriyo Patra	Professor-in-charge, Management, BMS Dept.	Prof.-in-Charge
63	Dr. Ratna Roy	Departmental Co-ordinator, B.Com. Dept Raghabpur Campus	Departmental Co-ordinator
64	Dr. Debashis Bhattacharyya	Departmental Co-ordinator, B.A. and M.A. Bengali Dept. Raghabpur Campus	Departmental Co-ordinator
65	Dr. Debasree Lahiri	Departmental Co-ordinator, B.A. General Dept. Raghabpur Campus	Departmental Co-ordinator

CONTROLLER OF EXAMINATIONS

This department looks after the conduct of examinations, evaluations, specifying credits etc. The Controller of Examinations is Prof. Albert Cardinal Gomes and the Asst. Controller of Examinations are Rev. Anil Milton Gomes, S.J. and Dr. Arup Kumar Mitra.

BOARDS OF STUDIES

Every subject / Department has formed its own Board of Studies as per UGC guidelines. The Boards of Studies are entrusted with the task of formulating / revising the syllabus, initiating and innovating teaching learning methodologies.

College Building Sketch

BOARDS OF STUDIES OF ALL DEPARTMENTS
ST. XAVIER'S COLLEGE (AUTONOMOUS), KOLKATA, 2019 - 2020

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate Sector, Allied areas relating to Placement
1	B.M.S.	Dr. Rajib Dasgupta Dept. of Commerce University of Calcutta	Prof. Isita Lahiri Prof. Kalyani University Prof. J. N. Mukhopahdyaya Professor, J. D. Birla Institute Jadavpur University	Mr. Bharat Baid	Prof. Saibal Chatterjee
2	BENGALI	Dr. Rafiqul Hossain Dept. of Bengali, University of Calcutta	Dr. Gopa Dutta Bhowmik Ex. Vice Chancellor of Gour Banga University, Retd. from Jadavpur University Dr. Shampa Choudhuri Prof. Dept. of Bengali, J.U.	Mr. Snehasis Sur	Dr. Ramkumar Mukhopadhyay
3	BIO-TECH-NOLOGY	Dr. Sharmistha Ray Chaudhuri Dept. of Biophysics, C.U.	Dr. Mitali Chatterjee Professor, Insti. of PG. Medical Education & Research, Kolkata Dr. Saumen Dutta Principal Scientist, CSIR-Indian Inst. of Chemical Biology Dr. Sajal Ray Dept. of Zoology, C.U. Dr. Maitrayee Dasgupta Dept. of Biochemistry, C.U.	Dr. Sagarmoy Ghosh	Dr. Amitava Kundu

Sl. No.	Depart- ment	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
4	MULTIMEDIA	Dr. Someswar Bhowmik Director, EMMRC	Prof. Chhatrapati Dutta Principal, Govt. Art College Kolkata Prof. Argha Sengupta Assistant Professor, Animation, SRFTI	Mr. Ashoke Vishwanathan	Mr. Arindam Seal
5	CHEMISTRY	Prof. Debasis Das Dept. of Chemistry, C.U.	Prof. Tapas Chakraborty Senior Professor, IACS, Kolkata Prof. Gourhari Maiti Professor, Jadavpur University	Dr. Soumyajit Roy	Dr. Aritrika Pal
6	COMMERCE	Prof. Dipti Kumar Chakraborty Dept. of Commerce, C.U.	Prof. Amalendu Bhunia Kalyani University Prof. Bibhas Chandra Giri Jadavpur University Prof. Sunil Gandhi Kalyani University Prof. Debmalya Dutta Burdwan University Prof. Soumyadeep Chattopadhyay, Visva Bharti University Prof. Chengappa, WNUJS Prof. Sunil Karforma Burdwan University	Mr. Anurag Singal	Dr. Arpan Mitra

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
7	COMMUNI-CATIVE ENGLISH	Dr.Tapati Gupta Dept. of English, C.U.	Dr. Nira Konar Associate Professor of English & HOD, Humanities, College of Engg. & Mngt., Kolaghat, WBUT Dr. Kaustav Bakshi Assistant Professor Dept. of English, J.U.	Dr. Indrajit Bose	Mr. C R Venkatraman
8	COMPUTER SCIENCE	Prof. Rituparna Chaki Dept. of Computer Science C.U.	Dr. Jaya Sil, Professor, IIEST Dr. A. K. Bhaumik Prof. RCC Institute of Information Technology Dr. Debashis De Prof. MAKAUT, WBUT Dr. Samir Roy Professor, NITTTR, Kolkata	Prof. Kashi Nath Dey	Mr. Malay Mitra
9	ECONOMICS	Prof. Anjan Chakraborty Dept. of Economics, C.U.	Prof. Ashis Kumar Banerjee Retired Professor, C.U. Prof. Soumen Sikdar Indian Institute of Management Calcutta Prof. Manas Ranjan Gupta Professor, Economic Research Unit, ISI, Kolkata Prof. Ajitava Roychowdhury Prof., Dept. of Economics, J.U.	Prof. Kumarjit Mondol	Mr. Jitesh Saboo

Sl. No.	Depart-ment	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
10	EDUCATION (B.Ed.)	Dr. Debasri Banerjee Dept. of Education, C.U.	Dr. Dibyendu Bhattacharyya Professor, University of Kalyani Dr. Hare Krishnagar Mondol Principal, Gobordanga Hindu College of WB State University	Dr. Manajat Ali Biswas	Ms Roopkatha Sarkar
11	ENGLISH	Prof.(Retd.) Dr. Sanjukta Dasgupta, Dept. of English University of Calcutta	Dr. Krishna Sen Prof.(Retd.), Former C.U. Guest at SXUK Prof. Dr. Indrani Haldar Professor (Retd.), J.U.	Mr. Suhrid Shankar Chattopadhyay	Mr. Sumit Dasgupta
12	FILM STUDIES	Dr. Someswar Bhowmik Director, EMMRC	Prof. Subhajit Chatterjee Assistant Professor, Dept. of Film Studies, J.U. Prof. Anindya Sengupta Associate Professor, Dept. of Film Studies, J.U.	Mr. Arindam Seal	Ms. Debalina Majumdar
13	HINDI	Prof. Rajashree Shukla Dept. of Hindi, C.U.	Prof. Rupa Gupta Burdwan University Prof. Arun Hota West Bengal State University	Mr. Anurag Kothari	Prof. G. P. Gupta
14	HISTORY	Prof. Rita Chowdhury Dept. of AIHC, C.U.	Prof. Rup Kumar Barman, HOD History, J.U. Prof. Sahara Ahmed, HOD History, Rabindra Bharati University	Mr. Firdausal Hassan	Ms. Jagori Bandopadhyay

Sl. No.	Department	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
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16	MASS COMMUNI-CATION	Dr. Abhijeet Roy Professor, Dept. of Film Studies, Jadavpur University	Dr. Madhuja Mukherjee Associate Professor Dept. of Film Studies, J. U. Prof. Samiran Datta Professor & HOD, Satyajit Ray Film and Television Institute	Mr. Snehasis Sur	Mr. Sumit Dasgupta
17	MATHE-MATICS	Prof. Debasis Sarkar Dept. of Applied Math, C.U.	Prof. Swagato Kumar Ray Professor Indian Statistical Institute Prof. Imran Habib Biswas Associate Professor, IISER, Kolkata	Prof. Subenoy Chakroborty	Mr. Arindam Mondal
18	MICRO-BIOLOGY	Dr. Maitrayee Dasgupta Dept. of Biochemistry, C.U	Prof. Samir Kr. Pal, Senior Prof. S. N. Bose National Centre for Basic Sciences Dr. Rupak Datta Associate Professor Indian Institute of Science Education & Research Dr. Biswadip Das Associate Professor, J.U. Dr. Bhaskar Narayan Choudhury Assistant Prof. Microbiology In-charge KPC Medical College	Dr. Sagarmoy Ghosh	Mr. Subharthi Dey

Sl. No.	Depart-ment	Expert Nominated by the Vice Chancellor	Experts in the Subject from outside the College Nominated by the Academic Council	Meritorious Alumnus Nominated by the Principal	Representative from the Industry, Corporate sector, Allied areas relating to Placement
19	PHYSICS	Dr. Anirban Kundu Dept. of Physics University of Calcutta	Dr. Ananda Dasgupta Associate Professor, IISER Kolkata Dr. Sankha Subhra Nag Associate Professor Dept. of Physics, Sarojini Naidu College for Women, Kolkata	Dr. Debapriyo Syam	Mr. Somnath Sircar
20	POLITICAL SCIENCE	Prof. Manabi Majumdar Centre for Studies in Social Sciences	Prof. Partha Pratim Basu Professor, J. U. Prof. Anindya Jyoti Majumdar Professor, J.U. Prof. Rakhahari Chatterjee Retd. Professor, C.U. Prof. Sobhanlal Dutta Gupta Retd. professor, C.U.	Prof. Dipankar Sinha	Mr. Snehasis Sur
21	SOCIOLOGY	Prof. Biswajit Ghosh Dept. of Sociology, Burdwan University	Prof. Pradip Bose Retd. Professor, Centre for the Study in Social Sciences Prof. Suhrita Saha Professor, Dept. of Sociology Presidency University	Dr. Amites Mukhopadhyay	Ms. Anchita Ghatak
22	STATISTICS	Prof. Asis Kumar Chattopadhyay Dept. of Statistics, C.U.	Prof. Mousumi Bose Professor, ISI, Kolkata Prof. Biswajit Roy, Professor Presidency Universit	Prof. Dhiman Dutta	Ms. Snigdha Pain

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FOR THE ACADEMIC YEAR 2019 - 2020

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7.   Prof. Albert Cardinal Gomes
8.   Rev. Anil Milton Gomes, S.J.
9.   Dr. Arup Kumar Mitra
10. Prof. Swapan Banerjee
11. Dr. Argha Banerjee
12. Dr. Tapati Dutta
13. Dr. Panchali Sen
14. Dr. Sanjib Kumar Basu
15. Dr. Amitava Roy
16. Prof. Sougata Banerjee
17. Dr. Partha Pratim Ghosh
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16.   Prof. Shalabh Agarwal (Secretary)

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7.   Dr. Rina Ghosh
8.   Dr. Sanjib Kumar Basu
9.   Dr. Atish Prosad Mondal
10.   Mr. Bharat Baid (Expert)
11.   Mr. Santosh Agarwal (Expert)
12.   Mr. Paresh Pal (Invitee)
13.   Mr. Simon Tamang
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7.   Prof. Swapan Banerjee
8.   Dr. Tapati Dutta
9.   Dr. Sanjib Kumar Basu
10.   Dr. Panchali Sen
11.   Dr. Amitava Roy
12.   Dr. Argha Banerjee
13.   Prof. Sougata Banerjee
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17. Mr. Bharat Baid
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19. General Secretary, Students' Council
20. Dr. Partha Pratim Ghosh (IQAC Coordinator) Convener

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7. Prof. Albert Cardinal Gomes
8. Rev. Anil Milton Gomes, S.J.
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11. Dr. Argha Banerjee
12. Dr. Tapati Dutta
13. Dr. Panchali Sen
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18. Mr. Lancelot Ulric Collins
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20. Dr. Ayan Chandra (Secretary)

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3. Dr. Amitava Roy
4. Prof. Sougata Banerjee
5. Dr. Sanjib Basu (Convener)
   Arts & Science :
6. Dr. Argha Banerjee
7. Dr. Tapati Dutta
8. Prof. Bertram Da'Silva (Convener)

Education :

9.   Dr. Mandira Mukherjee

10.   Dr. Charlotte Simpson Veigas (Convener)

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5.   Dr. Ayan Chandra

6.   HODs & Professors-in-Charge

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5.   Dr. Subhankar Ghosh

6.   Dr. Chandrani Biswas

7.   Dr. Atish Prosad Mondal

8.   Dr. Jhimli Dasgupta

9.   Dr. Samrat Roy

10.   Dr. Tapati Dutta (Convener)

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5.   Rev. Johnson Padiyara, S.J.

6.   Dr. Charlotte Simpson Veigas

7.   Dr. Ayan Chandra

8.   Prof. Swapan Banerjee

9.   Dr. Tapati Dutta

10. Dr. Argha Banerjee
11. Dr. Amitava Roy
12. Prof. Sougata Banerjee
13. Dr. Saunak Palit
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15. Prof. Saswati Bagchi
16. Prof. Chandrima Banerjee
17. Dr. Sukanya Sarkhel
18. Dr. Tinni Goswami
19. Ms. Cheryl Francis
20. Prof. Sucharita Roy
21. Prof. Debabrata Datta
22. General Secretary, Students' Council
23. Student Members from ST/SC Cell / Minority Cells
24. Dr. Sumona Ghosh (Secretary)

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7. Dr. Ayan Chandra
8. Rev. Roshan Tirkey, S.J.
9. Prof. Swapan Banerjee
10. Dr. Tapati Dutta
11. Dr. Panchali Sen
12. Dr. Sanjib Kumar Basu
13. Dr. Amitava Roy
14. Dr. Argha Banerjee
15. Dr. Atish Prasad Mondal
16. Dr. Sumona Ghosh
17. Prof. Sougata Banerjee
18. Prof. Ipsita Barat
19. Dr. Kasturi Sarkar
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21. Mrs. Feroza Mogrelia (Convener)

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4. Rev. Dr. S. Xavier, S.J.
5. Rev. Peter Arockiam, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Dr. Tapati Dutta
9. Dr. Panchali Sen
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12. Dr. Swati Sarkar
13. Dr. Madhusree Mukherjee
14. Dr. Chandrani Biswas
15. Dr. Saswati Chaudhury
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18. Prof. Basuli Dasgupta
19. Prof. Sonali Panda
20. Ms. Cheryl Francis
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22. Ms. Anne Joseph (Invitee)
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6. Prof. Partho Mukherji
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8. Prof. Meenakshi Subramanian
9. Prof. Soumi Bhattacharya
10. Prof. Debasree Lahiri (Raghabpur Campus)
11. Ms. Cheryl Francis

12. Ms. Sujata Pakrashi Lahiri
13. Girl Member of Students' Council
14. Student Representative of NSS
15. Student Representative of X-CEL
16. Sports Secretary
17. Dr. Sumona Ghosh (Co-Convener – Morning)
18. Prof. Chandrima Banerjee (Co-Convener – Evening)
19. Dr. Panchali Sen (Convener)

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3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Dr. Panchali Sen
7. Mrs. Feroza Mogrelia
8. Dr. Madhu Agnihotri
9. Dr. Debasree Lahiri
10. Dr. Jhumpa Mukherjee
11. Ms. Sujata Pakrashi Lahiri
12. Ms. Sucheta Mukherjee
13. Dr. Anulekha Banerjee
14. Dr. Soheli Ghose
15. Aanekh Kumar Ray (Student)
16. General Secretary, Students' Council
17. Ms. Cheryl Francis (Convener)

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5. Rev. Johnson Padiyara, S.J.
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7. Dr. Ayan Chandra
8. Prof. Subir Srimani
9. Dr. Atish Prosad Mondal

10. Ms. Cheryl Francis
11. Prof. Romit Beed
12. Dr. Soma Nath
13. Prof. Dibyendu Sen
14. Prof. Shalabh Agarwal
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17. Mr. Bijoy Nair
18. Mr. Niladri Sinha
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9. Dr. Tapati Dutta
10. Dr. Sanjib Kumar Basu
11. Dr. Panchali Sen
12. Dr. Argha Banerjee
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5. Prof. Romit Beed
6. Dr. Tapas Saha
7. Prof. Sougata Banerjee
8. Prof. Sankha Banerjee
9. Prof. Sucharita Roy
10. Prof. Ananya Hazra
11. Prof. Ruby Mary Notts
12. Dr. Shivaji Banerjee
13. Prof. Souvik Roy
14. Dr. Panchali Sen (Co-Convener)
15. Prof. Zaid-Al-Baset (Convener)

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5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Rev. Joseph Kulandai, S.J.
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10. Dr. Partha Pratim Ghosh
11. Prof. Ajoy Ghosh
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7. Dr. Arup Kumar Mitra
8. Dr. Madhu Agnihotri
9. Dr. Jhumpa Mukherjee
10. Dr. Debasree Lahiri
11. Ms. Sujata Pakrashi Lahiri
12. Mr. Niladri Sinha
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16. Ms. Cheryl Francis (Convener)

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7. Dr. Asoke Nath
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5. Rev. Johnson Padiyara, S.J.
6. Dr. Charlotte Simpson Veigas
7. Dr. Ayan Chandra
8. Prof. Swapan Banerjee

9.   Dr. Sanjib Kumar Basu

10.   Dr. Soma Nath

11.   Prof. Subir Srimani

12.   Dr. Saswati Chaudhuri

13.   Prof. Romit Beed

14.   Dr. Debasree Lahiri

15.   Prof. Swaraj Kumar Nandan

16.   Prof. Sougata Banerjee

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6.   Prof. Partho Mukherji

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5. Dr. Charlotte Simpson Veigas
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7. Dr. Panchali Sen
8. Prof. Christina Mirza
9. Dr. Sumona Ghosh
10. Prof. Romit Beed
11. Dr. Partha Pratim Ghosh
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3. Dr. Shibaji Banerjee (Assistant Director)
4. Dr. Suparna Roychowdhury
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3. Rev. Dr. S. Xavier, S.J.
4. Rev. Peter Arockiam, S.J.
5. Dr. Charlotte Simpson Veigas
6. Prof. Zaid Al Baset

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8.   Ms. Cheryl Francis
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6. Rev. Peter Arockiam, S.J.
7. Rev. Johnson Padiyara, S.J.
8. Dr. Charlotte Simpson Veigas
9. Dr. Ayan Chandra
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3. Rev. Dr. S. Xavier, S.J.
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5. Rev. Johnson Padiyara, S.J.
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11. Dr. Partha Pratim Ghosh (IQAC) (Coordinator)

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7. Dr. Samrat Roy
8. Prof. Soumendra Laha
9. Prof. Shalabh Agarwal
10. Dr. Madhu Agnihotri
11. Dr. Soheli Ghosh
12. Dr. Sreemoyee Guha Roy

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5. Dr. Ayan Chandra
6. Dr. Amitava Roy
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10. Prof. Koushik Chatterjee
11. Prof. Sonali Saha

12. Dr. Supriyo Patra
13. Dr. Indranil Bose
14. Dr. Shoma Choudhury Lahiri
15. Dr. Indranath Chaudhury
16. Dr. Jhumpa Mukherjee
17. Dr. Arup Mitra
18. Dr. Aniruddha Banerji
19. Prof. Romit Beed
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22. Prof. Kushal Dey
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24. Mr. Sundeep Mishra
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8. Prof. Sougata Banerjee
9. Dr. Samrat Roy
10. Dr. Ayan Chandra
11. Prof. Chandrima Banerjee
12. Dr. Sukanya Sarkhel
13. Prof. Ritendra Roy
14. Prof. Soumendra Laha
15. Ms. Sujata Pakrashi Lahiri
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18. Dr. Partha Pratim Ghosh (Economics), (IQAC Coordinator)

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6.   Rev. Johnson Padiyara, S.J.
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11.   Student President, NSS
12.   Students' Council General Secretary
13.   Mr. Yogesh Chopra, Alumni Rep. (Invitee)
14.   Mr. Dilip Mondol, Local MLA (Invitee)
15.   Mr. Bobby Biswas, Local contact (Invitee)
16.   Mr. Bholanath Sardar — Panchayat Pradhan (Invitee)
17.   Mr. Abdul Hannan, UBA Field Worker
18.   Ms. Sucheta Mukherjee
19.   Ms. Cheryl Francis (UBA Coordinator)

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7.   Ms. Cheryl Francis
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5.   Dr. Debashis Bhattacharyya
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7.   Dr. Ratna Roy (Convener)

B.COM HONOURS CURRICULUM
for Students Registered in July, 2016

COURSE OBJECTIVES

The course will

(i) integrate knowledge and skill that will sustain an environment of learning and creativity;

(ii) provide for a high quality education in business studies and offer as a platform for those who decide to continue with higher education and research or pursue a professional career after completing graduation;

(iii) assist to serve the needs of those who intend to work in the business houses or start their own businesses; and

(iv) enable a student to be capable of making decisions at all levels of management.

