



St. Xavier's College (Autonomous), Kolkata

Department of Management Studies

organises

One-day online workshop on
'Data Fluency with Advanced Excel'



Resource Person

Dr. Sayantani Roy Choudhury
Associate Professor,
Praxis Business School, Kolkata



Welcome Address

Rev. Dr. Dominic Savio, SJ
Principal
St. Xavier's College (Autonomous),
Kolkata



Vote of Thanks

Rev. Fr. Peter Arockiam, SJ
Vice-Principal
B.M.S, B.Com (E) & M.Com
St. Xavier's College (Autonomous),
Kolkata

One-day online workshop on 'Data Fluency with Advanced Excel'

Date: 25th September, 2021

Time: 11:00am - 1:00pm

- Maximum enrollment: 160
- Fee: This is a free workshop, aimed at enhancing the ability of students to work with MS Excel.
- Pre-requisite:
 - Desktop/laptop
 - MS Excel
 - Stable internet connection

Session Plan

SI No	Contents	Time
1	Introduction to "Data-Driven Decision Making"	15 mins
2	Brief of a <i>Business Situation</i> with data in Excel <i>(All data points in spreadsheet will be explained in detail and basic queries of participants will be addressed at this stage)</i>	15 mins
3	Working with the data in MS Excel to build stories Break-up of the session: <ul style="list-style-type: none">a) <i>Understanding the Business Problem</i><ul style="list-style-type: none">- Hands-on work- Excel application of explorative data analysis, normalizationb) <i>Using Data Analysis techniques</i><ul style="list-style-type: none">- Hands-on work- Excel application of bivariate analysis (pivot table, correlation)c) <i>Building Stories and Action Plans</i><ul style="list-style-type: none">- Hands-on work- Excel application of predictive analysis (regression)	90 mins

Join Zoom Meeting : <https://us06web.zoom.us/j/86401139476?pwd=eVphd2lNemNLYnpWbDdLMHErd1R6dz09>

Meeting ID: 864 0113 9476

Passcode: 426090