

2019-20

**Minutes of the Meeting of Extended IQAC Working Committee held on
Tuesday, 20th August, 2019**

Members Present:

1. Rev. Dr. Dominic Savio S. J., Principal and Chairperson
2. Vice Principals & Deans (UG & PG)
3. HODs & Professors-in-Charge
4. Extended IQAC Members

Background of the meeting:

The meeting was called to discuss about the framework under CBCS, STRDIE, NSS Golden Jubilee celebrations and PPC Procedures.

Following discussions took place in the meeting

- a. Learning Outcome Based Framework under CBCS.
- b. Scheme for Trans-Disciplinary Research for India's Developing Economy (STRIDE) scheme of the UGC.
- c. NSS Golden Jubilee celebrations
- d. PPC Procedures and guidelines

The meeting concluded with a Vote of Thanks to the chairperson.



**Rev. Dr. Dominic Savio S. J.
Principal and Chairperson**

**Minutes of the IQAC PARAMARSH Committee Meeting held on
Monday, September 16, 2019 @ 11:00 am in Room No-15A**

Members Present:

1. Rev. Dr. Dominic Savio S. J. Principal and Accreditation Ambassador
2. Standing Committee for Mentoring Colleges under the UGC Scheme 'PARAMARSH' Members
3. Participating Mentee Colleges

Background of the meeting:

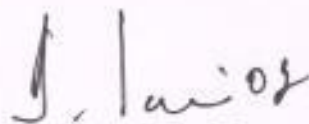
The meeting was called to discuss about the mentorship provided by the UGC under scheme named as 'PARAMARSH'.

Following discussions took place in the meeting

Dr. Partha Pratim Ghosh, the IQAC Coordinator welcomed the Principal and Accreditation Ambassador Rev. Dr. Dominic Savio S.J. and the faculty members. The meeting was called to sign the MOU's between St. Xavier's College (Autonomous), Kolkata and 9 other Colleges under the UGC PARAMARSH scheme.

- Fr. Principal chaired the meeting and called it to order.
- Fr. Principal welcomed all the dignitaries from other Colleges.
- Fr. Principal told the house about our selection under the UGC PARAMARSH Scheme.
- The members from other Colleges to sign the MOU were:
 1. The Heritage College, Kolkata (Dr. Kavita Shastri and Prof. Nilima Agarwal)
 2. Sibani Mondal Mahavidyalaya, Namkhana, South 24 Parganas (Dr. Kavita Sarkar)
 3. Kishore Bharti Bhagini Nivedita College(Co-Ed),Behala Kolkata (Dr. Shib Sanakr Sana, Prof. Rajesh Das)
 4. St. Xavier's College, Sripalli, Burdwan (Rev. Dr. G. Paul Arockiam S.J., Dr. M. Senthil Kumar)
 5. Acharya Girish Chandra Bose College, Scott Lane, Kolkata (Dr. Asit kumar Sarkar)
 6. Government Girls General Degree College, Ekbalpur, Kolkata (Dr. Syeda Shariquatul Moula Alquaderi, Dr. Debaprasad Banerjee)
 7. Sister Nibedita Government General Degree College for Girls , Alipore, Kolkata (Dr. S. Chakrabarti, Chandra Kant Saha)
 8. Harimohan Ghose College, Paharpur Road, Kolkata (Prof. Runa Chattopadhyay, Prof. Santosh kr. Das)
 9. St. Xavier's College, Maharo, Dumka, Jharkhand (Dr. Kunal Kumar)

The representatives of the Mentee Colleges introduced themselves and expressed their willingness to participate in the programme. There was an initial round of discussion on various aspects of the programme and Fr. Principal assured the Mentee Colleges full cooperation from St. Xavier's College (Autonomous), Kolkata. The Meeting ended with a vote of Thanks to the Chairperson.



**Rev. Dr. Dominic Savio S.J.
Principal & Accreditation Ambassador**

**Minutes of the IQAC PARAMARSH Committee Meeting held on
Wednesday, September 25, 2019 @ 11:00 am in Room No-15A**

Members Present:

1. Rev. Dr. Dominic Savio S. J. Principal and Accreditation Ambassador
2. Standing Committee for Mentoring Colleges under the UGC Scheme 'PARAMARSH' Members

Background of the meeting:

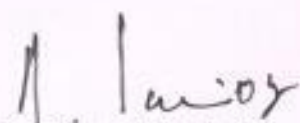
The meeting was called to discuss about the mentorship provided by the UGC under scheme named as 'PARAMARSH'.