Semester	Duration	Total Marks	Total Credit Hours	Total Credit	Exam Month
I	July - December	350	300	20	December
II	January - June	400	345	23	May/June
III	July - December	350	330	22	December
IV	January - June	400	330	22	May/June
V	July - December	300	315	21	December
VI	January - June	300	270	18	May/June
Co-curricular & extra-curricular activities (NCC, NSS, Sports, Human Rights Activities etc.)			180	4	
TOTAL		**2100**	**2070**	**130**	

SEMESTER - I

Code	Paper	Title	Marks	Credit Hours	Credit
1101	CENG	English	50	15	1
1101	CHIN CBNG ALTE	M.I.L.(Bengali I / Hindi I /Alt.Eng)	50	15	1
1101	EVSA	Env. Studies I	50	15	1
3101	POMA	Principles of Management	50	60	4
3101	MECA	Micro Economics I	50	60	4
3101	BAMA	Basic Mathematics	50	60	4
3101	FACA	Financial Accounting I	50	60	4
		Foundation Course 1		15	1
		TOTAL	350	300	20

SEMESTER - II

Code	Paper	Title	Marks	Credit Hours	Credit
1202	CHIN CBNG ALTE	M.I.L. (Bengali II / Hindi II /Alt.Eng)	50	15	1
1202	EVSA	Env. Studies II	50	15	1
3202	ORBA	Organisational Behaviour	50	45	3
3202	MECA	Micro Economics II	50	45	3
3202	BRFA	Business Regulatory Framework I	50	45	3
3201	BSTA	Basic Statistics	50	45	3
3202	FACA	Financial Accounting II	50	60	4
3201	CMAA	Cost & Management Accounting I	50	60	4
		Foundation Course 2		15	1
		TOTAL	400	345	23

SEMESTER - III

Code	Paper	Title	Marks	Credit Hours	Credit
3301	EBEA	Entrepreneurship Dev. & Business Ethics	50	45	3
3303	MECA	Macro Economics	50	45	3
3301	BMSA	Advanced Business Maths. & Statistics I	50	60	4
3302	BRFA	Business Regulatory Framework II	50	45	3
3301	ITBA	IT & Its Business Application (Theory)	50	45	3
3302	CMAA	Cost Management II	50	45	3
3301	DTXA	Direct Taxation	50	45	3
		TOTAL	350	330	22

SEMESTER - IV

Code	Paper	Title	Marks	Credit Hours	Credit
3401	BUCA	Business Communication	50	15	1
3401	EIBA	Economic Environment of Indian Business	50	45	3
3401	FNMA	Functional Management	50	45	3
3401	COLA	Company Law	50	45	3
3401	IEBA	Introduction to E-Commerce	50	45	3
3451	ITAA	IT & Its Business Application (Practical)	50	45	3
3401	ITXA	Indirect Taxation	50	45	3
3401	BMSA	Advanced Business Maths. & Statistics II	50	45	3
		TOTAL	400	330	22

SEMESTER - V

Title	ACT	MKT	E-com	Marks	Credit Hours	Credit
Specialisation Paper I	AUDA 3502	PMKA 3501	EC-1 3501	100	105	7
Specialisation Paper II	DIXA 3501	MCAA 3501	EC-2 3501	100	105	7
Specialisation Paper III	CRAA 3501	SOMA 3501	EC-3 3501	100	105	7
			TOTAL	300	315	21

SEMESTER - VI

Title	ACT	MKT	E-com	Marks	Credit Hours	Credit
Specialisation Paper IV	FIMA 3601	CMBA 3601	EC-4 3601	100	105	7
Specialisation Paper V	FMSA 3601	RMSA 3601	EC-5 3601	100	105	7
Project & Seminar Presentation	PSBA 3601	PSAA 3601	PSAA 3601	100	60	4
			TOTAL	300	270	18

Specialisation Groups

A. Accounting & Finance
    Paper 1   : Auditing
    Paper II : Advanced Direct & Indirect Tax
    Paper III : Corporate Accounting.
    Paper IV : Financial Management
    Paper V   : Financial Market Operations & Financial Statement Analysis

B. Marketing Management
    Paper I   : Principles of Marketing
    Paper II : Marketing Communication & Advertising
    Paper III : Sales Organisation & Management.
    Paper IV : Consumer Behaviour & Market Research.
    Paper V   : Rural Marketing & Service Marketing

C. E-commerce
    Paper I   : Fundamentals of Electronic Communications
    Paper II : E-Commerce & Functional Business Systems
    Paper III : E-Commerce Application (Practical)
    Paper IV : Database Management System & System Analysis & Design
    Paper V   : (a) Internet and world wide web
                (b) E-Commerce Technologies

B.COM HONOURS CURRICULUM (under CBCS)
for Students Registered from July, 2017 onwards

BASIC STRUCTURE : DISTRIBUTION OF COURSE

1	Ability Enhancement Compulsory Course (AECC)	3 papers of 2 Credit hours each (Total Credits: 2×3 hours)	6
2	Skill Enhancement Elective Course (SEC)	2 papers of 4 Credit hours each (Total Credits : 2×4 hours)	8
3	Core Course (CC)	14 papers of 6 Credit hours each (Total Credits 6×14 hours)	84
4	Discipline Specific Elective (DSE)	4 papers of 6 Credit hours each (Total Credits 4×6 hours)	24
5	Generic Elective (GE)	4 papers of 6 Credit hours each (Total Credits 4×6 hours)	24
6	Additional Compulsory papers	2 papers of 1 Credit hours each (Total Credit 2×1 hours)	2
	Co-curricular & extra-curricular activities (NCC, NSS, Sports, Human Rights Activities etc.)		2
	TOTAL CREDITS		**150**

B.COM (HONOURS) CURRICULUM

SEMESTER - I

Paper Code	Papers	Marks	Category	Credits
BCHCR110	Financial Accounting	100	C C	6
BCHCR120	Business Law	100	C C	6
BCHGE130	Micro Economics	100	G E	6
BCHAE141	Business Communication - 1	50	A E C C	1
BCHAE	Modern Indian Language - 1	50	A E C C	1
BCHAE160	Environmental Studies - 1	50	A E C C	1
BCFND170	Foundation Course - 1	50	Additional Compulsory Paper	1
TOTAL		500		22

SEMESTER - II

Paper Code	Papers	Marks	Category	Credits
BCHCR210	Cost Accounting	100	C C	6
BCHCR220	Corporate Law	100	C C	6
BCHGE230	Macro Economics	100	GE	6
BCHAE240	Business Communication - 2	50	AECC	1
BCHAE	Modern Indian Language - 2	50	AECC	1
BCHAE260	Environmental Studies - 2	50	AECC	1
BCFND270	Foundation Course - 2	50	Additional Compulsory Paper	1
TOTAL		500		22

SEMESTER - III

Paper Code	Papers	Marks	Category	Credits
BCHCR310	Management Principles and Applications	100	C C	6
BCHCR320	Income Tax Law and Practice	100	C C	6
BCHCR330	Human Resource Management	100	C C	6
BCHGE340	Business Mathematics and Statistics - 1	100	G E	6
BCHSE350	E-Commerce	100	SEC	4
TOTAL		500		28

SEMESTER - IV

Paper Code	Papers	Marks	Category	Credits
BCHCR410	Management Accounting	100	C C	6
BCHCR420	Computer Application in Business	100	C C	6
BCHCR430	Indian Economy	100	C C	6
BCHGE440	Business Mathematics and Statistics - II	100	G E	6
BCHSE450	Entrepreneurship	100	SEC	4
TOTAL		500		28

SEMESTER - V

Papers	Marks	Category	Credits
Principles of Marketing	100	C C	6
Fundamentals of Financial Management	100	C C	6
DSE-1 (Any one from Group-A or B)	100	DSE	6
DSE-2 (Any one from Group-A or B)	100	DSE	6
Business Research Methods	50	DSE	3
TOTAL	450		27

SEMESTER - VI

Papers	Marks	Category	Credits
Auditing and Corporate Governance	100	C C	6
Indirect Tax Law	100	C C	6
DSE-3 (Any one from Group-A or B)	100	DSE	6
Project Work	50	DSE	3
TOTAL	350		21

DSE PAPERS : SEMESTER - V			
GROUP-A		**GROUP-B**	
Paper Code		**Paper Code**	
BCHDE5311	Corporate Accounting	BCHDE5321	Consumer Affairs and Consumer Care
BCHDE5321	Banking Insurance	BCHDE5322	Advertising
SEMESTER - VI			
BCHDE6311	Financial Markets Institutions and Financial Services	BCHDE6321	International Business
BCHDE6312	Computerized Accounting System	BCHDE6322	Rural Marketing and International Marketing

SEMESTER - I		SEMESTER - II	
Paper Code	**MIL (Group)**	**Paper Code**	**MIL (Group)**
BCHAE1511	Bengali	BCHAE2511	Bengali
BCHAE1512	Hindi	BCHAE2512	Hindi
BCHAE1513	Alternative English	BCHAE2513	Alternative English

AECC : Ability Enhancement Compulsory Course	C C : Core Course
SEC : Skill - Enhancement Elective Course	GE : Generic Elective
DSE : Discipline Specific Elective	

CBCS CURRICULUM STRUCTURE

The CBCS curriculum is designed as a 6 semester program.

B.A./B.Sc. Honours students will study

14 Core Papers (CC),

4 Discipline Specific Elective papers (DSE),

4 Generic Elective papers (GE),

2 Skill-based papers (SEC),

3 Ability Enhancement papers (AECC),

Foundation Course (FC)

Note :

• ***The Core Course is your primary subject (e.g. English or Physics or Economics.) for Honours study.***

You will study 14 Core papers spread over 6 Semesters. The Core course aims to cover the basics that a student is expected to imbibe in the chosen discipline. The Core Course is compulsory.

The Discipline Specific Electives *pertain to the main subject you have chosen to study. This course is essentially specific or specialised or supportive to the main subject. Your department will inform you with regard to the number of choices currently available in this course.*

You will choose 2 DSE in Semester 5, and 2 in Semester 6. However, the second DSE paper in Semester 6 is a ***Dissertation/ Project*** *you will have to write.*

The Dissertation/Project, which is compulsory, is intended to enable you to acquire special/advanced knowledge and train you in research methods and procedures. Advisory support wilt be provided by a faculty member who will act as your mentor/ supervisor.

• *The Generic Elective course will offer students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Electives, The Generic Elective*

courses give you an opportunity to study any subject of your choice, regardless of Science or Arts stream. Science students are free to choose a subject from the Arts stream and vice versa.

The Generic Elective courses, which are 2 semester courses, can be taken from a pool of available subjects. You cannot choose your Honours subject as a Generic elective.

You wilt choose 2 Generic Elective subjects: 1 Generic Elective subject to be taken in Semesters 1 and 2, and another Generic Elective subject to *be taken in Semesters 3 and 4. Further information with regard to GE options is given below.*

- **Skill *Enhancement courses*** *are essentially meant to hone your skills in the main subject you have chosen and are designed to provide value-based and/or skill-based knowledge. This course is offered by your Honours department in Semesters 3 and 4.*

- ***The Ability Enhancement Compulsory courses*** *include Environmental Science (Semesters 1 and 2) and Modern Indian Language (MIL) which is a language course (English or Bengali or Hindi) in Semester 2. The AECC is mandatory for all disciplines.*

- ***The Foundation Course*** *is an Extra-Credit (Co-Curricutar) course which is compulsory for all students. This course will be taken in Semester 1 and Semester 2. Foundation courses are not counted in your final degree calculation.'*

    - *Additionally, you are required to complete 2 Co-Curricular Credits of 30 hours each.l credit . has to be earned from Social work. The other credit may be earned from participation in cultural activities organised by the numerous Societies of the college*

The tables below give you a concise Idea of the curriculum: the courses, papers, and credits.

Table 1

Semester-wise break-up for the Honours program: type of course and number of papers in each Sem. 2, ENVS 1, MIL 1 course:

Semester	1	2	3	4	5	6	Total papers
CC	2	2	3	3	2	2	14
DSE					2	2	4
GE	1	1	1	1			4
SEC			1	1			2
AECC	ENVS1	ENVS1 MIL1					3
FC	1	1					2

Note: **All papers are of 100 marks except ENVS semester 1 and 2 which are of 50 marks each.**

There are 2 kinds of papers: Theory and Composite.

A Theory Paper carries 100 marks.

Only ENVS papers are of 50 marks.

A Composite paper has 2 components: Theory - 60 Marks; Practical - 40 Marks.

All papers (Theory and Theory part of Composite) will have an Internal Component called CIA (Continuous Internal Assessment) of 20% of total Marks. (See chart below)

Table 2

Type of Paper	CIA		Examination	Total
	Test	Attendance		
Theory	15	5	80	100
Theory (only ENVS)	7	3	40	50
Theory of Composite Paper	7	3	50	60
Practical of Composite Paper		2	38	40

Note: Practicals will have no CIA component as the examination is continuous. Details including conduct, testing and marking scheme for Practical evaluation will be given by your department at the start of the semester.

Table 3

Marks and Credits:

CC   :   100 marks/6 credits

DSE   :   100 marks/6 credits

GE   :   100 marks/6 credits

SEC   :   100 marks/2 credits

AECC :   MIL : 100 marks/2 credits

ENVS :   50 + 50 marks/2 credits

Course	Total No. of Papers	Total Marks	Total Credits
CC	14	1400	84
DSE	4	400	24
GE	4	400	24
SEC	2	200	04
AECC	3	200	04
TOTAL	27	2600	140

Note: Types of Credits:

Academic   : 140

Foundation Course :   2

Co-Curricular   :   2

Note for AECC courses:

ENVS is a 2 semester course. Each **paper in the course carries 1 credit for 50 marks**

MIL is a 1 semester course **carrying 2 credits**

RELATION **BETWEEN CLASSES AND CREDITS:**

- THEORY   : 1 CREDIT = 1 CLASS/WEEK

- TUTORIAL   : 1 CREDIT = 1 CLASS/WEEK

- PRACTICALS : *You will be given the credit/class calculation for Theory and Practical (where applicable) as per your department syllabus.*

Generic Elective Pools:

Pool 1 (1st year - Semester 1 and 2):

ENGLISH/ FILM STUDIES/SOCIOLOGY/COMPARATIVE BENGALI/ INTODUCTION TO MASS COMMUNICATION / MATHEMATICS/ PHYSICS/COMPUTER SCIENCE/BIOTECH

Pool 2 (2nd year - Semesters 3 and 4) :

ENGLISH/JOURNALISM/HISTORY/ECONOMICS/POLITICAL SCIENCE/COMPARATIVE BENGALI/MATHEMATICS/CHEMISTRY/ COMPUTERSCIENCE/STATISTICS/MICROBIOLOGY

RAGHABPUR campus:

1st YEAR : HUMAN RIGHTS / BENGALI

2nd YEAR : HISTORY / BENGALI / POLITICAL SCIENCE

Note : Some *familiarity with the subject will be beneficial: so it is expected that a student will choose the Generic Elective subjects that might have been studied at the +2 level.*

For B.Sc. Honours

B.Sc. students are free to choose any Arts subject as a GE in 1st and/or 2nd year according to availability of a limited number of reserved seats.

However choice of Science subjects for Generic Elective has to be determined by the combinations given below.

Note: You cannot choose your Honours subject as a Generic Elective.

Subjects in bold indicate the department. The choices for each department are listed column-wise. Pool 1 (1st year). Pool 2 (2nd year}. 1 subject is to be chosen from each pool according to the choices offered.

	Maths	Phy.	Eco.	Chem.	Stat.	Comp. Sc.	Micro	Biotech	Mass
Pool1 (1st Year)	Physics		Physics	Physics	Physics	Physics	Physics	Physics	Physics
		Maths	Maths		Maths		Maths	Maths	
	Comp. Sc.		Comp. Sc.	Comp. Sc.			Comp. Sc.	Comp. Sc.	
	Biotech		Biotech	Biotech	Biotech	Biotech	Biotech		Biotech

	Maths	Phy.	Eco.	Chem.	Stat.	Comp. Sc.	Micro	Biotech	Mass
Pool2 (2nd Year)	Chem.	Chem.	Chem.		Chem.	Chem.	Chem.	Chem.	
				Maths		Maths			Maths
	Stats	Stats	Stats			Stats	Stats	Stats	
	Eco	Eco			Eco	Eco	Eco	Eco	
	Microbio	Microbio	Microbio		Microbio	Microbio		Microbio	
		Comp. Sc.			Comp. Sc.				Comp. Sc.

For B.A. Honours

B.A. students are free to choose any Science subject as a GE in 1st and/or 2nd year according to availability of a limited number of reserved seats. However choice of Arts subjects for Generic Elective has to be determined by the combinations given below.

Note: You cannot choose your Honours subject as *a* Generic Elective.

Subjects in bold indicate the department. The choices for each department are listed column-wise. Pool 1 (1st year). Pool 2 (2nd year). 1 subject is to be chosen from each pool according to the choices offered.

	English	Political science	Sociology	Bengali
Pool1 (1st Year)	Film Studies	Film Studies	Film Studies	Film Studies
	Sociology	Sociology	English	Sociology
	Comparative Bengali	Comparative Bengali	Comparative Bengali	Comparative Bengali
	Mass Com	Mass Com	Mass Com	Mass Com
		English		English
Pool2 (2nd Year)	Journalism	Journalism	Journalism	Journalism
	History	History	History	History
	Economics	Economics	Economics	Economics
	Political Science		Political Science	Political Science
	Comparative Bengali	Comparative Bengali	Comparative Bengali	Comparative Bengali

Computation of Result:

Minimum Pass Mark/Grade: 40/D

For composite papers: minimum 30 has to be obtained in each part and minimum 40% in aggregate.

To be awarded a graduation degree with Honours, a student must complete 140 Academic Credits and 2 Foundation Course Credits and 2 Co-Curricular Credits.

B.A.

The CBCS curriculum is designed as a 6 semester program.

B.A. students will study

12 Core Papers (CC),

4 Discipline Specific Elective papers (DSE),

2 Generic Elective papers (GE),

4 Skill-based papers (SEC),

3 Ability Enhancement papers (AECC),

Foundation Course (FC)

Note:

- *The Core Course* covers your primary subjects (Political Science/ Sociology/English}, You will study 12 Core papers spread over Semesters 1 -4. The Core Courses are compulsory,

- *The Discipline Specific Electives* pertain to 2 Core subjects - Political Science and Sociology. You wilt study 2 DSE in Semester 5, and 2 in Semester 6.

- *The Generic Elective course* will offer students the option to explore disciplines of interest beyond the Core and Discipline Specific Electives. The Generic Elective courses give you an opportunity to study any subject from the pool of subjects offered by the department. The Generic Elective course is a 2 semester course - Semester 5 and Semester 6.

- *Skill Enhancement courses* are essentially meant to provide you with value-based and/or skill-based knowledge. The Skill Enhancement courses will continue from Semester 3 to Semester 6.1 SEC is to be chosen in each semester from the choices offered by the department.

- *The Ability Enhancement Compulsory courses* include Environmental Science (Semesters 1 and 2) and Modern Indian Language (MIL) which is a language course (English or Bengali or Hindi) in Semester 2. The AECC is compulsory.

- *The Foundation Course* is an Extra-Credit course which is

compulsory for all students. This course will be taken in Semester 1 and Semester 2. Foundation courses are not counted in your final degree calculation.

The tables below give you a concise idea of the curriculum: the courses, papers, and credits.

Table 1

Semester-wise break-up for the Honours program :

Semester	1	2	3	4	5	6	Total papers
CC	3	3	3	3			12
DSE					2	2	4
GE					1	1	2
SEC			1	1	1	1	4
AECC	ENVS1	ENVS1 MIL1					3
FC	1	1					2

Note : ENVS : Environmental Science

Mil : Modern Indian Language (English/Bengali/Hindi)

All papers will have an Internal Component called CIA (Continuous Internal Assessment) of 20% of total Marks. (See chart below)

Table 2

Type of Paper	CIA		Examination	Total
	Test	Attendance		
Theory	15	5	80	100
Theory (only ENVS)	7	3	40	50

Table 3

Marks and Credits:

CC: 100 marks / 6 credits

DSE: 100 marks / 6 credits

GE: 100 marks / 6 credits

SEC: 100 marks/2 credits

MIL: 100 marks/2 credits

ENVS: 50 + 50 marks/ 2 credits

Course	Total No. of Papers	Total Marks	Total Credits
CC	12	1200	72
DSE	4	400	24
GE	2	200	12
SEC	4	400	08
AECC	3	200	04
TOTAL	27	2400	120

Note: Types of Credits:

    Academic   : 120

    Foundation Course :   2

    Co-Curricular   :   2

Note for AECC courses:

ENVS is a 2 semester course. Each paper in the course carries 1 credit for 50 marks. MIL is a 1 semester course carrying 2 credits

RELATION BETWEEN CLASSES AND CREDITS:

•   THEORY : 1 CREDIT = 1 CLASS/WEEK

•   TUTORIAL : 1 CREDIT = 1 CLASS/WEEK

Generic Elective subjects: English/History/Human Rights

Generic Elective choices:

Aside from your Core and Discipline Specific Electives, you can choose any 1 Generic Elective subject from the

pool of subjects that are available

Pool: English/History/Human Rights

Computation of Result :

> *Minimum Pass Mark/Grade: 30/D*

To be awarded a graduation degree with Honours, a student must complete 120 Academic Credits and 2 Foundation Course Credits and 2 Co-Curricu!ar Credits.

RULES AND REGULATIONS FOR UNDER GRADUATE DEGREE COURSES (B.Com.)

SECTION I : GENERAL

1.1 Introduction

St. Xavier's College, Kolkata, which completed 150 years in 2010, is an Autonomous College under the University of Calcutta. The College received NAAC accreditation in 2011 with a score of 3.53 (out of 4) at A grade. Autonomous status was granted to the College by the University of Calcutta through a letter dated March 6, 2006. Autonomy came into effect from the academic year of 2006-2007. It had also been declared as a 'College with Potential for Excellence' by U.G.C. in 2006. In March 2014, St. Xavier's College received the recognition from U.G.C. as a 'College of Excellence' (CE). The College scored 3.77 CGPA out of 4 (A^{++}) in its 3rd cycle NAAC accreditation in January 2017.

The principal administrative/policy making structure in the College:
i.   Governing Body   ii.   Academic Council
iii. The Boards of Study
iv. Office of the Controller of Examinations.

This structure is in accordance with the U.G.C's Autonomy Scheme under the Twelfth Plan.

1.2 Under Graduate Degree Courses (As on 1st July, 2017)

Degree	Course / Specialisation	Total Marks
B.Com (Honours)	Choice Based Credit System	2800
B.M.S. (Honours)	Choice Based Credit System	2700
B.M.M. (Honours) Registered before July, 2014	Animation	2750 ©
B.Sc. (Honours)	Physics, Chemistry, Mathematics, Statistics, Computer Science, Microbiology, Economics.	2400★
B.A. (Honours)	English, Bengali, Political Science, Sociology.	2400★
B.A. (General)	Electives/Fundamentals of Finance and Accounting (FA) and Computer Applications (CA)	2000★

★ Excluding compulsory languages, Foundaton Course and EVS
© Excluding EVS and Foundation Course

1.3 Semester system

The Undergraduate degree programme is of three years duration divided into six semesters. The Academic year is divided into two semesters: July – December and January – June.

