

BA General Course: Discipline Specific Elective

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| Semester | VI |
| Paper Number | GPSDS6031T |
| Paper Title | INDIAN ADMINISTRATION |
| No. of Credits | 6 |
| Theory/Composite | THEORY |
| No. of periods assigned | Th:5+1 tutorial Pr: |
| Name of Faculty member(s) | |
| Course description/objective | The aim of this paper is to acquaint the student with the institutional design and a systematic analysis of the major aspects of Indian administration. The course will enable students to understand the functioning of Indian administration, at the central and the local levels and the responses of these systems in addressing the concerns of the people. |
| Syllabus | <p>MODULE 1 (40 MARKS)</p> <ol style="list-style-type: none"> 1. The Prime Minister's Office; the Cabinet Secretariat--- structure, functions and role. (10 lectures) 2. Recruitment and Training of civil servants; UPSC and SPSC: composition and functions. (10 lectures) 3. The Right to Information Act: origin and impact. (5 lectures) 4. Administration and planning in India. (5 lectures) <p>MODULE II (40 MARKS)</p> <ol style="list-style-type: none"> 5. Role and importance of local government. (10 lectures) 6. Urban local government: Corporations and Municipalities. (10 lectures) 7. Rural local government: Panchayats. (10 lectures) |
| Texts | |
| Reading/Reference Lists | <p>Rajani Goyal and Ramesh K. Arora (2012) Indian Public Administration: Institutions and Issues, Delhi: New Age International Publishers.</p> <p>S.R.Maheshwari (2001) Indian Administration. New Delhi:</p> |

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| | <p>Orient Longman. Devesh Kapur and Pratap Bhanu Mehta (2007) Public Institutions in India: Performance and Design. USA: Oxford University Press. Hoshiar Singh and Pankaj Singh (2011) Indian Administration New Delhi: Pearson Vishnoo Bhagwan, Vidya Bhushan (2015) Public Administration. New Delhi: S. Chand.</p> |
| Evaluation | <p>CIA: 20 End-Sem: 80 10 objective type questions to be answered out of 13 of 2 marks each (10x2=20) 2 essay type questions to be answered out of 3 of 10 marks each (2x10=20) (Total= 40 marks per module) 40+40(Module I + Module II=80) (80+20 CIA=100)</p> |