Following discussions took place in the meeting

Dr. Partha Pratim Ghosh, the IQAC Coordinator welcomed the Principal and Accreditation Ambassador Rev. Dr. Dominic Savio S.J. and the faculty members. The meeting was called to discuss the process of the UGC PARAMARSH scheme.

- Fr. Principal chaired the meeting and called it to order.
- The committee members were informed and the details of the scheme was conveyed and discussed.
- It was decided that Dr. Partha Pratim Ghosh IQAC Coordinator and Dr. Ayan Chandra Member Secretary, Academic Council will visit the UGC's New Delhi Office for the release of grant immediately so that the work can be started as early as possible.

The Meeting ended with a vote of Thanks to the Chairperson.



Rev. Dr. Dominic Savio S.J.

Principal & Accreditation Ambassador

**Minutes of the Meeting of Extended IQAC Working Committee held on
Thursday, 28th November, 2019**

Members Present:

1. Rev. Dr. Dominic Savio S. J., Principal and Chairperson
2. Extended IQAC Members

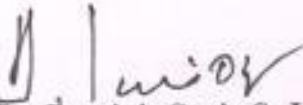
Background of the meeting:

The meeting was called to discuss progress of AQAR 2018-19 and the update on UGC PARAMARSH scheme.

Following discussions took place in the meeting

- a. Follow up of AQAR Report for the period 2018-19
- b. Follow up on UGC PARAMARSH Scheme

The meeting concluded with a Vote of Thanks to the chairperson.


Rev. Dr. Dominic Savio S. J.
Principal and Chairperson

**Minutes of the IQAC PARAMARSH Committee Meeting held on
Monday, December 16, 2019 @ 10:30 am in Room No-15A**

Members Present:

1. Rev. Dr. Dominic Savio S. J. Principal and Accreditation Ambassador
2. Standing Committee for Mentoring Colleges under the UGC Scheme 'PARAMARSH' Members

Background of the meeting:

The meeting was called to discuss about the mentorship provided by the UGC under scheme named as 'PARAMARSH'.

Following discussions took place in the meeting

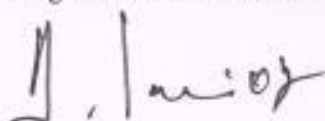
Dr. Partha Pratim Ghosh, the IQAC Coordinator welcomed the Principal and Accreditation Ambassador Rev. Dr. Dominic Savio S.J. and the faculty members.

- Fr. Principal chaired the meeting and called it to order.
- Dr. Ghosh, IQAC Coordinator gave a brief update on the current status of the UGC PARAMARSH programme of the College and requested Dr. Ayan Chandra Academic Council Member Secretary to explain the Plan of Action to the Committee Members.
- Dr. Chandra appraised the committee that he along with Dr. Ghosh had met the officials at UGC Office in New Delhi on 06th December, 2019 and obtained the Sanction letter for release of grant under the scheme. He informed the committee that the mentoring process should be initiated as early as possible and shared the detailed Plan of Action along with the timeline and the list of the Mentee Colleges. He also explained the components of the action plan in detail and invited the suggestion of committee members.
- Fr. Principal instructed the committee members to actively participate in the programme. He also directed that in the first round, the committee members should form groups and visit the various Mentee Colleges to assess their status with respect to the NAAC accreditation process.
- Dr. Ghosh informed the committee that the IQAC Office would send the committee members soft copies of
 - Plan Document for Paramarsh
 - List of the Mentee Colleges
 - NAAC Manual for Affiliated / Constituent Colleges

It was decided that the committee members would go through the above mentioned documents and send their choices for visiting the Mentee Colleges (minimum 2) at an early date.

- Fr. Principal informed the committee that the IQAC Coordinator and Member Secretary Academic Council would accompany him to visit St. Xavier's College, Burdwan (one of the Mentee College) for an initial contact meeting. He advised that similar initial round of contact visits to the Colleges situated within the city of Kolkata should be completed within the first fortnight of January 2020. The IQAC Office would send emails to inform the Mentee Colleges about the initial contact visits, with two suggested dates of visit for each Mentee College.

The Meeting ended with a vote of Thanks to the Chairperson.



Rev. Dr. Dominic Savio S.J.
Principal & Accreditation Ambassador