1.4 Admission process

The admission process starts immediately after declaration of Class XII results of the various Boards.

No candidate shall be eligible for admission after a lapse of more than five years from the year of passing the previous qualifying examination.

The year of admission will not be taken into account while calculating five years from the year of passing the previous qualifying examination.

1.5 Admission of International students

Foreign nationals, PIO card holders, OCI (Dual citizens) and NRI students can apply under the category of International students. PIO and OCI card holders will only be considered equivalent to NRI students as far as education is concerned. Details of the admission procedures of international students will be available on the College Website.

1.6 Registration

A student who is selected for enrolment in a particular course offered by the College will have to complete admission procedures and get himself/herself registered within the notified time period.

The Registration of a student is valid for 5 years including the academic year in which the registration was granted. This will be applicable for the students who are registered with effect from the academic year 2016-17. For the students registered earlier, validity of the registration period is 6 years.

1.7 Final degree certificate

The final degree will be awarded by the University of Calcutta. The name of the College will also be mentioned in the Degree Certificate.

1.8 Disciplinary Committee

There is a Disciplinary Committee to consider and dispose of the various disciplinary cases related to Examination and other matters.

1.9 Dissemination of information

College Rules, which are applicable to Under Graduate and Post Graduate students, will be published in the College Calendar and given to the students at the beginning of academic year. Students should also follow the Students' Notice Board. General information and important announcements may also be made available through the College Website (www.sxccal.edu). The Rules may be amended from time to time and the students will be informed of that through notice boards or Website or both. B.Com. / B.M.S students must also download the ''studyzapp'' app available on android and ios.

1.10 Students' feedback system

Students' feedback system is focused on (i) teaching-learning process; (ii) course curriculum and coverage and (iii) infrastructural facilities and general support system provided by College.

Two types of feedback are collected: (i) feedback on an annual basis and (ii) exit feedback towards the end of the course (during sixth semester).

Eligibility for giving feedback - (i) Class-room feedback – Minimum 75% attendance during current semester. (ii) Exit feedback - Minimum 75% attendance during 6th Semester.

Methods of collecting feedback from students - Feedback is collected through structured questionnaire and filled up online (through College intranet) or manually. Collection of feedback is under the supervision of the Vice-Principal/Deans of Faculty/ Academic Co-ordinator.

SECTION II : STUDENTS' ATTENDANCE

A student must obtain a minimum of 75% attendance in each paper individually.

2.1 ONLY ON GROUNDS OF ILLNESS OR INVOLVEMENT IN EXTRA-CURRICULAR ACTIVITIES APPROVED BY THE COLLEGE — a student who has less than 75% attendance will have to seek condonation from the Principal / Vice-Principal.

a) In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave-application in itself will not ensure condonation.

b) In case of extra-curricular activities, a student must obtain written confirmation of his/her participation from the concerned authorities: Head of Department/Presidents of College Societies/Director of Sports/Director of NSS/NCC officer-in-Charge/AICUF Adviser, countersigned by the Vice-Principal. When calculating the attendance percentage of the students representing the College in NCC and sports, due consideration will be given to the days when they so represented the College. Condonation in each case must be in explicit written form authorized by the Principal/Vice-Principal.

c) A student who is condoned will have to pay a condonation fee within notified period of time.

2.2 A student will be debarred from appearing for the Semester Examination in the paper/papers in which he/she has less than the required attendance without condonation. A student so debarred may be permitted to appear for that paper only after completion of the course, that is, in "Semester VII" or "Semester VIII" whichever is appropriate for the concerned student, and on the condition that he/she satisfies attendance and Continuous Internal Assessment requirements. If in the mean time there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus.

If the aggregate attendance is between 40% and 59% for the 1st and 2nd Semester / 3rd and 4th Semester together the student

will not be allowed to continue to the next appropriate semester. He/she will be re-enrolled.

2.3 A student with attendance below 40% in all the papers in a Semester taken together may be struck off the College Rolls or he/she may be allowed to repeat the Semester in the following academic year, subject to the discretion of the Principal or Vice-Principal.

2.4 The name of a student who is continuously absent for 15 working days without submitting any information to the College will be struck off the College Rolls.

SECTION III : CONTINUOUS INTERNAL ASSESSMENT (CIA)

3.1 CIA comprises 20% of the total weightage of each paper. Minimum qualifying mark is 20% in each paper.

3.2 Forms of CIA may include: class tests, assignments, seminars, tutorials, laboratory assignments, term papers. A minimum of 50% of total CIA marks will be allotted for the written form of tests and 25% of CIA marks will be allotted to other form of tests.

3.3 *25% of total CIA marks are reserved for attendance and marks will be awarded according to the calculation given below :*

91 - 100 per cent attendance	25 per cent marks of total CIA
81 - 90 per cent attendance	20 per cent marks of total CIA
75 - 80 per cent attendance	10 per cent marks of total CIA

3.4 Each department will inform the students about the CIA programme at the beginning of the semester. Final CIA results will be displayed on the Students' Notice Board. Subsequently the marks will be sent to the Controller of Examinations by the Vice-Principal's Office.

SECTION IV : ELIGIBILITY CRITERIA FOR APPEARING FOR SEMESTER EXAMINATIONS

4.1 A student must have at least 75% attendance in each paper (refer section 2.1). Condonation may be granted (refer section 2.2)

4.2 A student must obtain a minimum of 20% marks in CIA (refer section III).

4.3 A student must pay the examination fee and submit the Examination Form by the notified last date. However, only those students who fulfill eligibility criteria will be issued Admit Card for the Semester Examination.

4.4 A student who has any disciplinary charge against his/her name may not be permitted to appear for the Semester Examination.

SECTION V : CONTINUATION FROM 1ST YEAR TO 2ND YEAR/ 2ND YEAR TO 3RD YEAR

5.1 Qualifying for 2nd Year (Semester III):

All the students will be eligible for promotion subject to the fulfilment of the requirement of minimum attendance.

5.2 Qualifying for 3rd Year (Semester V) :

Considering all the papers from Semester I to IV taken together a student must pass in at least 50% of all the papers / obtain 50% of total Credits.

SECTION VI : RE- ENROLMENT

6.1 A student who fails to qualify for 2nd / 3rd Year may be permitted to re-enroll in the next Academic Session in the appropriate Semester either as a Casual or as a Regular student.

6.2 A student who has adequate attendance will be re-enrolled as a Casual student. A Casual student will have to appear only for Arrear paper/papers in the Semester Examination. A Casual student will not be allowed to appear for CIA as his/her previous CIA marks will be carried forward.

6.3 A Casual student will have to pay only a Re-enrolment Fee and the Examination Fee.

A student who has been debarred on the basis of insufficient attendance in any paper/papers in any semester of 1st/2nd/3rd

Year, and who does not satisfy Continuation criteria, will be allowed to re-enroll as a Regular student. Such a student will be permitted to appear for CIA for the appropriate paper. If in the mean time there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus. A Regular student will have to attend classes only in those papers in which insufficient attendance occurred and appear for Semester Examinations in the Arrear papers.

A Regular student will have to pay Tuition Fee, Session Fee and Laboratory Fee.

6.4 Re-enrolment of a student with disciplinary charges against his/her name will be separately considered.

SECTION VII : PASS MARKS

7.1 Pass Marks for B.Com. : [Registered in July 2017]

30% in Ability Enhancement Course (AECC)
40% in each honours paper

7.2 Pass Marks for B.Com. : [Registered from July 2018 onwards]

a. Composite paper (Theory or Practical) - 40% in each individual component.
b. All other papers - 40%
c. Calculation of SGPA and CGPA - ALL papers (Except Foundation Courses) will be considered.

SECTION VIII : ARREAR PAPERS

8.1 An Arrear Paper is one in which a student fails to secure the minimum pass marks.

8.2 Arrear paper may arise either through failure or absence. This will be indicated in the Semester Mark Sheet as well as in the Consolidated Mark Sheet.

A student will be permitted to appear for an Arrear Paper in the next appropriate semester.

8.3 The number of Arrear Papers will be taken into consideration to determine if a student qualifies for 2nd / 3rd Year (refer SECTION V).

SECTION IX : SUPPLEMENTARY EXAMINATION

9.1 (a) A supplementary examination will be held for 3rd Year students for the Arrear Papers only from Semester V and / or VI.

   (b) A supplementary examination will be held for 4th Year students for the Arrear Papers only from Semester VII and / or VIII.

9.2 A 3rd Year student who has a disciplinary charge against his / her name may not be allowed to appear for the Supplementary Examination.

9.3 (a) There will be no Supplementary Examination for Arrear Papers accrued from Semesters I to IV for a three year degree student.

   (b) There will be no Supplementary Examination for Arrear Papers accrued from Semesters I to VI for a four year degree student.

9.4 There will be no supplementary examination for any practical paper / group / part, except for those practical examinations which are computer based.

9.5 There will be no supplementary examination for Project / Dissertation / Term Paper.

SECTION X : REVIEW

10.1 In a particular Semester, review of Papers will be allowed for not more than 50% of the total papers offered in that semester.

10.2 There will not be any requirement for minimum marks to be eligible to apply for review.

10.3 Review is offered for both Regular and Arrear Papers.

10.4 A paper will be sent for 2nd review if the marks after the review are reduced by more than 5% or increased by more than 15% from the original marks given by the 1st evaluator.

10.5 There is no review for practical paper or project paper.

10.6 Review facility is extended to those students who appear for supplementary examination.

10.7 Review marks will stand irrespective of increase or decrease of marks after review.

SECTION XI : GRAFTING

11.1 Eligibility criteria :

(a) The applicant must be an under graduate student who, after appearing for all the papers of all the Semesters, 1 to 6, has but two arrear (failed) papers.

(b) Marks obtained in failed paper/s must be at least 20% of the full marks of that paper/s.

(c) **Grafting rule will not be applicable for Project, Dissertation, Term paper and Viva.**

11.2 Groups of paper for grafting :

Gr. A comprises the CC, DSE and GE papers.

Gr. B comprises the SEC, AECC and Additional Compulsory papers (excluding Project / Dissertation / Term papers / Comprehensive Viva, if any).

11.3 Procedure for grafting :

(a) The grafting will involve the failed paper/s (Acceptor/s) and one / two / three / four donor paper/s (from which the grafting will be made).

(b) Maximum number of donor papers - 4.

(c) **For the papers of Gr. A** grafting will be allowed within the papers of Gr. A

(d) **For the papers of Gr. B** grafting will be allowed within the papers of Gr. B.

(e) The maximum number of marks that can be transferred from any donor paper is 5 (five).

(f) Any application for grafting will be considered after the completion of the entire examination process, that is, after the publication of the results of review and supplementary examinations.

SECTION XII : SEEING ANSWER SCRIPTS

12.1 A student may apply to see his answer script only after the review process is completed.

A student cannot apply for review after he has seen his answer script. There is no scope for alteration of marks at this stage.

To apply for seeing the answer script, a student need not have earlier applied for Review.

The main purpose of allowing a student to see his answer script is to enable the student to obtain a feedback on his performance.

12.2 Review / seeing answer script is not permitted for Practical papers and Projects.

SECTION XIII : RULES FOR CONDUCTING EXAMINATION

Students must make sure that they are familiar with the examination rules for candidates. These rules apply to all examinations. If students break these rules they will be penalized and may fail the examination.

13.1 Students must not :

a) Enter the exam room without a valid Admit Card or a provisional written permission from the Vice Principal or Dean concerned;

b) Enter the exam room 15 minutes after the start of the examination without written permission from the Vice Principal or Dean concerned;

c) Leave the exam room temporarily or permanently during the first 60 minutes of the examination;

d) Leave the exam room during the last 15 minutes of the examination;

e) Take away any exam stationery from the exam room excepting the question papers at the end of the examination;

f) Bring into the exam room any books, notes, log tables, bags dictionaries, any electronic device e.g. cell phones, other than non-programmable calculators;

g) Write anything on the question papers;

h) Write anything on the back of the two top sheets of their answer books;

i) Start writing until told to begin by the invigilator;

j) Write their names or Roll Numbers on the additional sheets they take during the examination;

k) Ask for additional sheets until the old one is practically complete;

l) Attempt more questions than that required as per instruction on the question. (For instance if a question paper requires 6 questions to be answered and a candidate answers 7 or more then **only the first 6 answers will be examined).**

13.2 Students must :

a) Obey all instructions by the invigilator;

b) Place their Admit Cards on their desks where the invigilator can see them;

c) Check that they have no unauthorized materials on their desks; use only the college exam stationery for all work including all rough.

SECTION XIV : CREDIT AND GRADING SYSTEM

14.1 One Academic (Curricular) credit is considered as 15 contact hours in the college that may include

i. Class lectures;

ii. Tutorials;

iii. Class Seminars;

iv. Directed library work.

14.2 No Academic credit will be awarded for a paper/subject if the score for the paper is below the pass mark.

14.3 One Non-Academic (Co-Curricular/Extra-Curricular) credit is equivalent to 30 hours. It can be earned through participation in

the activities of NSS, NCC, sports, different societies in the College and others as specified by the College from time to time.

For B.Com. Batch 2017-18 onward :

Out of 2 Co-Curricular Credits, at least 1 credit (30 hours) is to be earned through social / community service. This is to be completed in the college through NSS, NCC and AICUF or in NGOs approved by the college, the list of which is posted on department Notice Boards. The other credit may be earned though any other department / society activities.

14.4 A student will not be awarded a degree without the completion of required Academic and Non- Academic credits.

14.5 Total credits for Three year B.Com. Honours degree programme under CBCS mentioned as follows :

Academic (Curricular) credits	148
Non - Academic (Co-Curricular / Extra-Curricular) credits	02
TOTAL	150

14.6 Grading system for CBCS :

Letter Grade	O	A+	A	B+	B	C+	C	F	Ab (Absent)
% Marks Range	90 - 100	80 - 89	70 - 79	60 - 69	50 - 59	40 - 49	30 - 39	<30	
Grade Point	9.0 - 10.0	8.0 - 8.9	7.0 - 7.9	6.0 - 6.9	5.0 - 5.9	4.0 - 4.9	3.0 - 3.9	0	0

Arrear Paper :

- For an Honours student papers with C or F grade will be Arrear Papers.
- For a General student papers with F grade are Arrear Papers.

Notes :

1. The proposed Grading system will apply retrospectively from 2017 for B.Com. and B.M.S.

2. Only for B.Com. and B.M.S 2017 batch in AECC papers, the scroes between 30 and 39 are to be considered statisfactory for Honours.

SECTION-XV : AWARD / DEGREE

15.1 For B.Com. Honours degree :

- First Class Degree is awarded for aggregate marks 60% or above. (All papers excluding foundation course)

- Second Class Degree is awarded for aggregate marks between 40% and less than 60%. (All papers excluding foundation course)

15.2 For B.Com. General degree :

- First division Degree is awarded for aggregate marks 60% or above. (All papers excluding foundation course)

- Second division Degree is awarded for aggregate marks between 45% and less than 60%. (All papers excluding foundation course)

- Pass (P) division Degree is awarded for aggregate marks between 30% and less than 45%. (All papers excluding foundation course)

15.3 For Semester results, instead of mentioning 1st class or 2nd class, only the percentage of marks will be shown.

15.4 A rank certificate will be issued to students who hold a position between 1st and 10th in the respective honours course and pass all papers in first attempt.

15.5 Rules under CBCS all subject to modification.

SECTION XVI : MARK SHEET, MIGRATION CERTIFICATE ETC.

16.1 Mark sheets and grade sheets will be issued separately.

16.2 For students debarred on the basis of attendance, migration certificate will be issued only after the completion of the course.

SECTION XVII : CONVERSION FROM HONOURS TO GENERAL DEGREE AND RECONVERSION TO HONOURS

17.1 Award of General Degree to Honours students

A student may opt for an award of a General Degree subject to the fulfillment of the following conditions :

(i)   Application will be received only after semester VI examination results are published.

(ii) Co-curricular credit rules will apply.

(iii) Before applying for conversion, a student must have at least grade C (i.e., at least 30%) in all papers.

17.2 Reconversion from General to Honours :

A student, who has opted for an award of a General Degree, may again opt for improvement (General to Honours) subject to the fulfillment of the following conditions.

(i)   Application for the permission for reconversion from General to Honours will take place one year from the day of issuing Honours to General Consolidated mark sheet and certificate.

(ii) A student will be required to acquire at least grade C+ in all papers to be awarded the Honours degree.

(iii) Reconversion can take place within 6 years from the date of registration.

(iv) At the time of getting Honours degree, the student will be required to surrender Consolidated mark sheet and certificate which were issued at the time of getting a General degree.

RULES AND REGULATIONS FOR UNDER GRADUATE DEGREE COURSES (B.A. / B.Sc.)

SECTION I : GENERAL

1.1 Introduction

St. Xavier's College, Kolkata, which completed 150 years in 2010, is an Autonomous College under the University of Calcutta. The College received NAAC accreditation in 2011 with a score of 3.53 (out of 4) at A grade. Autonomous status was granted to the College by the University of Calcutta through a letter dated March 6, 2006. Autonomy came into effect from the academic year of 2006-2007. It had also been declared as a 'College with Potential for Excellence' by U.G.C. in 2006. In March 2014, St. Xavier's College received the recognition from U.G.C. as a 'College of Excellence' (CE). In January, 2017 the college scored 3.77 CGPA (out of 4) with grade A++ in 3rd cycle accreditation by NAAC.

The principal administrative/policy making structure in the College :

i. Governing Body
ii. Academic Council
iii. The Boards of Study
iv. Office of the Controller of Examinations.

This structure is in accordance with the U.G.C's Autonomy Scheme under the Twelfth Plan.

1.2 Under Graduate Degree Courses (As on 1st July, 2019)

Degree	Course / Specialisation	Total Marks
B.Com (Honours)	Choice Based Credit System	2800
B.M.S. (Honours)	Choice Based Credit System	2700
B.Sc. (Honours) (CBCS)	Physics, Chemistry, Mathematics, Statistics, Computer Science, Microbiology, Economics, Mass Communication & Videography	2600★
B.A. (Honours) (CBCS)	English, Bengali, Political Science, Sociology, History	2600★
B.A. (CBCS)	English, Bengali, Hindi, Political Science, Sociology, History, Human Rights	2400★

★ Excluding Foundation Course

1.3 Semester system

The Undergraduate degree programme is of three/four years duration divided into six semesters. The Academic year is divided into two Semesters: July – December and January – June.

1.4 Admission process

The admission process starts immediately after declaration of Class XII results of the various Boards.

No candidate shall be eligible for admission after a lapse of more than three years from the year of passing the previous qualifying examination.

The year of admission will not be taken into account while calculating 3 years from the year of passing the previous qualifying examination.

1.5 Admission of International students

Foreign nationals, PIO card holders, OCI (Dual citizens) and NRI students can apply under the category of International students. PIO and OCI card holders will only be considered equivalent to NRI students as far as education is concerned. Details of the admission procedures of international students will be the same as other category students and available on the College Website.

1.6 Registration

A student who is selected for enrolment in a particular course offered by the College will have to complete admission procedures and get himself/herself registered within the notified time period.

The Registration of a student is valid for 5 years including the academic year in which the registration was granted. This will be applicable for the students who are registered with effect from the academic year 2016-17. For the students registered earlier, validity of the registration period is 6 years.

1.7 Final degree certificate

The final degree will be awarded by the University of Calcutta. The name of the College will also be mentioned in the Degree Certificate.

1.8 Disciplinary Committee

There is a Disciplinary Committee to consider and dispose of the various disciplinary cases related to Examination and other matters.

1.9 Dissemination of information

College Rules, which are applicable to Under Graduate and Post Graduate students, will be published in the College Calendar and given to the students at the beginning of academic year. Students should also follow the Students' Notice Board. General information and important announcements may also be made available through the College Website (www.sxccal.edu). The Rules may be amended from time to time and the students will be informed of that through notice boards or Website or both.

1.10 Students' feedback system

Students' feedback system is focused on (i) teaching-learning process; (ii) course curriculum and coverage and (iii) infrastructural facilities and general support system provided by College.

Two types of feedback are collected: (i) feedback on an annual basis and (ii) exit feedback towards the end of the course (during sixth semester).

Eligibility for giving feedback - (i) Class-room feedback – Minimum 75% attendance during current semester. (ii) Exit feedback - Minimum 75% attendance during 6th Semester.

Methods of collecting feedback from students - Feedback is collected through structured questionnaire and filled up online (through College intranet) or manually. Collection of feedback is under the supervision of the Vice-Principal/Deans of Faculty.

SECTION II : STUDENTS' ATTENDANCE

A student must obtain a minimum of 75% attendance in each paper individually – (Honours/Major/Ancillary/General/Compulsory) (Core/Discipline Specific Eelective/Skill-Based/Genric Elective/ Ability Enhancement).

2.1 A student who has less than attendance will have to seek condonation from the Principal/Vice-Principal on grounds of illness

or involvement in extra-curricular activities approved by the College.

a) In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave-application in itself will not ensure condonation.

b) In case of extra-curricular activities, a student must obtain written confirmation of his/her participation from the concerned authorities: Head of Department/Presidents of College Societies/Director of Sports/Director of NSS / NCC officer-in-Charge/AICUF Adviser, countersigned by the Vice-Principal. When calculating the attendance percentage of the students representing the College in NCC and sports, due consideration will be given to the days when they so represented the College. Condonation in each case must be in explicit written form authorized by the Principal/Vice-Principal.

c) A student who is condoned will have to pay a condonation fee within notified period of time.

2.2 A student will be debarred from appearing for the Semester Examination in the paper/papers in which he/she has less than the required attendance without condonation. A student so debarred may be permitted to appear for that paper only after completion of the course, that is, in "Semester VII" or "Semester VIII", whichever is appropriate for the concerned student, and on the condition that he/she satisfies attendance and Continuous Internal Assessment requirements. If in the mean time there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus.

If the aggregate attendance is between 40% and 59% for the 1st and 2nd Semester / 3rd and 4th Semester together the student will not be allowed to continue to the next appropriate semester. He/she will be re-enrolled.

2.3 A student with attendance below 40% in all the papers in a

Semester taken together may be struck off the College Rolls or he/she may be allowed to repeat the Semester in the following academic year, subject to the discretion of the Principal or Vice-Principal.

2.4 The name of a student who is continuously absent for 15 working days without submitting any information to the College will be struck off the College Rolls.

SECTION III : CONTINUOUS INTERNAL ASSESSMENT (CIA)

3.1 CIA comprises 20% of the total weightage of each paper. Minimum qualifying mark is 20% in each paper.

For B.A. and B.Sc. - CIA comprises 20% of the total weightage of each paper but there will be no minimum qualifying mark for the students.

3.2 Forms of CIA may include: class tests, assignments, seminars, tutorials, laboratory assignments, term papers. A minimum of 50% of total CIA marks will be allotted for the written form of tests and 25% of CIA marks will be allotted to other form of tests.

3.3 *25% of total CIA marks are reserved for attendance and marks will be awarded according to the calculation given below :*

91 - 100 per cent attendance	25 per cent marks of total CIA
81 - 90 per cent attendance	20 per cent marks of total CIA
75 - 80 per cent attendance	10 per cent marks of total CIA

3.4 Each department will inform the students about the CIA programme at the beginning of the semester. Final CIA results will be displayed on the Students' Notice Board. Subsequently the marks will be sent to the Controller of Examinations by the Vice-Principal's Office.

SECTION IV : ELIGIBILITY CRITERIA FOR APPEARING FOR SEMESTER EXAMINATIONS

4.1 A student must have at least 75% attendance in each paper (refer section 2.1). Condonation may be granted (refer section 2.2)

4.2 A student must obtain a minimum of 20% marks in CIA (refer section III).

[This section is not applicable for the B.A. and B.Sc. students.]

4.3 A student must pay the examination fee and submit the Examination Form by the notified last date. However only those students who fulfill eligibility criteria will be issued Admit Card for the Semester Examination.

4.4 A student who has any disciplinary charge against his/her name may not be permitted to appear for the Semester Examination.

SECTION V : CONTINUATION FROM 1ST YEAR TO 2ND YEAR/ 2ND YEAR TO 3RD YEAR

5.1 Qualifying for 2nd Year (Semester III):

All the students will be eligible for promotion subject to the fulfilment of the requirement of minimum attendance.

5.2 Qualifying for 3rd Year (Semester V):

  i.   B.Com., B.B.A & B.M.M: Considering all the papers from Semester I to IV taken together a student must pass in at least 50% of all the papers / obtain 50% of total Credits.

  ii.   B.A. & B.Sc.: All the students will be eligible for promotion subject to the fulfilment of the requirement of minimum attendance.

SECTION VI : RE- ENROLMENT

6.1 A student who fails to qualify for 2nd / 3rd Year may be permitted to re-enroll in the next Academic Session in the appropriate Semester either as a Casual or as a Regular student.

6.2 A student who has adequate attendance will be re-enrolled as a Casual student. A Casual student will have to appear only for Arrear paper/papers in the Semester Examination. A Casual student will not be allowed to appear for CIA as his/her previous CIA marks will be carried forward.

6.3 A Casual student will have to pay only a Re-enrolment Fee and the Examination Fee.

A student who has been debarred on the basis of insufficient attendance in any paper/papers in any semester of 1st /2nd/3rd Year, and who does not satisfy Continuation criteria, will be allowed to re-enroll as a Regular student. Such a student will be permitted to appear for CIA for the appropriate paper. If in the mean time there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus. A Regular student will have to attend classes only in those papers in which insufficient attendance occurred and appear for Semester Examinations in the Arrear papers.

A Regular student will have to pay Tuition Fee, Session Fee and Laboratory Fee.

6.4 Re-enrolment of a student with disciplinary charges against his/ her name will be separately considered.

SECTION VII : PASS MARKS

7.1 Pass Marks for B.A. / B.Sc. : [Registered in July 2019 under CBCS]

Core papers	:	40%
Discipline Specific Electives	:	40%
Skill Based Electives	:	40%
Generic Electives	:	40%
Ability Enhancement Compulsory paper	:	40%
For B.A. — All papers	:	30%

In order to pass in a Composite paper a student must obtain a minimum of 30% in each component (Theory and Practical) separately and obtain 40% in aggregate.

SECTION VIII : ARREAR PAPERS

8.1 An Arrear Paper is one in which a student fails to secure the minimum pass marks.

8.2 Arrear paper may arise either through failure or absence. This will be indicated in the Semester Mark Sheet as well as in the Consolidated Mark Sheet.

A student will be permitted to appear for an Arrear Paper in the next appropriate semester.

8.3 The number of Arrear Papers will be taken into consideration to determine if a student qualifies for 2nd / 3rd Year (refer SECTION V). This is not applicable to B.A. / B.Sc. departments.

8.4 For those registered under CBCS, if a student obtains less than 40% in aggregate in a Composite paper, he/she will have to appear only for the Theory component if 30% has been obained in the Practical component. If a student obtains more than 40% in aggregate in a Composite paper (Theory or Practical) but less than 30% in any one component (Theory or Practical) only that component will become an Arrear paper. The Practical Arrear in both cases will be in the form of a Semester examination if the concerned practical was in the continuous mode of evaluation.

SECTION IX : SUPPLEMENTARY EXAMINATION

9.1 (a) A supplementary examination will be held for 3rd Year students for the Arrear Papers only from Semester V and / or VI.

(b) A supplementary examination will be held for 4th Year students for the Arrear Papers only from Semester VII and / or VIII.

9.2 A 3rd / 4th Year student who has a disciplinary charge against his / her name may not be allowed to appear for the Supplementary Examination.

9.3 (a) There will be no Supplementary Examination for Arrear Papers accrued from Semesters I to IV for a three year degree student.

(b) There will be no Supplementary Examination for Arrear Papers accrued from Semesters I to VI for a four year degree student.

9.4 There will be no supplementary examination for any practical paper / group / part, except for those practical examinations which are computer based. For CBCS (2018 onward), supplementary examination will be in the form of a semester examination.

9.5 There will be no supplementary examination for Project / Dissertation / Term Paper.

SECTION X : REVIEW

10.1 In a particular Semester, review of Papers will be allowed for not more than 50% of the total papers offered in that semester.

10.2 There will not be any requirement for minimum marks to be eligible to apply for review.

10.3 Review is offered for both Regular and Arrear Papers.

10.4 A paper will be sent for 2nd review if the marks after the review are reduced by more than 5% or increased by more than 15% from the original marks given by the 1st evaluator.

10.5 Review is allowed for computed based practical papers.

10.6 Review facility is extended to those students who appear for supplementary examination.

10.7 Review marks will stand irrespective of increase or decrease of marks after review.

SECTION XI : GRAFTING

[B.A. / B.Sc.]

11.1 Eligibility criteria :

(a) The applicant must be an under graduate student who, after appearing for all the papers of all the Semesters, 1 to 6, has but two arrear (failed) papers.

(b) Marks obtained in failed paper/s must be at least 20% of the full marks of that paper/s.

(c) **Grafting rule will not be applicable for Project, Dissertation, Term paper and Viva.**

11.2 Groups of paper for grafting :

Gr. A comprises the CC, DSE and GE papers.

Gr. B comprises the SEC, AECC and ENVS papers (excluding Project / Dissertation / Term papers / Comprehensive Viva, if any).

11.3 Procedure for grafting :

    (a)   The grafting will involve the failed paper/s (Acceptor/s) and one / two / three / four donor paper/s (from which the grafting will be made).

    (b)   Maximum number of donor papers - 4.

    (c)   **For the papers of Gr. A** grafting will be allowed within the papers of Gr. A

    (d)   **For the papers of Gr. B** grafting will be allowed within the papers of Gr. B.

    (e)   The maximum number of marks that can be transferred from any donor paper is 5 (five).

    (f)   Any application for grafting will be considered after the completion of the entire examination process, that is, after the publication of the results of review and supplementary examinations.

SECTION XII : SEEING ANSWER SCRIPTS

12.1 A student may apply to see his / her answer script only after the review process is completed.

A student cannot apply for review after he / she has seen his/her answer script. There is no scope for alteration of marks at this stage.

To apply for seeing the answer script, a student need not have earlier applied for Review.

The main purpose of allowing a student to see his / her answer script is to enable the student to obtain a feedback on his performance.

12.2 Review / seeing answer script is not permitted for Practical papers and Projects.

SECTION XIII : RULES FOR CONDUCTING EXAMINATION

Students must make sure that they are familiar with the examination

rules for candidates. These rules apply to all examinations. If students break these rules they will be penalized and may fail the examination.

13.1 Students must not :

a) Enter the exam room without a valid Admit Card or a provisional written permission from the Vice Principal or Dean concerned;

b) Enter the exam room 15 minutes after the start of the examination without written permission from the Vice Principal or Dean concerned;

c) Leave the exam room temporarily or permanently during the first 60 minutes of the examination;

d) Leave the exam room during the last 15 minutes of the examination;

e) Take away any exam stationery from the exam room excepting the question papers at the end of the examination;

f) Bring into the exam room any books, notes, log tables, bags dictionaries, any electronic device e.g. cell phones, other than non-programmable calculators;

g) Write anything on the question papers;

h) Write anything on the back of the two top sheets of their answer books;

i) Start writing until told to begin by the invigilator;

j) Write their names or Roll Numbers on the additional sheets they take during the examination;

k) Ask for additional sheets until the old one is practically complete;

l) Attempt more questions than that required as per instruction on the question. (For instance if a question paper requires 6 questions to be answered and a candidate answers 7 or more then **only the first 6 answers will be examined).**

m) Use any unfair means(Please refer to **Academic Misconduct)**

13.2 Students must :

    a)   Obey all instructions by the invigilator;

    b)   Place their Admit Cards on their desks where the invigilator can see them;

    c)   Check that they have no unauthorized materials on their desks; use only the college exam stationery for all work including all rough.

SECTION XIV : CREDIT AND GRADING SYSTEM

14.1 One Academic (Curricular) credit is considered as 15 contact hours in the college that may include

    i.   Class lectures;

    ii.   Tutorials;

    iii.   Class Seminars;

    iv.   Directed library work.

14.2 No Academic credit will be awarded for a paper/subject if the score for the paper is below the pass mark. (with the exception of awarding a General degree to an honours student (refer SECTION XIX).

14.3 One Co-Curricular credit is equivalent to 30 hours. It can be earned through participation in the activities of NSS, NCC, sports, different societies in the College and others as specified by the College from time to time.

14.4 For B.A. & B.Sc. Batch 2019-20 :

Out of 2 Co-Curricular Credits, at least 1 credit (30 hours) is to be earned through social / community service. This is to be completed in the college through NSS, NCC and AICUF or in NGOs approved by the college, the list of which is posted on department Notice Boards. The other credit may be earned though any other department / society activities.

14.5 A student will not be awarded a degree without the completion of required Academic and Non- Academic credits.

14.6 For students registered in July 2019 under CBCS, the following are applicable :

B.A. / B.Sc. Honours

Academic Credits	140
Foundation Course Credit	02
Co-Curricular Credits	02
TOTAL	144

To be awarded a graduation degree with Honours, a candidate must complete 140 Academic Credits, 2 Foundation Course Credits and 2 Co-Curricular Credits.

The final degree result will be based on all papers except the Foundation Course.

B.A.

Academic Credits	120
Foundation Course Credit	02
Co-Curricular Credits	02
TOTAL	124

To be awarded a graduation degree with Honours, a candidate must complete 120 Academic Credits, 2 Foundation Course Credits and 2 Non-Academic Credits.

The final degree result will be based on all papers except the Foundation Course.

14.7 Grading system is given in the following table :

Grading system for CBCS :

Letter Grade	O	A+	A	B+	B	C+	C	F	Ab (Absent)
% Marks Range	90 - 100	80 - 89	70 - 79	60 - 69	50 - 59	40 - 49	30 - 39	<30	
Grade Point	9.0 - 10.0	8.0 - 8.9	7.0 - 7.9	6.0 - 6.9	5.0 - 5.9	4.0 - 4.9	3.0 - 3.9	0	0

Arrear Paper :

● For an Honours student papers with C or F grade will be Arrear Papers.

● For a General student papers with F grade are Arrear Papers.

Notes :

1. The proposed Grading system will apply retrospectively from 2017 for B.Com. and B.M.S.

2. Only for B.Com. and B.M.S 2017 batch in AECC papers, the scroes between 30 and 39 are to be considered statisfactory for Honours.

14.8 Students of the College who complete certificate and diploma courses or any other foundation course offered by St. Xavier's College (Autonomous), along with their regular degree programme, the credits completed and grades received for such courses will be shown in the credit and grade sheets issued by the College as per the norms mentioned by the Controller of Examinations for this purpose. The credits will be shown as additional credits. This will be effective for the students who enroll for such courses from July, 2013.

SECTION-XV : AWARD / DEGREE

15.1 For B.A. / B.Sc. Honours degree:

• First Class Degree is awarded for aggregate marks 60% or above (All papers excluding Foundation Course).

• Second Class Degree is awarded for aggregate marks between 40% and less than 60% (All papers excluding Foundation Course).

15.2 For B.A. / B.Sc. / General degree :

• First division Degree is awarded for aggregate marks 60% or above. (All papers excluding foundation course)

• Second division Degree is awarded for aggregate marks between 45% and less than 60%. (All papers excluding foundation course)

• Pass (P) division Degree is awarded for aggregate marks between 30% and less than 45%. (All papers excluding foundation course)

15.3 For Semester results, instead of mentioning 1st class or 2nd class, only the percentage of marks will be shown.

15.4 A rank certificate will be issued to students who hold a position between 1st and 10th in the respective honours course and pass all papers in first attempt.

SECTION XVI : MARK SHEET, MIGRATION CERTIFICATE, ETC.

16.1 Mark sheets and grade sheets will be issued separately.

16.2 For students debarred on the basis of attendance, migration certificate will be issued only after the completion of the course.

SECTION XVII : CONVERSION FROM HONOURS TO GENERAL DEGREE AND RECONVERSION TO HONOURS

17.1 Award of General Degree to Honours students

A student may opt for an award of a General Degree subject to the fulfillment of the following conditions :

(i)   Application will be received only after semester VI examination results are published.

(ii) Co-curricular credit rules will apply.

(iii) Before applying for conversion, a student must have at least grade C (i.e., at least 30%) in all papers.

17.2 Reconversion from General to Honours :

A student, who has opted for an award of a General Degree, may again opt for improvement (General to Honours) subject to the fulfillment of the following conditions.

(i)   Application for the permission for reconversion from General to Honours will take place one year from the day of issuing Honours to General Consolidated mark sheet and certificate.

(ii) A student will be required to acquire at least grade C+ in all papers to be awarded the Honours degree.

(iii) Reconversion can take place within 6 years from the date of registration.

(iv) At the time of getting Honours degree, the student will be required to surrender Consolidated mark sheet and certificate which were issued at the time of getting a General degree.

18. The rules under CBCS are subject to modification.

RULES AND REGULATIONS FOR TWO YEAR POST GRADUATE DEGREE COURSES

SECTION I : GENERAL

1.1 Introduction

St. Xavier's College Kolkata completed 150 years in the year 2010. It is an Autonomous College under Calcutta University. The College received NAAC accreditation in 2011 with a score of 3.53 (out of 4) at A grade. It has also been declared as a center with potential for excellence. Autonomous status was granted to the College by the Calcutta University through a letter dated March 6, 2006. Autonomy came into effect from the academic year 2006-07. In March 2014, St. Xavier's College received the recognition from U.G.C. as a 'College of Excellence' (CE). In 2017 the college scored 3.77 CGPA (out of 4) with grade A++ in 3rd cycle accreditation by NAAC.

The principal administrative / policy making structure in the College are as follows :

a.   Governing Body

b.   Academic Council

c.   The Boards of Study

d.   Office of the Controller of Examinations.

This structure is in accordance with the U.G.C.'s Autonomy Scheme under the XIIth Plan. The College follows the semester system for teaching / learning / evaluation process.

1.2   Two year Post Graduate degree Courses (as on 1st July 2016) :

Degree	Course / Specialisation	Marks
M. Com.	Finance	1400
M. Com.	Marketing Management	1400
M.Sc.	Computer Science	2600
M.Sc.	Physics (with specialization in Astrophysics)	1000
M.Sc.	Microbiology	1000

Degree	Course / Specialisation	Marks
M.A.	English	1600
M.A.	Political Science	1600
M.A.	Bengali	1600

1.3 Semester system

The Postgraduate degree programme is of two years duration divided into four semesters.

The Academic year is divided into two Semesters : July – December and January – June.

1.4 Admission process

Admission process for Post Graduate degree courses start in May and Selection List is finalized after declaration of Under Graduate degree results in SXC / Calcutta University. Guidelines for admission procedure are prepared by the Admission Committee of each department in consultation with the Principal for the approval of The Governing Body. Admission norms and procedures for application are announced through the college Website and also through the departmental notice boards.

1.5 Registration

A student who is selected for enrolment for a particular Post graduate degree course offered by the College will have to complete admission procedure and get himself/herself registered within the notified time period. Registration is valid for 4 years from the academic year in which the registration is granted. The Applicant must have passed Graduation Examination not earlier than 5 years from the date of Application for the PG Course.

1.6 The final degree certificate

It is awarded by the University of Calcutta with the name of the College mentioned in the Degree Certificate.

1.7 Disciplinary Committee

There is a Disciplinary Committee to consider and dispose of the various disciplinary cases related to Examination and other matters.

1.8 Dissemination of information

College Rules, which are applicable to Post Graduate students, will be published in the College Calendar and given to the students at the beginning of academic year. Students should also follow the Students' Notice Board. General information and important announcements may also be made available through the College Website. The Rules may be amended from time to time and the students will be informed of that through notice boards or Website (www.sxccal.edu) or both.

1.7 Students' feedback system

Students' feedback system is focused on (i) teaching-learning process; (ii) course curriculum and coverage and (iii) infrastructural facilities and general support system provided by College.

Two types of feedback are collected : (i) feedback on an annual basis and (ii) exit feedback towards the end of the course.

SECTION II : STUDENTS' ATTENDANCE

2.1 Attendance requirement

For all Post Graduate Degree course, minimum attendance requirement is 75% in each paper. Attendance for Project/ Internship: Supervisor's certificate/Company certificate is needed.

2.2 Condonation

Condonation is allowed for attendance of not less than 55% in each subject. A student who has attendance between 55% and 74% in any subject on grounds of illness, involvement in co-curricular or extra-curricular activities (as approved by the College) will have to seek condonation from the Principal / Vice Principal.

(a) In case of illness, a student must submit a medical certificate along with an application for leave. Leave application must be submitted within three days of the student's absence. Submission of leave-application in itself will not ensure condonation.

(b) In case of co-curricular activities or extra-curricular activities, a student must obtain prior approval in writing from the Vice-Principal / Dean and obtain written confirmation of his / her participation from the concerned authorities. While calculating the attendance percentage of the students representing the College in NCC and sports, due consideration will be given to the days when they so represented the College. Condonation in each case must be in explicit written form authorized by the Principal / Vice-Principal.

(c) A student who is condoned will have to pay a condonation fee as per the notification.

2.3 A student will be debarred from appearing for the Semester Examination in the paper/papers in which he/she has less than the required attendance without condonation. A student so debarred may be permitted to appear for that paper only after completion of the course and on the condition that he / she satisfies attendance requirements. If, in the meantime, there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus.

If the aggregate attendance is between 40% and 59% for the 1st and 2nd Semester together the student will not be allowed to continue to the next appropriate semester. He/she will be re-enrolled.

2.4 Name of a student with attendance below 40% in all the papers in a Semester taken together may be struck off the College Rolls or he/she may be allowed to repeat the Semester in the following academic year, subject to the discretion of the Principal or Vice-Principal.

2.5 The name of a student who is continuously absent for 15 working days without submitting any information to the College will be struck off the College Rolls.

2.6 Attendance at Internship – If the internship is approved by the College, certificate of the competent authority of the respective organisation is needed.

SECTION III : CONTINUOUS INTERNAL ASSESSMENT (CIA)

3.1 CIA comprises 20% of the total weightage of each paper. There is no minimum qualifying mark.

3.2 A minimum of 50% of total CIA marks is allotted for the written form of tests. Remaining 50% is allotted to seminar, presentation, class participation or any other relevant class room activity.

3.3 Each department will inform the students about the CIA programme at the beginning of the semester.

3.4 Final CIA results will be displayed on the Students' Notice Board. Subsequently the marks will be sent to the Controller of Examinations by the Dean/HOD/Prof.-in-Charge of the department.

SECTION IV : ELIGIBILITY CRITERIA FOR APPEARING FOR SEMESTER EXAMINATIONS

4.1 A student must have required attendance in each paper (refer sec. 2.1) and condonation may be granted (refer sec. 2.2)

4.2 A student must pay the examination fee and submit the examination form by the notified last date. Only those students who are found eligible will be issued the admit card for the semester examinations.

4.3 A student who has any disciplinary charge against his or her name may not be permitted to appear at the semester examination.

SECTION V : CONTINUATION FROM 1ST YEAR TO 2ND YEAR

5.1 Considering all the papers of Semester I and II taken together, a student must pass in at least 50% of all papers/obtain 50% of total credits.

SECTION VI : RE-ENROLMENT

6.1 A student who fails to qualify for 2nd Year may be permitted to re-enroll in the next Academic Session in the appropriate Semester either as a Casual or as a Regular student.

6.2 A student who has adequate attendance will be re-enrolled as a Casual student. A Casual student will have to appear only for

Arrear paper / papers in the Semester Examination. A Casual student will not be allowed to appear for CIA as his/her previous CIA marks will be carried forward. A Casual student will have to pay only a Re-enrollment Fee and the Examination Fee.

6.3 A student who has been debarred on the basis of insufficient attendance in any paper / papers in any semester and who does not satisfy Continuation criteria (refer sec. 5.1), will be allowed to re-enroll as a Regular student. A Regular student will have to attend classes only in those papers where insufficient attendance occurred and appear for Semester Examinations in the Arrear papers. Such a student will be permitted to appear for CIA for the appropriate paper. If in the mean time there has been a change in syllabus, the student will have to appear for the CIA and Semester Examination in the revised syllabus. Such a regular student will have to pay Tuition Fee, Session Fee and Laboratory Fee (if any) and the Examination Fee. Tuition fee will be proportional (for the subjects for which he / she will be required to attend classes).

6.4 A student with disciplinary charges against his / her name will be separately treated and such cases will be forwarded to the Principal for final decision.

SECTION VII : PASS MARKS

7.1 Pass marks for each paper — 40% (Theory, Practical, Project / Seminar)

Aggregate — 40%

SECTION VIII : ARREAR PAPERS

8.1 An Arrear Paper is one in which a student fails to secure the minimum pass mark. An Arrear Paper may arise either through failure or absence. This will be indicated in the Semester Mark Sheet. A student will be permitted to appear in the Arrear Paper in the next appropriate semester.

8.2 A student must pass in theory and practical separately. However a student will have to appear in the next appropriate semester

only for the part (theory or practical) in which he or she has failed / absent.

SECTION IX : SUPPLEMENTARY EXAMINATION TO BE HELD AT THE END OF 4TH SEMESTER

9.1 A supplementary examination will be held for second year students for the arrear papers only from semesters III or IV. This supplementary examination will be held after the publications of Semester - IV results.

9.2 There will be no supplementary examination for any practical paper / group / part, except for those practical examinations which are computer based.

9.3 There will be no supplementary examination for Project / Dissertation / Term Paper

9.4 A second year student who has a disciplinary charge against his or her name will not be allowed to appear for the above supplementary examination.

SECTION X : REVIEW

10.1 Review is offered for regular and arrear papers. No review will be offered for supplementary examination papers. Review marks will be the final marks irrespective of increase or decrease of marks after review. To be eligible for review, one must have 40% marks in other papers.

10.2 Maximum 50% of the total number of Papers of a Semester can be reviewed.

10.3 A paper will be sent for 2nd review if the marks after the review are reduced by more than 5% or increased by more than 15% from the original marks given by the 1st evaluator.

10.4 Review is not permitted for practical papers or project papers except for those practical examinations which are computer based.

SECTION XI : GRAFTING

Rules for grafting for the candidates with only one arrear paper between semester I and semester IV.

1. **Eligibility criteria :**
   i. The applicant, after appearing for all the papers of all the Semesters, 1 to 4, has but one arrear (failed) paper.
   ii. The deficiency of marks obtained in the failed paper must not be greater than 20% of the full marks of that paper.

2. **Procedure for grafting**
   i. The grafting will involve the failed paper (**acceptor**) and one / two **donor** (from which the grafting will be made) paper(s).
   ii. The 1st potential donor paper is that in which highest marks have been obtained.
   iii. If the 2nd donor paper is required, the paper with the 2nd highest marks will be considered.
   iv. The maximum number of marks that can be transferred from any donor is 5 (five).
   v. If the deficiency, in a paper of full marks above 50, is more than 5, then 5 marks are to be grafted from one paper and the remaining part, from another paper. If the required marks are not available from the second donor paper, then grafting will not be possible.
   vi. Marks transference will be allowed from **theory** to **theory** or **practical** to **practical** papers. If there is **only one practical paper** in the course, the transference between the practical paper and the relevant theory paper will be allowed.
   vii. Any application for grafting will be considered after the completion of the entire examination process, that is, after the publication of the results of review and supplementary examinations.

Notes :
1. It allows transfer of marks from one or two papers to make up the deficiency of marks in the failed paper.
2. It is to be noted that grafting will not change the aggregate marks obtained by the student.
3. After the grafting the paper will be marked as passed. Hence, there will be no provision to appear for the examination again.

SECTION XII : SEEING ANSWER SCRIPTS

12.1 A student may apply to see his or her answer script only after the review process is completed. No review will be allowed after seeing the answer script. There is no scope for alteration of marks at the stage of seeing answer scripts.

12.2 To apply for seeing the answer scripts a student need not have earlier applied for review. The main purpose of allowing a student to see his / her answer script is to enable the student to obtain a feedback on his / her performance.

12.3 Seeing answer scripts are not permitted for practical papers or project papers.

12.4 HOD / Subject teacher will be present at the time of seeing answer script and will give necessary feed back to the Controller.

SECTION XIII : RULES RELATED TO EXAMINATION

13.1 Entry to the examination hall will be allowed only by admit card.

13.2 No entry will be allowed 15 minutes after the commencement of examination without the written permission of Controller of Examinations. But any such permission will be given only during the first 30 minutes after commencement of examination.

13.3 No student will be permitted to submit the answer script before the completion of first hour of the examination. Temporary exit will not be permitted before one hour from the commencement of the examination.

13.4 No student will be allowed to keep mobile phone in his/her possession or any other electronic device (except calculator, if permitted) during the time of examination.

13.5 Instructions on the admit card/ answer booklet and other related examination rules must be strictly followed.

SECTION XIV : CREDIT AND GRADING SYSTEM

14.1 Total credit for each Post Graduate Degree Programme will be 90. There will not be any Co-curricular credit except for M. Com., where there will be two Co-curricular credits for co-curricular activities as specified by the Department.

14.2 No credit will be awarded for a paper if the score for the paper is below 40%.

14.3 Grading system is mentioned in the following table:

Grade	Grade point	Range	Marks Equivalents	Attribute
O	10	9.50 and above	90% or more	Outstanding
A+	9	8.50 to 9.49	80% to 89%	Excellent
A	8	7.50 to 8.49	70% to 79%	Very good
B+	7	6.50 to 7.49	60% to 69%	Good
B	6	5.50 to 6.49	50% to 59%	Fair
C	5	4.50 to 5.49	40% to 49%	Satisfactory (H)
D	4	3.50 to 4.49	30% to 39%	Satisfactory (G)
E	3	2.50 to 3.49	Below 30%	Not Satisfactory
X	Nil	Nil	0	Administrative penalty

SECTION XV : AWARD / DEGREE

- First Class Degree is awarded for marks 60% or above.

- Second Class Degree is awarded for marks between 40% and 59%.

- A rank certificate will be issued to students who passed all papers in 1st attempt.

SECTION XVI : MARK SHEET, MIGRATION CERTIFICATE ETC.

16.1 Mark sheets and grade sheets will be issued separately.

16.2 For students debarred on the basis of attendance, migration certificate will be issued only after the completion of the course.

16.3 For attendance debarred students, who are interested in pursuing their research abroad, statement of marks may be arranged based on application. It will be mentioned in the statement of marks the reason for not issuing the consolidated mark sheet and hence the transcript.

GUIDELINES REGARDING PENALTIES FOR BREACH OF DISCIPLINE DURING COLLEGE EXAMINATIONS

Sl. No.	Nature of offense	Suggested minimum penalty
1	Copying from a book(s) / piece of paper / loose papers containing some printed / hand-written or typed notes or page(s) of books, possession and / or use of mobile phone, smart watch or possession and / or use of any other type of electronic equipment during examination hours in the examination hall (except calculator, if pre-approved).	Cancellation of the paper concerned
2	Possession of or consulting / reading a book / books / a printed page / printed pages detached from a book / books, or use of any type of electronic equipment in the lavatory during examination hours.	Cancellation of the paper concerned
3	Taking away the blank answer script / additional blank sheet(s) and writing answers there on outside the examination hall beforehand and stitching the same with the original answer script.	Cancellation of all papers of the said examination of that semester.
4	Leaving the examination hall without submitting the answer script / submitting the same later on the plea of inadvertence or any other consideration.	Cancellation of all papers of the said examination of that semester.
5	Removing the inner page of an answer script and inserting there in written answers brought from outside keeping the cover page intact.	Cancellation of all papers of the said examination of that semester.
6	Changing the Roll Number deliberately.	Cancellation of all papers of the said examination of that semester.

Sl. No.	Nature of offense	Suggested minimum penalty
7	Destroying incriminating documents	Cancellation of all papers of the said examination of that semester.
8	Creating disturbance in the examination hall or abusing / assaulting/threatening the invigilator on duty	Cancellation of all papers of the said examination of that semester and debarment for up to one year from appearing at any examination of this college, depending on the nature of offense.
9	Offering bribes to the invigilator / examiner (supported by evidence)	Cancellation of all papers of the said examination of that semester and debarment for up to one year from appearing at any examination of this college.
10	When above noted (1-8) offence recurred in more than one paper / subject	Penalty as prescribed above from 1-8 and additional penalty as decided by the Disciplinary (Examination) Committee.

Sl. No.	Nature of offense	Suggested minimum penalty
11	When a person appears on behalf of the candidate at the examination concerned.	(a) Cancellation of examination and debarment from appearing at any examination of this college in future. The Roll no. of the candidate is struck off the College Roll. (b) The person appearing for the candidate concerned be handed over to the police by the OIC of examinations.
12	Identity disclosure in the form writing name and / or roll no. on the answer book or loose sheet or both; deliberate mark on the answer book or loose sheet or both, tearing any page of the answer book or any other form of identity disclosure.	Cancellation of the paper concerned

Above cases are illustrative and not exhaustive. Appropriate disciplinary action may be recommended by the Disciplinary Committee in individual cases.

GUIDELINES FOR THE DISCIPLINARY (EXAMINATIONS) COMMITTEE IN RESPECT OF STUDENTS "REPORTED AGAINST" CASES DURING SEMESTER EXAMINATIONS

General Guidelines:

- That no offending student be expelled / suspended from the examination room / hall, excepting for committing serious offence such as disturbances / rioting in the examination

room / hall or physical assault and or intimidation of the invigilator(s) present.

● That the seized incriminating documents be signed by the candidate and countersigned by the Officer-in- charge of Examinations. The seized document(s) should be sent to the Controller of Examinations.

● That F.I.R. is lodged at the local police station by the Officer-In-Charge (OIC) of examinations with regard to the non-submission of answer scripts by the candidates of different examinations of the college.

DISCIPLINARY MEASURES

Following offences by any student may lead to his / her expulsion from the college.

1. Consumption of alcohol or narcotic drugs (as specified in NDPS Act, 1985 with amendment in 2014) in the college campus.

2. Smoking in College Campus.

3. Any other offence considered by the disciplinary committee as a major offence.

RULES AND DIRECTIVES
(Elaborated)

General instructions to the students :

- Carry your IDENTITY CARD ALWAYS.
- Do not bring / entertain outsiders in the campus premises.
- When you leave the classroom, switch off all the fans, lights and ACs.
- Keep the noise level low if a Professor is late. Other classes are going on.
- Keep the campus clean, it is yours, throw your litter in the bins provided.
- Read the notices carefully everyday when you come to college and before you go home.
- Do not walk along or gather in the corridors during class hour.

Disciplinary Issues :

- Late comers will not be allowed to enter the lecture rooms.
- Strict silence must he observed during the lectures. Students breaking this rule will be told to leave the lecture room and subsequently disciplinary actions will be taken.

Students using unfair means in class tests / mid-semester examinations will get zero (RA) - zero (copying) plus disciplinary action. Unfair practices include not only using but possessing cog sheets, passing on an answer sheet to another student, talking, smuggling in answer sheets, possessing mobile phones, scientific calculator etc. A repeat offence may lead to a Transfer Certificate.

Meeting with the Principal at St. Xavier's College, 30, Mother Teresa Sarani, Kolkata - 700 016

Students	: 09.00 a.m. to 10.00 a.m. 04.00 p.m. to 05.00 p.m.
Outside Visitors	: Strictly by appointment
Alumni Members	: With prior appointment

Meeting with the Vice-Principal :

    Monday : 10.00 a.m. to 11.00 a.m. and 3.00 p.m. to 4.00 p.m.

Correspondence with the college

- All correspondence should be addressed to the Vice-Principal, Raghabpur Campus St. Xavier's College (Autonomous), St. Paul's High School, P.O. : Nepalganj, Kolkata - 700 103

- In student's correspondence with the college, it is necessary to state the name of the student, roll-number, and semester details.

- Money orders and letters addressed to students must be directed to their place of residence and not the the college, else they will be returned to the remitter.

Notice Board

Students should take great care to look up the Notice Board on coming to, and leaving the College. No excuse will be considered if Notices on the Board are ignored.

Dress Code

(i) It is recommended that students come to college in simple and unostentatious dress suitable for an academic environment.

(ii) While coming to college the students should dress keeping in mind the rich Indian culture and the long tradition of the college.

(iii) Any kind of captions or writings on shirts/T-shirts/Tops etc. is prohibited.

(iv) Only full length trousers are allowed.

(v) For girls, decent dresses are allowed.

(vi) For boys, Round neck T-shirts, earrings or ear/chin/nose studs are strictly prohibited.

(vii) Loud hair colours and extreme hair styles for boys and girls are strictly prohibited.

(viii) In case of failure to comply with these dress codes, appropriate actions will be initiated.

Smoking

Smoking anywhere in the College premises is strictly forbidden. This includes the playfield / corridors, the games rooms, the canteen and the quadrangle.

Identity Card

Each student is provided with an Identity Card. This card is to be carried always and presented as and when required.

- The Identity Card should not be passed on for use to anyone else, otherwise the owner of the card will be held responsible for any damage or loss caused by the user.

- If the Identity Card is lost, the Academic Coordinator must be informed immediately. A new Identity Card may be issued on payment of Rs. 100.

- In case of transfer or withdrawal from the College, this card must be returned to the College Office.

Mobile Phone

Use of mobile phones within the building including the canteen is not permitted. However one may use it outside the building, i. e. on the grounds, quadrangle etc. In case of violation of this code, Rs. 500/-fine will be imposed for the first offence. After that the phone will be confiscated.

Posters

No poster is to be pasted or fixed with cellotape anywhere on the College walls. For any writing on the walls, fines and other disciplinary measures will be imposed.

Health

- To follow the course regularly, diligently and profitably requires plenty of hard work.

- Poor health is of little help in acquiring knowledge; organise your lives to preserve your health.

Parking

Students can keep their two wheelers at the designated stand at the owner's risk.

Text Books

- Students, should, as soon as possible, procure at least one text book for each subject recommended by the college. When so directed by the professors, they must bring the text books to the college for the purpose of making use of these books during lectures.

- Reference books may be available from the library.

Transfer Certificates

Transfer Certificates are issued at the end of the month. Applications, together with the transfer and monthly fees, must reach the Academic Coordinator at least 10 days before the end of the month.

Ragging

Ragging of any kind and magnitude inside / outside the college campus will not be tolerated and disciplinary action will be taken accordingly. Any incident of ragging must be brought to the notice of the Academic Coordinator.

Absence

For long and repeated absences which could affect the required attendance percentage, **it is the student's responsibility** to keep a duplicate of the excuse letter submitted with the Academic Coordinator's signature. The Medical Certificates, Prescriptions and Bills covering the period of illness must be submitted.

Scholarships, Medals and Prizes

- St. Xavier's College has always endeavoured to make its educational services available to the lower income groups by providing generous concessions. Students in need of concession should meet the Academic Co-ordinator.

- An attempt was made to increase the fund on the occasion of the 125th Anniversary Celebrations of the College in 1985. The response had been very generous. The following scholarships are offered :

1. Late Rukmini Devi Goenka Scholarship.
2. Infar (India) Scholarship.
3. Smt. Panna Devi Kanoi Scholarship.
4. Smt. Kamala Devi Budhia Scholarship.
5. A. K. Agrawal Scholarship.
6. Sri Baldeodas Shah Scholarship.
7. Nripendra Ray Scholarship.
8. Puranachandra Memorial Scholarship.
9. Late Deb Narain Chaudhuri Scholarship.
10. Late Jamnadhar Saraf Scholarship.
11. Shefali & Nisith Mukherjee Scholarship.
12. R. F. De Souza Scholarship.
13. Lt. Abhishek Ray Choudhury Memorial Scholarship.
14. Arindam Chakravarty Memorial Scholarship.
15. Shilpi Bhargava Memorial Scholarship.
16. Lal Chand Kanoi scholarship.
17. Uma Kanta Agarwal scholarship.
18. Rev. Joris Memorial Scholarship.
19. Luxmi Baid Memorial Scholarship.
20. Late Prof. D. K. Ghosh Scholarship.
21. Manoj Mody Memorial Scholarship.
22. Prabudha Bhattacharya Memorial Scholarship.
23. Late Raj Prakash Mall Scholarship.
24. Mamraj Agarwala Foundation Scholarship.
25. Dr. Basudeb Banerjee Memorial Scholarship (on merit cum need basis for M.Sc. Physics and MSc. MCB)
26. Smt. Manbhawati Devi Agarwal Scholarship to sponsor one student of Commerce (Morning)
27. Mrs. Hiroo Hiranandani Scholarship
28. Arvind Kumar Khaitan Scholarship
29. Prof. Jnanada Kanto Ganguly Scholarship for the best Student of English (Hons.)

Medals and Prizes

1. Under Graduate Programmes :

a) B.Com. (Morning)	Awarded to
i) Shri Harsh Chandra Baldwa Memorial Award	Student securing highest marks in Sem.-I & II
ii) Soumitra Biswas Memorial Gold Medal	Student securing highest marks in Marketing, Sem. V & VI
iii) Sandip Darolia Memorial Award	Student securing highest marks in Sem. III & IV
iv) Late Radheshyam Roy Memorial Gold Medal	Student securing highest marks in Finance, Sem.-V & VI
v) Fr. Joseph Maliyekal, S.J. Memorial Gold Medal	Best B.Com. student (Sem. I - VI)
vi) SBI Gold Medal	Student securing highest in Commerce (Morning) Sem. I - VI
vii) Subhash Lakhotia Gold Medal	Best B.Com. student
b) B.Com. (Evening)	
i) Mamraj Agarwal Foundation Scholarship	Student of Commerce (Evening)
ii) K. D. Jalan Memorial Gold Medal	Best student in Commerce (Even.)
c) B.B.A	
i) D. K. Ghosh Memorial Gold Medal	Student securing highest marks in BBA (Sem. I - VI) in Finance
ii) K. D. Jalan Memorial Gold Medal	Student securing highest marks in BMS (Sem. I-VI) in Marketing
d) B.A.	
i) Mrs. Hiroo Hiranandani Scholarship	Deserving student of B.A. (General)
ii) Pratap Chandra Sarkar Memorial Prize	Student securing highest marks in English Hons. (Sem. I - VI)
iii) Prof. H. K. Sarkar Memorial Prize	Student securing highest marks in English Hons. (Sem. V & VI)
iv) Prof. Jnanada Kanto Ganguly Scholarship	Best English Student

e) B.Sc.	Awarded to
i) The B. K. Roy Memorial Gold Medal	Student securing highest marks in B.Sc. (Economics) Sem. I - IV
ii) Taparupa Sen Memorial Prize	Student securing highest marks in Statistics Hons. Sem. V & VI
iii) SBI Gold Medal	Student securing highest marks in Economics (Sem. I - VI)
iv) Mira Memorial Gold Medal	Outstanding student in Chemistry Honours (Sem. I - VI)
v) Hirendra Mohan Mitra Memorial Prize	Student securing highest marks in Chemistry Honours (Sem. III & IV)
vi) Dr. Ranjan Ray Memorial Gold Medal	Student securing highest marks in Physics (Sem. I - VI)
vii) Dr. Ranjan Ray Memorial Prize	Student securing highest marks in Computer Sc. Hons. (Sem. VI)
viii) Parpati Chandumal Shahani Memorial Gold Medal	Lady student securing highest marks in Physics (Sem. I - VI)
ix) Ashish Palit Memorial Prize	Student securing highest marks in Physics Honours (Sem. V & VI)
x) Ram Ghosh Encouragement Awards	Student securing 70% above in Mathematics Honours (Sem.I - IV)
xi) Prabudha Bhattacharya Memorial Prize	Best Project Work in Computer Science
xii) Dhruva Jyoti Bhattacharyay Memorial Gold Medal	3rd Year standing 1st in Maths Hons.
xiii) Dr. M. K. Ganguly Memorial Award	Scoring the Maximum in Chemistry Honour
f) B.Ed.	
i) Fr. Joseph D'Souza SJ Memorial Gold Medal	Academic topper B.Ed. student
ii) Ishani Dutta Memorial Gold Medal	Most outstanding B.Ed. student
g) M.Com.	
i) Fr. Paul Joris S.J. Memorial Gold Medal	Best M.Com. student (Sem. I - IV)

h) M.Sc.	Awarded to
i) Fr. Jacques De Bonhome SJ Memorial Gold Medal	Best M.Sc. student in Computer Sc. (Sem. I - IV)
ii) Fr. Achille Verstraeten SJ Memorial Gold Medal	Best M.Sc. student in Physics (Sem. I - IV)
iii) Fr. Franz Goreux SJ Memorial Gold Medal	Best M.Sc. student in Microbiology (Sem. I - IV)
iv) Fr. Henri Depelchin SJ Memorial Gold Medal	Best M.Sc. student in Biotechnology (Sem. I - X)
Others	
i) Gold Medal Award for Best Sports Person of the year.	
ii) Gold Medal Award for Best NCC Performance of the year.	

Fr. Verstraeten Central Library

St. Xavier's College Central Library provides state of the art library facility with easy accessibility to books through internationally reputed open source library management software (LMS) Koha (ver.16.05).The library has a collection of digitized version of old and rare books (funded by UNESCO), valuable reference and text books, UGC recognized peer reviewed national and international journals, magazines, educational CDs and DVDs for the use of research scholars, faculty members, students and other user community. The user community is comprised of administrators, faculty members, research scholars, students and support staff of the college. There are two state-of-the-art reading rooms providing absolute study ambiance to 200 students. The reading rooms remain open from 7.00 a.m. to 7.00 p.m. and the lending sections function from 9.00 a.m. to 6.00 p.m., except Sundays and college holidays. A computerized attendance system is maintained at entrance of the library for calculating the total footfall of students. Students spending maximum hours in an academic year are awarded in the convocation ceremony of the college. A student can borrow at most four books at a time for fourteen days, which is further renewable (online) once for next fourteen days. A delay in return of borrowed documents is charged by Rs.3/- (Rupees three only) per day per document. Taking Library Clearance before semester examination is

compulsory. Self-circulation facility is available with the help of RFID enabled kiosk. Students can re-issue their books through online, know their book borrowing status, lending book overdue fine etc. by visiting central library website (***http://www.sxccal.edu/library/SXC-MyLibrary.htm***). Book reservation facility and new book suggestion are newly added best practices of the central library. Web-OPAC enabled catalogue-search facility is available 24x7 at the users' end, using keywords, authors or titles from St. Xavier's College library database. CCTV surveillance and RFID enabled gate antenna system are there as security measures. Besides, there is a newly-developed E-Resource Centre for Advanced Studies and Research in the library equipped with Wi-Fi facility for accessing e-resources via college intranet with the help of tabs, smart phones, desktop computers and other devices. Anti-plagiarism software ***iThenticate*** from Turnitin (USA) can be accessed from the central library by research scholars and faculty members for their research and publication purpose. In-house publications are digitally preserved in the Institutional Repository Software using DSpace. NET, SLET, GRE, TOFEL, CLAT and other competitive examination guidance books and magazines are also available in the reference section. The facilities of semester question paper (soft copy), e-books, e-journals (Sage, HBR, Economist, Economic & Political Weekly, Down To Earth etc.), e-newspapers (Hindu, Business Line etc.) and databases (ProwessIQ, Economic Outlook and Indiastat) are also accessible from e-resource access section. Some of the most common e-books are from Oxford, Pearson and Gale Virtual Reference Library. The central library has membership of British Council Library (BCL), American Library, National Digital Library (NDL), INFLIBNET-NLIST, J-Stor and DELNET from which users can access e-resources. The library maintains a book-bank facility and free books distribution service for rural and financially challenged students. The photocopy facility is also available in the library. The central library provides current academic/secular details to the readers through newspapers (English=8, Bengali=2, Hindi=1), announcement posters and newsletters etc. Students'/faculty members' feedback facility is also available online and also through email at librarian@sxccal.edu for improving library service.

Rev. Fr. Franz Goreaux Central Research Facility

The Rev. Fr. Franz Goreaux Central Research Facility was inaugurated on 3rd April 2014 as an integral part of the development of infrastructural facilities of the college. This 4000 sq. ft. facility houses high level instruments procured from the DST-FIST, DBT - Star College Program, CE - UGC grants as well as personal research grants from DST, DBT, CSIR, DAE, UGC. The total assets now amount to Rs. 1.5 crore.

The aim of the Centre is to promote instrumental research in the Departments of Chemistry, Physics, Microbiology and Biotechnology as well as Theoretical investigation using 24 core HP server. Both UG and PG classes of these departments, based on 'instrumental techniques', are held here. Students can also carry out computational work in the Centre. The number of students carrying out summer projects (May - June) are increasing every year.

The facilities of the Centre includes a $4°C$ cold room, fully equipped animal and plant culture rooms, $-80°C$ and $-20°C$ freezers, advanced instrumental laboratories (housing U-2900 UV/VIS Spectrophotometer, F-7000 Fluorimeter, Cyclic Voltameter, Tensiometer, Atomic Absorption Spectrophotometer (AA-400)) and a fully functional 12 core HP Proliant server connected to the college LAN. Additionally, we have installed Fluorence Microscope, Binocular Microscope, Polari meter.

The Centre is open from Monday to Saturday from 10:00 am to 7:00 p.m.

Director : Dr. Rina Ghosh

Phone: (033) 2255 1120

Cyber Room

- The Cyber Room is equipped with internet connection, scanner and printer (both Colour and Black on White).

- It is open from 9 a.m. to 5 p.m. on Monday to Friday and 9 a.m. to 4 p.m. on Saturday. There is a lunch break from 1.15 p.m to 1.45 p.m. on all working days.

- Students must collect their Cyber card from the Office at the beginning of every Academic Year.

- To use the Cyber Room facilities a student must produce his / her Cyber card and College Identity card.

- Only one student at a time may use a computer.
- Facilities in the Cyber Room are used mainly for Academic purposes.
- The Cyber Room facilities must not be used for immoral entertainment, playing of games, downloading of software, videos, music etc.

Department of Social Work and National Service Scheme

"The first duty of the students should be, not to treat their period of study as one of the opportunities for indulgence in intellectual luxury, but for preparing themselves for final dedication in the service of those who provided the sinews of the nation with the national goods and services so essential to society."

– Mahatma Gandhi

The Department strives to mould the young minds of students and instil in them a sense of responsibility towards the society at large. It also contributes towards the Jesuit mission of '***creating men and women for others'.*** Since its inception in 1969 by Late Fr. Gerard Beckers, SJ, fondly known as Babu, the social outreach activities and programmes were given top priority at St. Xavier's. Both our students as well as the deprived sections of the society have benefitted through these endeavours. A group of dedicated students form the NSS Board who work yearlong to bring about social impact in the lives of others. The President of NSS for 2019-20 is Esther Mahima Sinha from Economics Department.

The NSS at St. Xavier's works in both **URBAN** and **RURAL areas** for the upliftment of marginalised sections of the society.

The Urban Initiative includes :

- Blood donation camp in college.
- Campus cleanliness drive.
- Awareness campaign on social issues like HIV/AIDS, gender, child abuse, etc.
- Outreach programmes at IICP, Old Age homes, AshaNiketan, Missionaries of Charity centres, Loreto Rainbow Homes, SICW, Bodhana, Cheshire Homes etc.

The Rural Outreach Programme includes:

- Project Prayas: College to Village under which 12 villages have been adopted from South 24 Parganas.
- Annual rural work camps for 7-10 days.
- Annual Prayas camp (Village to College) for 4 days.

The Special Programmes includes:

- Shishu Mela for underprivileged children.
- Observance of Independence Day, Republic Day, Women's Day etc.
- Responding to natural calamities like Floods, Cyclone, Tsunami, Earthquake etc.

Unnat Bharat Abhiyan

St. Xavier's College has been selected as Participating Institution (PI) under Unnat Bharat Abhiyan (UBA), a flagship programme of MHRD, Government of India. The mission of UBA is to enable participating higher educational institutions to work with people of rural India in identifying development challenges and evolving appropriate solutions which will contribute towards sustainable growth of the partner communities. Under this program, the College will be working in five villages around its Raghabpur Campus. The College, through knowledge transfer as well as community mobilization will bring sustainable rural development in these five villages. A UBA Cell consisting of faculty and students have been formed in the College. All students are encouraged to participate in this endeavour.

NSS at Raghabpur Campus

The NSS office at the Raghabpur campus is an extension of the main campus NSS department. The students participate in rural, urban and special programmes along with the main campus students. Four students of RGP campus are part of the NSS Board for 2019-20.

If you want to bring about a positive impact in our society, become a part of the NSS family. **All NSS activities will earn students social credits/credit hours.** For details see the NSS notice board regularly this is placed opposite to the College canteen. The Department Office is situated near the back gate. Kindly visit the office as per your

department timings and get yourself familiarized with the process of participation.

Department of Sports

The Sports Department of the College is active round the year and students are encouraged to participate in the numerous intramural and extramural sporting activities the Department schedules for them. The rush of entries for fiercely contested Inter-Department Tournaments and the stiff competition to make it to the College teams shows the enthusiasm and interest of the students. Nearly twenty two College teams play competitive sport at the University and State level. The Department continually challenges the students to scale greater heights and bring glory to the College.

The College sends teams for most of the Inter College tournaments conducted by Calcutta University and other prestigious Inter College tournaments where our teams perform credibly bringing back numerous awards. A large number of students represent Calcutta University in various games and sports each year. Our Students win medals at the East Zone and All India Inter Varsity tournaments. It is with great pride that we acknowledge one our students representing the All India University team at the World University Rowing Championship held in Shanghai, China in 2019.

Being affiliated to the Bengal Hockey Association and West Bengal Basketball Association our students play under the banner of the Xaverians' Club. The Xaverians Hockey team plays in the Bengal Hockey Association First Division Group B League. Two Men and one Women's team are put up each year for the West Bengal Basketball Association League and Knock Out tournaments. We also participate in the Senior State Championship conducted by the Basketball Association. Our College Women's Basketball team was positioned third in the Senior State Basketball Championship in 2017-18. St. Xavier's College Basketball teams have proved their supremacy in the last conducted Indian Colleges Basketball League under the auspices of the Basketball Federation of India and a feather in our cap was their qualification for the National leg of the tournament.

The Department conducts on an average of twenty-two Inter Departmental Tournaments for Men and Women on and off the campus. Participation is extremely high and top honors are keenly contested for.

Each year the Annual Sports is held in the month of February. This mega event is closely contested and participation of Staff and students for championship and special events is always high. The Students' Inter Departmental Parade is a unique feature of this event and each Department of the College vie enthusiastically to win the awards for the Most Attractive Departments and Highest Attending Contingents.

The Sports Department looks forward to newer challenges and goals which meet the aspirations of the students. Our College Men and Women'sRowing team have won numerous medals in the last two years in the Inter College Regatta conducted by Bengal Rowing Club.Two nascent College teams of Men's Rugby and Women's Football have taken shape and have joined our other nearly twenty SXC teams in competitive Sport. A number of our students have represented West Bengal in various National and International level tournaments. Be it an avenue for recreation or a platform to showcase their talents, the playing fields of SXC is where everlasting bonds have been forged. Sport is a unifier and students from all departments come together to play under one flag, for one institution.

Our students give a lot of time and energy towards putting up formidable College teams for all tournaments which we participate in. Students are given professional coaching in Cricket, Chess, Hockey, Basketball, Football, Table Tennis and Volleyball.

A large number of students accumulate their Extracurricular Credits through Sports. An enthusiastic band of students under the able guidance of two Student Sports Secretaries run the Department daily and the Sports Calendar of the College is packed with events for the students. All students are advised to read the Sports Notice Board regularly for current events, fixtures and information. Students who are interested to participate in Sports and Games or work in the Department can come to the Sports Office which is Room No-1 on the Ground Floor.

A.I.C.U.F.

The All India Catholic University Federation (AICUF) is a University Student Movement begun in 1924 by the Jesuit Fathers. Today it is an All India Movement with a Membership of 30,000 students in 300 units in 12 States. It has its national headquarters in Chennai and is affiliated to the International Movement of Catholic Students (IMCS), *Pax Romana*.

The AICUF works through University students, who, as a team want to do something for their own growth and the welfare of society in which they live. They draw their inspiration from the person and life of Jesus Christ. Their motto is : ''We are born into an unjust society, and we are determined not to leave it as we have found it.''

The AICUF has been at work in West Bengal since 1948, organizing social service activities, study sessions and seminars, leadership and village exposure camps, surveys, retreats etc. The major attractions are the annual, State level camps held during the Puja vacations and AICUF DAY.

The West Bengal State Secretariat Office is situated at St. Xavier's College. Associate membership is given to students of other faiths who share the ideologies of the AICUF as enshrined in its Constitution and the West Bengal State Policy Document. There are 22 units in West Bengal. In Kolkata itself there are 12 units - five at St. Xavier's (Bengali, English, Hindi, Santhali and XIA). Within the WB AICUF there are Adivasi Yuva Chetna Manch (AYCM) and State Womens' Commission (SWC), which have been formed for specific purposes.

AICUF has also established a Scholarship Fund and offers every year 22 scholarships of Rs. 2000/- each. It includes the following scholarships.

i.   Kanaklata Tewari Memorial Scholarship.

ii.   Mrs. Surva Ghosh Memorial Scholarship.

iii.   Mrs. Sylvia Francis Memorial Scholarship.

iv.   Mamraj Agarwala Scholarship.

AICUF has published a book on the history of the movement in Bengal ''Memories of a Movement''. Copies are available from the office. Yuva Pragati — the annual magazine of the AICUF unit is published regularly.

For more information, contact the AICUF office or the State Advisor : ● Rev. M. S. Arockiaswamy, S.J.

● Dr. Charlotte Simpson - Veigas (State Co-ordinator)

Phone no. 2255-1277.

National Cadet Corps (N. C. C.)

NCC is the biggest youth organization of the country with more than 1.8 million cadet strength. It was established in the year 1949 in its present form, though it follows the legacy of the University Cadet Corps established in 1917. NCC as an organization is contributing towards the development of the youth in the country. It is open to educated boys and girls of the schools and colleges of the country. It is administered by the Ministry of Defence, Government of India. The motto of NCC is 'Unity & Discipline'. Training activities in NCC consists of basic training of the regular armed forces provided throughout the academic year.

NCC offers a specialized course which includes the practical training of weapon handling and firing, military tactics, civil defence, first aid, map reading and many more. This course consists of 3 years for senior division cadets followed by certificate examinations. The 'C' certificate earned by an NCC cadet will enable him or her to join the Armed Forces in different categories and capabilities.

St. Xavier's College NCC is affiliated to 20 Bengal Battalion NCC (Army Wing) as its 6th company. It is open for both boys and girls studying in undergraduate courses of the College. Since its inception in 1950, the college unit has served extraordinarily in various fields and achieved prestigious honour and distinct recognition from various international, national and state events. The academic year 2018-19 was a fruitful year for SXCNCC. Muskan Poddar, a third year NCC cadet, was selected from the West Bengal and Sikkim Directorate for the Mountaineering Expedition Camp to Mt. Deo Tibba during the months of August- September 2018. In the month of September 2018, Richard Tesra, a 2nd year cadet of B.com (Morning) participated at "Ek Bharat Srestha Bharat (EBSB)" camp held at Panagarh, West Bengal. Another feather to SXCNCC's cap was added by Gourav Prasad, a 2nd year NCC cadet who represented the West Bengal and

Sikkim Directorate at the Republic Day Camp, 2019 in New Delhi. He has also been selected to represent India through Youth Exchange Programme (YEP) conducted by DGNCC in Vietnam.

The following events/ activities were conducted in the academic year 2018-19:

1. Kargil Vijay Diwas
2. Independence Day Celebration.
3. Armed Forces Flag Day Celebration.
4. KHEL-IV, Inter-battalion Sports Meet.

On 26th July, marking the beginning of a new session of NCC, the cadets of SXCNCC paid homage to the martyrs and soldiers who fought the Kargil war in 1999.

SXCNCC organized a flag hoisting ceremony anda cultural event on Independence Day, 2018. A ceremonial Guard of Honour was given to the Chief Guest, Commodore Alok Chatterjee by a selected contingent of NCCcadets.

The Armed Forces Flag Day held on 7th December is marked to show respect to the Indian Armed Forces and the Martyrs of the country. The cadets raised the fund from College and outside for the Welfare Fund of the Armed Forces.

Finally, the society wraps up its activities for the session with its annual Inter- Battalion sports meet KHEL-IV. 12 colleges from different battalions participated in the event and marked the day as a success, with St. Xavier's College as the overall champion and Faizan Aslam and Jigyasha Laha as the Best sports person SD and SW respectively.

Interested students intended to join NCC may contact Major Dr. A. P. Mondal at room no. 101, Jubliee Building.

Entrepreneurship Development Cell (EDC)

The Department of Science & Technology, Ministry of Science & Technology, Government of India, set up the National Science & Technology Entrepreneurship Development Board (NSTEDB) in 1982. Every year the cell organizes Entrepreneurship Awareness Camp and the flagship program Biztattwa. The EDC also encourages social entrepreneurship projects.

The EDC at St. Xavier's College, Kolkata is the first to be set up in an under-graduate Arts, Science & Commerce College in 2003. The EDC intends that students must develop an entrepreneurial attitude irrespective of the fact as to whether they become entrepreneurs. The Cell conducts various programmes for undergraduate students and also for established entrepreneurs. Details of the Cell and its activities can be accessed from the website. The EDC has started an Information Cell which is open from 10 a.m. to 4 p.m. (Monday to Friday). The social wing of EDC has started since 2016 as Enactus, SXC and meaningful projects have been implemented for the downtrodden of the society. Students/faculty interested in activities of the EDC are invited to contact the Cell either in person or through website at www.sxccal.edu or email at drakmitra01@sxccal.edu or by Phone No: 2255-1285.

Computer Centre and Central Computing Facilities

St. Xavier's College, with its pioneering legacy, was the first educational institute of the city to think in terms of introducing Computer Studies. The Computer Centre, since its inception, on 4th November 1985, has grown from strength to strength and at present is a renowned institution providing Computer Education to people from all walks of life. The Central Computing Facilities was inaugurated on 24th September 2010, with four computer laboratories cum classrooms and christened in memory of **Fr. Joseph Maliyekal**. Since then the Computer Centre is renamed as **''Computer Centre and Central Computing Facilities''**. The department provides computing facilities for various under graduate courses of the College and also offers professional courses in computer applications for the College students as well as outsiders. The courses are designed to impart contemporary computer education to suit the needs of students and professionals. Emphasis is given on hands-on training for in depth understanding of the topics. There is no age limit to join the courses. Classes are held in the morning, afternoon, evening and weekends. Director : Prof. Shalabh Agarwal.

Course offered :
1. Diploma in Multimedia and Animation (1 year).
2. IT Application. (4 months)
3. Weekend courses on latest tools and languages. (5-6 weeks)

Extension Centres of the Computer Centre :

1. Computer Training Centre, Jishu Asram, Pandua, Hooghly.
2. Computer Centre, Kalna, Burdwan.

Educational Multimedia Research Centre (EMRC)

EMRC Kolkata is the only media centre under UGC/MHRD being hosted by an undergraduate college. It is also one of the oldest having been established in August 1986.

The centre's core activity is the generation and delivery of educational content in multiple platform – video, multimedia, web portals and even online. These are developed with the help of faculty and researchers from premiere institutions of higher education and research.

Contents are also generated for the enrichment of the young and inquisitive with a view to opening a window to the world for them.

The centre is an active stakeholder of Digital Education in India. It has made significant contribution towards National Mission for Education through Information & Communication Technology (NME-ICT) and Massive Open Online Courses (MOOCs), devised and funded by MHRD. Under the NME-ICT project, the Centre has developed 1,563 e-content modules on History, Microbiology, Political Science, Mass Communication Video Production, Film Studies and RabindraSangeet following model courseware prepared by UGC.

Under the MOOC project, the centre has so far developed and delivered 25 MOOC on the above mentioned subjects. These courses adhere to the new CBCS architecture devised by UGC. All these courses have been successfully disseminated through the novel interactive SWAYAM platform managed by MHRD and have attracted enthusiastic participation from students and learners who believe in life-long education. More such courses are being developed. The credits / certificates for these courses are awarded under the aegis of St. Xavier's College (Autonomous).

The video developed by EMRC are available on 10 subject-specific CEC-UGC DTH channel under the bouquet name SWAYAM-PRABHA.

In all these endeavours, the centre has benefited from its in-

house research projects aimed at making Digital Education fruitful and useful for the students.

Considered as one of the best media centres under UGC, the centre keeps on setting benchmark in quality and productivity for others to emulate. As a result, it has won more than 80 national awards in different national competitions.

Ph. D. Programme

September 2015 was a landmark in the history of St. Xavier's College, Kolkata. The college was granted permission by the University of Calcutta to independently initiate a Ph.D. program in the departments of Physics, Microbiology, Biotechnology and Commerce. This makes St. Xavier's one of a very select few colleges in the country to be allowed this privilege. It is a recognition by both the University of Calcutta and the University Grants Commission that St. Xavier's has the merit, quality and academic pedigree to undertake and supervise research.

Prior to this, teachers of these departments were registered as doctoral supervisors under the University of Calcutta. As supervisors working under University rules, they could guide or act as co-guides to Ph.D. students registered under the University of Calcutta. The permission to run an independent Ph.D. program in St. Xavier's College is significant in that it empowers the faculty of the four Departments to supervise Ph.D. work of research scholars registered with the College, following the Ph.D. regulations of St. Xavier's College formulated according to the University Grants Commission and approved by the Senate of the University of Calcutta.

The Ph.D. program has been running successfully since the time of its inception with Fr.Principal as Head of the Ph.D. Committee. The total number of scholars enrolled with SXC for the Ph.D. degree, currently stands at 50.

The induction of fresh Ph.D. scholars happens twice a year, once in the month of May and a second time, in October. The process involves a successful completion of the Research Entrance Examination (RET) and a rigorous interview. The scholars have to register under St. Xavier's College(Autonomous), after completing the

Ph.D. Course Work conducted by the College. The final Ph.D. degree is conferred by St. Xavier's College and University of Calcutta.

The motto of the College is Nihil Ultra- Nothing Beyond. Rev. Dr. Dominic Savio, SJ, Principal, St. Xavier's College, has taken that motto seriously. His mission is to expand the college by opening new PG courses in both the Arts and Science streams and finally, Ph.D. programs in these courses. With his vision, inspiration and determination, the College marches ahead to turn his dreams into a reality.

Dr. Tapati Dutta – Ph.D. Coordinator.

Placement Cell

The following are some of the major companies that have approached the Placement Cell —

Deloitte US India, PWC, Ernst & Young, KPMG, J. P. Morgan, Swiss Re, Aditya Birla Group, Wipro Technologies, Axis Bank, HSBC, ICICI Bank, Addidas, Emami, D. E. Shaw, Mckinsey, Boston Consultancy Group, Bain & Company, Odessa Technologies, Mu-Sigma, IBM, Google, Amazon, Titan, TCS, ITC Group, SBI, Blue Dart, Citi Bank, G. E. Capital, Citi Financial, Bajaj Capital, Taj Group of Hotels, The Oberoi Group, ITC Group of Hotels, J. Thomas & Co., Usha International Decathlon, Times Internet, Sri. Venkatesh Flim, Zee TV, E TV Bharat, Calvin Klein, G. E. Financial, Futures First and many more.

So far a good number of students have been placed through the Placement Cell.

Dr. Amitava Roy is the Coordinator and Mr. Niladri Sinha is the Director.

St. Xavier's Counselling Centre

St. Xavier's College, under the guidance of Rev. Dr. Dominic Savio, S.J., Rector and Principal of the College has taken the initiative of bringing a difference to the already existing Counselling Cell. This time, it is for all the stake holders of the College including Students, Parents, Staff and Alumni.The counselling facility has been extended

and now a team of five highly qualified counsellors will be available in the campus from Monday through Saturday.

As a head start the College had organized orientation on the 6th and 10th of October 2018, for the students of all the Departments of Commerce, Science and Arts introducing the Counsellors.

"We must all be willing to take help, as we work towards becoming perfect" said Rev. Dr. Dominic Savio, S.J. Rector and Principal of the College at the orientation.

The Counselling Cell provides a safe holding space for all the stakeholders of the College namelyStudents, Parents, Faculty and Alumni, to feel free and seek help, seek guidance regarding personal and professional aspects with better self-awareness, self-esteem and understanding.

CONFIDENTIALITY is essentially maintained.

Counselling Cell, Room No. 104 & 105 (Next to the Placement Cell, in Jubilee Building, 1st Floor).

Dates & Timings of the Counsellors :

Days of the week	10:00 a.m. - 1:00 p.m.	2:00 p.m. - 5:00 p.m.
Mondays	Ms. Priyanka Bhattacharyya Email: parinaky@gmail.com	Ms. Shubhika Singh Email: singhshubhika1@gmail.com
Tuesdays	Ms. Kapila Mundhra Mob. 98360 10808 Email: kapila.mundhra@gmail.com	
Wednes-days		Ms. Shubhika Singh Email:singhshubhika1@gmail.com
Thursdays	Ms. Arpita Roy Email: bontai69@gmail.com	Ms. Arpita Roy Email: bontai69@gmail.com
Fridays	Ms. Parmeet Soni Email:parmeetsoni@gmail.com	Ms. Kapila Mundhra Mob.9836010808 Email:kapila.mundhra@gmail.com
Saturdays	Ms. Kapila Mundhra Mob.98360 10808 Email: kapila.mundhra@gmail.com	

Multimedia (MMFI)

M.Sc. Course in Multimedia is five year integrated UGC approved postgraduate degree programme in Eastern India.

Our Mission is to educate and thus to create free thinking individuals who would bring about positive changes within society through their creative endeavours.

The discipline strives to impart quality education in the field of multimedia and animation and training for the betterment of indigenous design thought and praxis.

The field of commercial animation and digital art today is broad and diverse, and no longer dependent solely on film industry. These days, animators find work not only in animation films and television serials, but also in :

- Feature film special effects
- Production design
- Graphic Design
- Architecture and interior design
- Entertainment production

The Goethals Indian Library & Research Society

The Goethals Indian Library & Research Society, situated above the Main Chapel, has some of the most valuable collections of books, periodicals, paintings, antiques and curios, which Archbishop Paul Goethals bequeathed to St. Xavier's when he was Archbishop of Calcutta [1886-1901]. The Library has a collection of approximate 20,500 book-plates, periodicals, journals and manuscripts.

The collection of rare books is classified into sixty-two categories. The sections range from Ancient Travels, Modern Indian History, Biographies, Folklore, Flora, Fauna, Meteorology, Classical Language and Literature, Archaeology, Architecture, Epigraphy, Education, Religion, Philosophy, Missions in India and abroad, Law, Medicine, Anthropology, to Non-Indian Countries.

The Goethals Library's rare documents include the travels to India in the 16th and 17th centuries, Bengal Mission before and after 1800, documents, photos and archival material on St. Xavier's School and

College, writings of Brahmabandhav Upadhyaya, Animananda and others. The Goethals Indian Library is truly a treasure trove of Indological knowledge.

GILRS offers fellowships for research on monthly basis. Library is open from 9.00 a.m. to 5.00 p.m. on weekdays. Website: www.goethals.in, Email: goethalscal@gmail.com, Phone no.: 2255-1223, 2280-1919, Director: Rev. Dr. J. Felix Raj, S.J.

Career Oriented Programme (COP)

St Xavier's College received the sanction from UGC to introduce certificate and diploma courses under Career Oriented Programme (COP). Five such courses were launched in 2006. Main objectives of these courses are to cater to the growing need of the Industry and corporate sector and also to develop entrepreneurs. At present there are nine courses offered under Career Oriented Programme. These are : 1. Diploma in Certified Accounts Professional. 2. P.G. Diploma in Logistics and Supply Chain Management. 3. P.G. Diploma in Integrated Marketing Communication. 4. P.G. Diploma in Marketing and Sales Management. 5. P.G. Diploma in Human Resource Management. 6. P. G. Diploma in Mass Communication and Public Relation. 7. Certificate in Foreign Trade Practices and Management. 8. Certificate in Tax Practices and Procedures. 9. NSE Certified Capital Market Professional. For further details, students may visit the college website (www.sxccal.edu) or may enquire at room no. 7. (Phone No. 2255-1288/89) For any further information, contact Dr. Amitava Roy, Prof.-in-Charge.

Xaverian Centre for Equality and Liberty

Previously known as SWAR, XCEL - **Xaverian Centre for Equality and Liberty** follows closely on the lines of Liberation and Equality in the purest form. The society seeks to not just encourage young minds and views but also to give them the gentle nudge that is required to initiate their thought process and action. For men and women alike, the society intends to eradicate any kind of discrimination. The society intends to spread awareness both inside and beyond the walls of the college, to associate with noteworthy NGOs and groups inorder to

expand knowledge and skill. A step like this needs a great deal of dedication, hard work and encouragement.

This is a step all students can pledge to take inorder to make a difference of a positive kind in society.

XCEL intends to conduct workshops, discussions and various activities to promote knowledge about equality and liberty.

XCEL also wishes to collaborate with several art forms inorder to find ways of igniting originality and encourage initiative amongst students.

XCEL heartily welcomes students to actively participate in the activities of this society from the new semester.

Deputy President : Dr. Panchali Sen

St. Xavier's College Students' Council

St. Xavier's College Students' Council is an elected, apolitical student body with the following aims and objectives :

(a) To foster the corporate college life and union between the staff and the students.

(b) To develop the spirit of personal social service among the students.

(c) To assist all cultural societies and associations which may be established in the college and which fall within the aims and objects of the Council.

(d) In General : To assist in completing the intellectual, moral and social training of the students in accordance with the possibilities of college life.

(e) The Council shall be organised and work according to the spirit and tradition of St. Xavier's.

Rev. Rector is the ex-officio Patron of the Council and Rev. Principal is the ex-officio President of the Students' Council. He is assisted by a Deputy President and three Vice-Deputy Presidents. The other members of the working committee are the General Secretary of the Council elected from among the student members of the General Council, the Assistant General Secretary and another TEN MEMBERS, TWO from B.COM [MORNING], TWO from B.COM [EVENING], ONE from B.B.A./B.M.S., TWO from B.SC, ONE from B.A, ONE from P.G and ONE from B.Ed.

The General Council comprises the members of the working committee along with 115 class representatives (B.Com(M):29, B.Com(E):18, Arts:15, Science:24, BBA:8, PG:17, B.Ed:4) and Society Secretaries which are registered under the Council.

Election of General Secretary, Asst. General Secretary, Working Committee Members and Class Representatives are held in the last week of July. The General Secretary and the Asst. General Secretary are elected by absolute majority. Eligibility conditions for the candidates contesting for General Secretary, CR or Secretary of Societies:

- Student from ANY YEAR can be elected General Secretary/Asst. General Secretary/Society Secretary.
- Minimum attendance of 75% in each subject.
- Minimum 50% marks in aggregate in all the college examinations.
- No dues towards the college or any of its departments.
- No arrears in any subject, internal or external, till date.
- Not been subjected to any disciplinary action by the college / hostel authorities.
- Taken active part in the at least two extra-curricular / leadership activities of the college.
- Any student, including the candidates, resorting to any unfair or unethical means, not in conformity with the spirit of the college, will be disqualified and debarred from taking part in the elections.

  The following societies are registered under the Council :

  - The English Academy
  - The Bengali Lit. Society
  - The Hindi Lit. Society
  - Science Association
  - Debating Society
  - National Cadet Corps
  - Games (Indoor and Outdoor)
  - Xaverian Theatrical Association
  - Xaverian Academy of Dance and Music
  - Fine Arts Society

Inter College Fests

The Departments and Societies will not send any team comprising students of St. Xavier's College to participate in extra-curricular events in any institution outside St. Xavier's College without the consent of the Principal routed through the Deputy President and Professor in Charge of the Students' Council in consultation with the General Secretary.

Any invitation received by any student or a group of students will not be entertained. Disciplinary action will be initiated if any representation goes without official sanction.

Selection to be forwarded by the Deputy President of the Societies

Music and Dance : XADAM

Debating and Quiz : XQDS

Drama: XTS

Literary Competitions : EA/HLS/BLS

Sports and Games : Director of Sports and Games

N.O.C. from parents compulsory for participation in out-station fests.

Xavier's Commerce Society

The Xavier's Commerce Society (XCS) is the representative society of the Department of Commerce of St. Xavier's College, Kolkata. Since its inception in 2006, the Society has aimed to nurture the corporate potential within every undergraduate commerce student of the college in keeping with the Society's motto of 'Dreams. Development Destiny.'

The society, by organizing holistic events throughout the academic year, ensures that every student is taught critical lessons before stepping into the Corporate World. The events include seminars, management festivals and panel discussions which are instrumental in providing the students of the Commerce department practical knowledge. All students of the Commerce Departments are by default members of the society.

The President of the society is Rev. Dr. Dominic Savio, S.J., Rector and Principal, Rev. Dr. S. Xavier, S.J., Vice-Principal, Rev.

Peter Arockiam, S.J., Vice-Principal, Prof. Swapan Banerjee, Dean and Dr. Amitava Roy, Dean. The society is guided by our Prof.-in-charge, Prof. Shaunak Roy and mentored by Dr. Sumona Ghosh. Vartika Sadani and Arav Sangai serve as the Joint Secretaries. To provide students with regular updates we have our own Facebook page having over 26000 followers along our own website and mobile application.

Xavier's Management Society (XMS)

The Xavier's Management Society (XMS) was established in September, 2010, by the Department of Business Administration, which is now Bachelor in Management Studies (BMS). The society is privileged to have Rev. Dr. Dominic Savio S.J, Rector and Principal of St. Xavier's College, Kolkata, as the President. The society is guided and motivated by the Vice Principal of BMS, B.Com. (E) and M.Com., Rev. Peter Arockiam, S. J. and Dean of BMS, Prof Sougata Banerjee in all its activities throughout the year. The society is guided and mentored by the two Professor-in-charge Dr. Sukanya Sarkhel and Dr. Supriyo Patra. XMS board has its faculty advisors, Prof Dibyendu Sen, Prof Rajni Gupta, Prof Basuli Dasgupta, Dr. Bedanta Bose and Prof. Rajasik Sen.

The society aims at organizing different events throughout the years to maximize exposure and bring about an all-round development of the student community. With activities like field trips, industrial visits, quizzes, panel discussion and debates, Xavier's Management Society provides a perfect opportunity to exercise and develop intellectual and creative abilities of the student. The society also organizes a national level annual fest, Xavier's Management Convention (XMC), which represent a confluence point for management students in India where corporate leaders and academicians adjudicate over events dealing with leading business and managerial issues. Together, the students, mentors, faculty advisors and the BMS administration attempt to foster an environment that promotes cutting edge knowledge in management techniques and business administration spanning across the globe.

The Faculty-Student Mentoring Programme and Remedial Classes

The Faculty-Student Mentoring Programme was initiated by the B.Com (Morning) Department to create an interactive platform with the newly admitted students. Studies have shown that when students have mentors they often report greater success and satisfaction with their college experience. Most mentor relationships are informal, as they develop naturally through interaction in the classroom. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships each playing their respective role in the success of mentoring. The Professors of this college are an excellent resource of knowledge and experience, offering advice to students and helping them in making a range of decisions. This programme has been designed to make the transition to college life a smooth one.

The Faculty-Student Mentoring programme pioneered by the B.Com Morning Department paved the way for the other departments in the College to follow suit. Encouraged and enthused by its success, the B.Com department decided to start a follow-up programme which would be a perfect complement of the Mentoring process. The result was the formal initiation of Remedial Classes. Even though the teachers had been constantly endeavoring to help the weaker students after class hours, the Remedial Classes was a systematic effort in this direction.

Despite the impressive transcripts of the students before entering college, some of them would find themselves on the wrong side of the achievement gap. A disparity in academic performance between disadvantaged students and their more privileged peers would often give rise to mental stress. It's a phenomenon that's more common and persistent than most people realize. To bridge the gap, Remedial Classes have been designed to catch up struggling college students by building core skills in mathematics and other subjects that might act as a common roadblock for them.

The Professors are assigned special classes after class hours where students facing problems in those subjects are welcome to attend and also clear their doubts. Since the number of students is not large in this case, they also have the privilege of receiving extra

personal attention from the teacher. Apart from increasing their knowledge base in the subject, this would also help the students in elevating their degree of confidence providing the required fillip to the flagship mentoring process.

Students' Advisory Council

The following are the members of Students' Advisory Council for 2018-19.

- Rev Dr. Dominic Savio S.J., Principal and President, SXCSC
- Prof. Bertram Da Silva, Vice Principal, Arts & Science Department
- Rev. Dr. S. Xavier S.J., Vice Principal, B.Com. (M) Department
- Rev. Fr. Peter Arockiam, S.J., Vice Principal, B.Com. (E) Department
- Rev. Fr. Johnson Padiyara, S.J., Vice Principal, Raghabpur Campus
- Dr. Charlotte Simpson Veigas, Vice Principal, Department of Education
- Prof Romit Beed, Deputy President
- Prof Sougata Banerjee, Vice Deputy President
- Prof Soma Nath, Vice Deputy President
- Prof Ritendra Roy, Vice Deputy President

Members :

- Prof. Shaunak Roy   B.Com. (M)
- Prof. Swaraj Kr Nandan   B.Com. (M) and Raghabpur
- Prof. Sujata Sircar   Arts
- Dr. Durba Bhattacharya   Science
- Prof. Dona Das Sengupta   Education
- Dr. Bedanta Bose   Management Studies
- Prof. Priyadarshini Rasquinha   B.Com. (E)

International Studies and Programme

St. Xavier's College, Kolkata, over a period of years has built up a strong national and international fraternity of alumni members, as well

as a distinctive reputation of national and international understanding. This is being celebrated by building up partnership programmes with international Colleges and Universities across the globe. It is in keeping with the recent trend of most national educational institutions and universities of repute to enter into partnership or collaboration with parallel international institutes and universities.

We are proud to collaborate with :

UNAMUR	Namur, Belgium
State University of New York	Oswego, USA
Santa Clara University	California, USA
College of St. Benedict / St. Johns University	Minnesota, USA
Macquarie University	Sydney, Australia
Sophia University	Tokyo, Japan
College of Media Studies and Culture	Torun, Poland
Trinity College	Dublin, Ireland
Monash University	Melbourne, Australia

Objectives : To promote and provide opportunities, to facilitate collaborations, networking with international universities/institute/organizations for promotion, advancement and sharing of academic and research knowledge and activities for development of mankind.

French Course : The Department also runs a Certificate Course in French Language.For further queries visit the Office of the International Studies and Programme (Room – 7, Ground Floor).

Outbound Student Exchange : Students interested may apply for Study Abroad and Exchange Programmes through the Office of the Dean, International Studies and Programmes, Room-7 (Ground Floor).

Application forms may be downloaded from the website and completed application form along with passport sized photograph, Semester marksheet of the previous examination and English language proficiency Test Score (for Semester long exchange) is to be submitted at Room No. 7 by paying a registration fee of Rs. 1000/-.

Consultancy Cell

In consonance with the legacy of academic excellence and envisioning the vision of Fr. Principal, St. Xavier's College (Autonomous), Kolkata added another feather to its glorious cap with the inception of the consultancy cell aspiring to provide quality consultancy services. The seeds have been sown recently with the formal inauguration of the consultancy cell and graced by the presence of the Fr. Principal and other eminent dignitaries representing industry, corporate houses and other institutes of repute.

With a modest beginning, the consultancy cell of St. Xavier's College, Kolkata is ready to provide consultancy services to public and private sector organizations and international bodies. It seeks to offer a wide range of services starting from preparation of feasibility reports and project appraisals to Tax Planning, Human Resource Planning, Organizational Restructuring and Sustainability related issues, Scientific Development Interventions, Market Research Studies, Development of Effective Strategies and Innovative ideas in the field of physical and social science. The core areas that have been identified include finance, accounts, audit, marketing, human resource management, computer science, microbiology, biotechnology, physics and statistics to name a few.

Based on the recommendations of the UGC and NAAC, the college intends to build a strong foundation of research, consultancy and training. Our expertise and innovative business strategies will help businesses and eliminate inefficiencies, create sustainable competitive advantage over other firms and much more. The Consultancy Cell is committed to, looking further, and providing unparalleled value for our clients.

Women's Study Centre

The UGC has invited applications to set up Women's Studies Centres in Indian Universities & Colleges in order to help India achieve her UN Sustainable Development Goal of Promoting Equality & Empowerment of Women. The special focus of these Centres would be on most marginalized /disadvantaged women in the society. These include women from Schedule Caste and Tribes, women with disabilities, women living in unsafe environments, exploited sex workers, women

living in conflict areas, women in conflict with law, homeless, destitute & abandoned women, uneducated & unskilled single women, elderly & sick women etc.

Some of the probable activities of the Centre would be:

1. **Teaching:** Conduct Foundation Course/ Short-term Courses in Women's Studies for all undergraduate students

2. **Research:** WSCs shall take measures to build the research capabilities of their faculty. This shall include data mining, review of literature, action research method, feminist research methods (i.e. oral history/ life history methods), statistical analysis, writing and research papers.

3. **Training:** Workshops on innovative/feminist research methodology and inclusion of issues concerning women in various disciplines at UG/PG levels.

4. **Extension:** Greatest importance needs to be attached to extension work, as a learning and developmental instrument, for the benefit of the Community, students and teachers.

5. **Publication:** Documentation, Dissemination and Library Collection, translation of outstanding papers/research reports into Indian Language Production of Reference and Teaching Materials and publications in reputed Journals.

In view of the above, a committee of seven Professors has been constituted by the Principal of the college to look into the above and duly apply to the UGC in a bid to set up the Centre.

Xaverian Research Colloquium (XRC) - Anusandhan

Xaverian Research Colloquium (XRC)-Anusandhan is an endeavor to provide the faculty with an opportunity to discuss their works in progress and to receive feedback from their colleagues on their research. The objective of the Colloquium is to provide a setting and structure that together make possible for each faculty to showcase not only their specialized knowledge but also disseminate new ideas. In addition to supporting and encouraging faculty scholarship, the Colloquium promotes an interdisciplinary dialogue in the college among the members of different departments and offers its members the possibility to "workshop" their projects-in-progress.

ADMINISTRATIVE AND ACADEMIC STAFF
(Academic Year 2019 - 2020)

ADMINISTRATIVE STAFF

Rev. Dr. Dominic Savio, S.J.	Rector & Principal
Rev. Johnson Padiyara, S.J.	Vice Principal, Raghabpur Campus
Dr. Panchali Sen	Dean, International Studies Programmes
Dr. Ayan Chandra	Member Secretary, Academic Council
Prof. Albert Cardinal Gomes	Controller of Examinations
Rev. Anil Milton Gomes, S.J.	Asst. Controller of Examinations
Dr. Arup Kumar Mitra	Asst. Controller of Examinations
Rev. Peter Arockiam, S.J.	Treasurer
Rev. Joseph Kulandai, S.J.	Supdt., St. Xavier's College Hostels

TEACHING STAFF :

- **Inter Religious Studies and Personality Development (Foundation Course)**

  Rev. Dr. Dominic Savio, S.J.
  Rev. Johnson Padiyara, S.J.

- **Bengali**

Dr. Sudakshina Basu, M.A., Ph.D.	Assistant Professor
Dr. Debashis Bhattacharyya, M.A., M.Phil., B.Ed., Ph.D.	
	Assistant Professor
Dr. Rini Gangopadhyay, M.A., M.Phil., Ph.D.	Assistant Professor
Dr. Madhumita Acharya, M.A., B.Ed., Ph.D.	Assistant Professor
Prof. Subrata Sinha, Ph.D.	Assistant Professor
Prof. Arundhati Das, M.A., B.Ed., M.Phil.	Assistant Professor
Prof. Saswati Roy, M.A., M.Phil.	Assistant Professor

- **History**

Dr. Tinni Goswami, M.A.(J.U.), Ph.D.(J.U.), HOD	Assistant Professor
Prof. Debarati Ganguly, M.A.	Assistant Professor
Prof. Arka Deb Banerjee	
Prof. Arnab Bera	

- **Political Science**

Dr. Debasree Lahiri, M.A., Ph.D.	Assistant Professor
Prof. Snehasis Bhattacharyya, M.A., M.Phil.	

- **English & Communicative English**
  Prof. Archita Bhowmik, M.A.
  Prof. Sayantani Ghosh, M.A.
- **Environmental Studies**
  Dr. Sharadia Dey, Ph.D.   Assistant Professor

COMMERCE

- **Accounting**
  Dr. Ratna Roy, M.Com., Ph.D., M.B.A.(H.R.) Assistant Professor
  Prof. Kushal Dey
  Prof. Indranil Paul
- **Management**
  Dr. Anulekha Banerjee
- **Economics**
  Prof. Rajyasree Roy
- **Mathematics**
  Prof. Jnanranjan Chakrabarti
- **Information Technology**
  Prof. Swaraj Kr. Nandan
- **Business Law**
  Prof. Utsa Nath
- **Students' Counsellor**
  Ms. Cheryl Francis
- **Sports & Games**
  Mrs. Feroza Mogrelia, MPE, Director
- **Social Work Projects and NSS**
  Ms. Cheryl Francis, MSW, Director
  Ms. Sucheta Mukherjee, Co-ordinator
  Mr. A. Hannan
- **NCC**
  Major Dr. A. P. Mondal, M. Com., Ph.D., Officer-in-charge
- **AICUF**
  Rev. M. S. Arockiasamy, S.J., State Advisor
  Dr. Charlotte Simpson-Veigas, State Co-ordinator

- **Performing Arts**

  Ms. Sujata Pakrashi Lahiri, Director

- **Leadership Training Service (LTS)**

  Fr. John Rojerse S.J., Director

- **Counsellors**

  Mrs. Kapila Mundra   Ms. Priyanka Bhattacharyya

  Ms. Shubhika Singh   Ms. Arpita Roy

  Ms. Parmeet Soni

- **Principal's Office Staff**

  Mr. Peter Tapan Ghosh   Mr. Philip Joseph

  Ms. Monica Chetri   Mr. Abhay Nayak

  Mr. Subrata Kr. Chatterjee   Mr. Avijit Roy

  Mr. Sunil Mondol

- **Office Staff (Raghabpur)**

  Mr. Sayan Kr. Saha   Mr. Abhishek Patrick Gomes

  Mr. Joy Kumar Panja   Ms. Sutapa Naru

- **Maintenance Manager**

  Mr. Bijoy Kumar Nair

- **Library Assistant**

  Mr. Sanjoy Mondal

- **Housekeeping**

  Mr. Maikel Dhara   Mrs. Shibani Makhal

  Mrs. Bina Mondal

- **Security**

  Mr. Sanjib Makhal   Mr. Aloke Makhal

- **Treasurer's Office Staff**

  Mr. Papun Kumar Kundu   Mr. Simon Tamang

  Mr. Biplab Kumar Mallick   Mr. Dipak Ranjan Pal

  Mr. Monobrata Mondal   Mr. Rahul Thomas Shaw

  Mr. Ashoke Kumar Tripathi   Mr. Sanjoy Kumar Nath

  Mr. Tarun Kumar Das   Mr. Pradip Rozario

  Mr. Nirmalendu Nandy   Mr. Sagnik Chatterjee

  Mr. Achyut Datta

- **Central Library Staff**

  Mr. Clement K. Baptist

  Mr. Jaideep Biswas

  Mr. Sougata Chattopadhyay

  Mr. Tapas Kumar Singha

  Ms. Jhunu Chatterjee

  Mr. Asish Sardar

  Mr. Kishan Mardi

  Ms. Krishna Sardar

  Mr. Prodip Mondal

  Mr. Arup Sarkar

  Mrs. Teresa Champa Gomes

  Mr. Lawrence Biswas

  Mr. Joseph Kinkor Mondal

  Ms. Soma Das

  Mr. Pintu Bagh

  Mr. Nasir Gazi

- **Goethals Library Staff**

  Mr. Avijan Mondal

  Mr. Sudipto Ghosh

- **Cyber Room**

  Mr. Sanjoy Kumar Mullick

  Mr. Sk. Md. Yeasin

- **Software & MIS Consultant**

  Mr. Amitava Roy Chowdhury

- **Placement Cell**

  Dr. Amitava Roy, Co-ordinator

  Mr. Niladri Sinha, Director

- **Identity Card Office**

  Mr. Sankar Dutta

- **Auditorium**

  Mr. A. Arul Raj

- **Reception**

  Mr. Balam Choudhury

- **COP Office**

  Ms. Sneha Sinha, Programme Officer

  Mr. Asit Haldar

  Mr. Stephen Sourabh Sircar

  Mr. Madan Mohan Das

- **IQAC Office**

  Mr. Sundeep Mishra

  Mr. Prakash Singh

- **NET / SET Guidance Centre**

  Mr. Deep Pal

- **NSS / Joris Corner**

  Mr. Goutam Roy

  Mr. Jadav Mondal

  Mr. Indrajit Das

St. Xavier's College (Autonomous), Raghabpur Campus, Kolkata
FEES FOR UNDERGRADUATE STUDIES 2019 - 2020

Course	One time			Yearly		Quarterly		
	Admission	Registration	Certificate & Marksheet	Yearly Extras	Lab Fee	Tuition	Additional	Development
General (BA)	550	150	200	550	—	750	350	200
B.Com.	550	150	200	550	IT Pract - 300 SPSS - 500 2nd Year (for Sem. 3 & 4)	900	350	350
Bengali (Hons.)	550	150	200	550	Practical - 300 (for Sem. 6)	900	350	350
History (Hons.)	550	150	200	550	—	900	350	350

Course	One time				Yearly		Monthly			Exam Fees per Semester
	Admission	Registration	Marksheet	Yearly Extras	Lab Fee	Library with E-Resource Facility & Cyber Fee	Tuition	Additional	Development	
M.A. Bengali	6000	500	1000	4000	...	1500	1000	3000	3000	2000

Note : Exam. Fees Rs. 200/- per Semester for BA General (to be paid along with 1st & 3rd Quarter)
Exam. Fees Rs. 250/- per Semester for Honours (Com. / Bengali / History) (to be paid along with 1st & 3rd Quarter)

College Fees

1. The College Fees will be accepted only online through Credit Card, Debit Card or Net Banking. Those who seek admission to the College should ensure that they are equipped and conversant with the online payment system.

2. **Online Payment Assistance**

    For any assistance regarding online payment, call Kolkata Bill Desk Office between 10 am and 5 pm on all working days on the following numbers : 033-4003 5101 / 02 / 03 / 04

3. In case of non-receipt of the **"online payment receipt"** through the College Website, even after the completion of the payment process, the student is advised to verify with the concerned bank before attempting a repayment. However, if your account has been debited, meet Mr. Simon Tamang in the Treasurer's Office with your bank details to get your site updated, after which you will automatically get your receipt.

4. **Refund of Security Deposit**

    For students registered in July, 2016 and July, 2017 (Admission before July, 2018)

    If admission is withdrawn after six months from the date of admission, the Security Deposit will not be refunded.

    For students registered in July, 2018 — not applicable.

5. **Refund of Excess Fees Paid Online**

    In case of any fees having been paid online more than once, the payer is requested not to place any **Charge Back Request** to their respective banks. The excess payment will be refunded from the Treasurer's office at St. Xavier's College as soon as the payer places a request for the refund in the Treasurer's office with the documented evidence of the payment in question.

    In case of any "Charge Back Request" is placed by the student to their respective Banks, then a processing charge as applicable will be recovered from the student.

6. **Fees Structure of Indian and Foreign Students**

    Students from India and the SAARC Countries (Bangladesh,

Bhutan, Maldives, Nepal, Pakistan, Sri Lanka and Afghanistan) will pay the usual fees.

Students from Asian Countries other than the SAARC Countries will pay <u>2 times</u> of the usual fees.

All other foreign students will pay <u>3 times</u> of the usual fees.

7. **Educational Scholarship or Loan**

Students who get Educational Scholarship or Loan from anywhere outside St. Xavier's College should deposit their cheques at the Treasurer's Office of the College 7 days before the last date for the payment of fees and get their online payment updated manually from the office.

Students who cannot deposit their cheques on time, should pay their fees online before the last date, in order to avoid fine, and deposit the cheques as soon as they receive them and get the entire amount reimbursed from the Treasurer's office.

Once a fine is added to your fees by the system, it will not be waived off under any circumstance.

8. **Last Dates for the Payment of Quarterly Fees**

1st Quarter	July	31
2nd Quarter	October	31
3rd Quarter	January	31
4th Quarter	March	31

9. **Late Fine**

After the last date for the payment of fees, a fine of Rs. 300 for every defaulted month will be added to the defaulter's quarterly fees by the system. Fine will not be waived under any circumstance.

CALENDAR 2019 - 2020

JULY : 2019

1	Mon		UG Inauguration in Park Street Campus
2	Tue		UG Inauguration in Raghabpur Campus
3	Wed	Cl	Classes begin for UG in Raghabpur Campus
4	Thu	Cl	
5	Fri	Cl	
6	Sat	Cl	Faculty Orientation Program
7	**Sun**		
8	Mon	Cl	
9	Tue	Cl	
10	Wed	Cl	PG Inauguration at Park Street Campus
11	Thu	Cl	Classes begin for PG
12	Fri	Cl	
13	Sat	Cl	
14	**Sun**		
15	Mon	Cl	
16	Tue	Cl	
17	Wed	Cl	
18	Thu	Cl	
19	Fri	Cl	
20	Sat	Cl	
21	**Sun**		
22	Mon	Cl	
23	Tue	Cl	
24	Wed	Cl	
25	Thu	Cl	Recruitment of Placement Volunteers
26	Fri	Cl	Recruitment of Placement Volunteers
27	Sat	Cl	
28	**Sun**		
29	Mon	Cl	
30	Tue	Cl	
31	Wed		**Feast of St. Ignatius of Loyola (1491 - 1556) Founder of The Society of Jesus — Holiday** Last date for payment of 1st Quarter Fees.

AUGUST : 2019

1	Thu	Cl	
2	Fri	Cl	
3	Sat	Cl	
4	**Sun**		
5	Mon	Cl	
6	Tue	Cl	**Blood Donation Camp**
7	Wed	Cl	
8	Thu	Cl	
9	Fri	Cl	
10	Sat	Cl	
11	**Sun**		
12	Mon		**Id-Uz-Zoha — Holiday**
13	Tue	Cl	
14	Wed	Cl	
15	Thu		**Independence Day — Holiday**
16	Fri	Cl	
17	Sat	Cl	
18	**Sun**		
19	Mon	Cl	
20	Tue	Cl	
21	Wed	Cl	
22	Thu	Cl	
23	Fri		**Janmastami — Holiday**
24	Sat	Cl	
25	**Sun**		
26	Mon	Cl	
27	Tue	Cl	
28	Wed	Cl	
29	Thu	Cl	
30	Fri	Cl	
31	Sat	Cl	

SEPTEMBER : 2019

1	Sun		
2	Mon	Cl	
3	Tue	Cl	
4	Wed	Cl	
5	Thu	Cl	**Teachers' Day**
6	Fri	Cl	
7	Sat	Cl	
8	**Sun**		
9	Mon	Cl	
10	Tue		**Muharram — Holiday**
11	Wed	Cl	
12	Thu	Cl	
13	Fri	Cl	
14	Sat	Cl	
15	**Sun**		
16	Mon	Cl	
17	Tue	Cl	
18	Wed	Cl	
19	Thu	Cl	
20	Fri	Cl	
21	Sat	Cl	
22	**Sun**		
23	Mon	Cl	
24	Tue	Cl	**NSS Day (Golden Jubilee) (IQAC — NSS National Seminar)**
25	Wed	Cl	
26	Thu	Cl	
27	Fri	Cl	
28	Sat		**Mahalaya — Holiday**
29	**Sun**		
30	Mon	Cl	

OCTOBER : 2019

1	Tue	Cl	
2	Wed		**Gandhi Jayanti, Puja Vacation begins**
3	Thu		
4	Fri		
5	Sat		**Durga Puja — Saptami**
6	**Sun**		**Durga Puja — Ashtami**
7	Mon		**Durga Puja — Nabami**
8	Tue		**Durga Puja — Dashami**
9	Wed		
10	Thu		**NSS Work Camp — (10th - 16th October)**
11	Fri		
12	Sat		
13	**Sun**		**Lakshmi Puja**
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	**Sun**		
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	**Sun**		**Kali Puja**
28	Mon		**Diwali**
29	Tue		**Bhatridwitiya — Holiday**
30	Wed	Cl	College re-opens
31	Thu	Cl	Last date for payment of 2nd Quarter Fees.

NOVEMBER : 2019

1	Fri	CI	
2	Sat	CI	
3	**Sun**		
4	Mon	CI	
5	Tue	CI	
6	Wed	CI	
7	Thu	CI	
8	Fri	CI	
9	Sat	CI	
10	**Sun**		**Fateha - Doaz - Daham**
11	Mon	CI	
12	Tue		**Guru Nanak's Birth Anniversary — Holiday**
13	Wed	CI	
14	Thu	CI	
15	Fri	CI	
16	Sat	CI	
17	**Sun**		
18	Mon	CI	
19	Tue	CI	
20	Wed	CI	
21	Thu	CI	
22	Fri	CI	
23	Sat	CI	
24	**Sun**		
25	Mon	CI	
26	Tue	CI	
27	Wed	CI	
28	Thu	CI	
29	Fri	CI	
30	Sat	CI	

DECEMBER : 2019

1	**Sun**	
2	Mon	
3	Tue	**Feast of St. Francis Xavier – Patron of the College — Holiday**
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	**Sun**	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	**Sun**	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	**Sun**	
23	Mon	**Christmas Vacation begins**
24	Tue	
25	Wed	**Christmas**
26	Thu	
27	Fri	
28	Sat	
29	**Sun**	
30	Mon	
31	Tue	

JANUARY : 2020

1	Wed		**New Year Day**
2	Thu		
3	Fri	Cl	College reopens
4	Sat	Cl	
5	**Sun**		
6	Mon	Cl	
7	Tue	Cl	
8	Wed	Cl	
9	Thu	Cl	
10	Fri	Cl	
11	Sat	Cl	
12	**Sun**		**Swami Vivekananda's Birth Anniversary**
13	Mon	Cl	
14	Tue	Cl	
15	Wed	Cl	
16	Thu		**College Foundation Day : 16.1.1860** **13th Convocation & Valedictory**
17	Fri	Cl	
18	Sat	Cl	
19	**Sun**		
20	Mon	Cl	
21	Tue	Cl	
22	Wed		**Xavotsav**
23	Thu		**Xavotsav / Netaji's Birthday — Holiday**
24	Fri		**Xavotsav / Calcutta University Foundation Day**
25	Sat		
26	**Sun**		**Beyond Barriers / Republic Day — Holiday**
27	Mon	Cl	
28	Tue	Cl	
29	Wed	Cl	
30	Thu		**Saraswati Puja**
31	Fri	Cl	Last date for payment of 3rd Quarter Fees.

FEBRUARY : 2020

1	Sat		**College Sports Day**
2	**Sun**		
3	Mon	Cl	
4	Tue	Cl	
5	Wed	Cl	
6	Thu	Cl	
7	Fri	Cl	
8	Sat	Cl	
9	**Sun**		
10	Mon	Cl	
11	Tue	Cl	
12	Wed	Cl	
13	Thu	Cl	
14	Fri	Cl	
15	Sat	Cl	
16	**Sun**		**Sishu Mela**
17	Mon	Cl	
18	Tue	Cl	
19	Wed	Cl	
20	Thu	Cl	
21	Fri	Cl	
22	Sat	Cl	
23	**Sun**		
24	Mon	Cl	
25	Tue	Cl	
26	Wed	Cl	
27	Thu	Cl	
28	Fri	Cl	
29	Sat	Cl	

MARCH : 2020

1	**Sun**		
2	Mon	Cl	
3	Tue	Cl	
4	Wed	Cl	
5	Thu	Cl	
6	Fri	Cl	
7	Sat	Cl	
8	**Sun**		
9	Mon		**Doljatra — Holiday**
10	Tue		**Holi — Holiday**
11	Wed	Cl	
12	Thu	Cl	
13	Fri	Cl	
14	Sat	Cl	
15	**Sun**		**Women's Day**
16	Mon	Cl	
17	Tue	Cl	
18	Wed	Cl	
19	Thu	Cl	
20	Fri	Cl	
21	Sat	Cl	
22	**Sun**		
23	Mon	Cl	
24	Tue	Cl	
25	Wed	Cl	
26	Thu	Cl	
27	Fri	Cl	
28	Sat	Cl	
29	**Sun**		
30	Mon	Cl	
31	Tue	Cl	Last date for payment of 4th Quarter Fees.

APRIL : 2020

1	Wed	Cl	
2	Thu	Cl	
3	Fri	Cl	
4	Sat	Cl	
5	**Sun**		
6	Mon	Cl	
7	Tue	Cl	
8	Wed	Cl	
9	Thu		**Maundy Thursday — Holiday**
10	Fri		**Good Friday — Holiday**
11	Sat		**Holy Saturday — Holiday**
12	**Sun**		**Easter Sunday**
13	Mon		**Easter Monday — Holiday**
14	Tue		**Ambedkar's Birth Anniversary**
			Naba Barsha — Holiday
15	Wed	Cl	
16	Thu	Cl	
17	Fri	Cl	
18	Sat	Cl	
19	**Sun**		
20	Mon	Cl	
21	Tue	Cl	
22	Wed	Cl	
23	Thu	Cl	
24	Fri	Cl	
25	Sat	Cl	
26	**Sun**		
27	Mon	Cl	
28	Tue	Cl	
29	Wed	Cl	
30	Thu	Cl	

MAY : 2020

1	Fri		**May Day — Holiday**
2	Sat	CI	

3	**Sun**		
4	Mon	CI	
5	Tue	CI	
6	Wed	CI	
7	Thu	CI	
8	Fri		**Rabindra Jayanti — Holiday**
9	Sat		

10	**Sun**		
11	Mon	CI	
12	Tue	CI	
13	Wed	CI	
14	Thu	CI	
15	Fri	CI	
16	Sat	CI	

17	**Sun**		
18	Mon	CI	
19	Tue	CI	
20	Wed	CI	
21	Thu	CI	
22	Fri	CI	
23	Sat	CI	

24	**Sun**		**Id-Ul-Fitr**
25	Mon	CI	
26	Tue	CI	
27	Wed	CI	
28	Thu	CI	
29	Fri	CI	
30	Sat	CI	

31	**Sun**		

JUNE : 2020

1   Mon

2   Tue

3   Wed

4   Thu

5   Fri

6   Sat

7   **Sun**

8   Mon

9   Tue

10   Wed

11   Thu

12   Fri

13   Sat

14   **Sun**

15   Mon

16   Tue

17   Wed   **Prayas Camp (Village to College)**
                    (17th - 20th June)

18   Thu

19   Fri

20   Sat

21   **Sun**

22   Mon

23   Tue

24   Wed

25   Thu

26   Fri

27   Sat

28   **Sun**

29   Mon

30   Tue

JULY : 2020

1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	**Sun**	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	**Sun**	
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	**Sun**	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	**Sun**	
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	**Id-Ul-Zoha — Holiday** **Feast of St. Ignatius of Loyola (1491 - 1556)** **Founder of The Society of Jesus — Holiday**

TIME TABLE : P.G.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:00 – 11:00						
11:00 – 12:00						
12:00 – 01:00						
01:00 – 01:30			B R E A K			
01:30 – 02:30						
02:30 – 03:30						
03:30 – 04:30						

TIME TABLE : U.G.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:30 – 11:15						
11:20 – 12:05						
12:10 – 12:55						
12:55 – 01:25			B R E A K			
01:30 – 02:15						
02:20 – 03:05						
03:10 – 03:55						

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

MEMORANDA

College / Department Phone Numbers

Alumni	: 2280 5566
Arts & Science	: 22551-207 / 208
B.M.S.	: 22551-215 / 216
B.Ed.	: 22551-242
Biotechnology	: 22551-275
Canteen	: 22551-212
Central Library	: 22551-251 / 252 / 253 / 254 / 255
Central Library (Asst. Director)	: 2280-1926
Chemistry	: 22551-266
Commerce (Morning)	: 22551-204
Commerce (Evening)	: 22551-235
Computer Centre	: 22551-220
Computer Lab	: 22551-262 / 263
C.O.P.	: 22551-288 / 289
Economics	: 22551-245
EDC	: 22551-285
Goethals Library	: 22551-223
Hostel : Fr. Leeming Hostel for Boys	: 2289-1196 / 80172 79214
Mother Teresa Hostel for Girls	: 2289-1196 / 80172 78134
IQAC	: 22551-239
ISP	: 22551-155
Mother Teresa Hostel for Girls	: 80172 78134
Maintenance	: 22551-297
Mathematics	: 22551-261
MCV Office	: 22551-273
Microbiology	: 22551-276
M.Sc. (Computer Science)	: 22551-271
M.Sc. (Physics)	: 22551-264
Multimedia	: 22551-268
NCC	: 22551-283
NET/SET	: 2255-1228
NSS	: 22551-210
Observatory	: 22551-272
Ph.D	: 22551-105
Physics	: 22551-246
Placement Cell	: 22551-217
Pondicherry University (MBA)	: 22551-236
Reception	: 22551-101
Research Lab	: 22551-120
Security	: 22551-200 / 201
Sports Department	: 22551-211
Staff Room	: 22551-218
Statistics	: 22551-270
SXUK	: 6624-9881
SXUK (City Office)	: 22551-102
Treasurer's Office	: 22551-281 / 282

2019 - 2020

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2020 - 2021

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			