Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ST. XAVIER'S COLLEGE (AUTONOMOUS), KOLKATA**
Name of the head of the Institution	**Rev. Dr. Dominic Savio, SJ**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03322551231**
Mobile no.	**9903503000**
Registered Email	**principal@sxccal.edu**
Alternate Email	**iqacsxc@sxccal.edu**
Address	**30 Mother Teresa Sarani**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700016**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**06-Mar-2006**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Partha Pratim Ghosh**
Phone no/Alternate Phone no.	**03322551239**
Mobile no.	**9830478545**
Registered Email	**iqacsxc@sxccal.edu**
Alternate Email	**ghoshparthapratim45@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.sxccal.edu/i-q-a-c/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sxccal.edu/students-section/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	**A**	**3.53**	**2011**	**30-Nov-2011**	**29-Nov-2016**
3	**A++**	**3.77**	**2017**	**23-Jan-2017**	**22-Jan-2024**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Facilitation of Online Application for Scholarship in Studies (OASIS)	01-Jul-2019 180	152
Facilitation of Aikyashree Scholarship for Minority Students by State Government	01-Jul-2019 180	148
Facilitation of Swami Vivekananda Merit Cum Means Scholarship (SVMCM)	01-Jul-2019 180	34
Facilitation of Kanyashree Scholarship by State Government	01-Jul-2019 180	77
Facilitation of National Scholarship and Prime Minister Special Scholarship Scheme for Jammu & Kashmir Students	01-Jul-2019 180	38
Mentorship of Nine Colleges under UGC PARAMARSH SCHEME	22-Aug-2019 212	43
SWACHHTA PAKHWADA 2019	01-Sep-2019 15	9243
INTERNATIONAL YOGA DAY 2020 CELEBRATION	21-Jun-2020 1	105
One Day National Seminar on the occasion of NSS Golden Jubilee	24-Sep-2019 1	270
PLASTIC WASTE FREE CAMPAIGN	07-Sep-2019 8	9243
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
COLLEGE	COLLEGE OF EXCELLENCE	UGC	2014 1825	7000000
COLLEGE	FIST PROGRAMME	DST-GOI	2019 1825	9500000
COLLEGE	DBT STAR COLLEGE	DBT-GOI	2019 1825	6200000
COLLEGE	HERITAGE COLLEGE	UGC	2015 1825	30500000
COLLEGE	RUSA	MHRD	2015 1825	50000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

MENTORING OF NINE (9) COLLEGES UNDER UGC PARAMARSH SCHEME

SWACHHTA PAKHWADA 2019 "JAL SHAKTI ABHIYAAN"

PLASTIC WASTE FREE CAMPUS

INTERNATIONAL YOGA DAY 2020

RANKED 7th IN THE COLLEGE CATEGORY OF NATIONAL INSTITUIONAL RANKING FRAMEWORK 2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Core Committee for administrative management	**21-Dec-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college MANAGEMENT INFORMATION SYSTEM enables the college to manage enrollment, admissions, students, faculty, attendance, fees, scheduling, assignments, grades, examination, library, canteen and various society activities of the institution. It generates automated reports on all aspects for data driven decision making. The College MIS facilitates the management of the entire academic and administrative processes hassle free manner. In addition, the mobile apps is a compelling value proposition which makes it as one of the most versatile. The automated notification system allows to seamlessly connect Teachers, Students, Administrators and Parents and keep them informed in real time on all aspects of the institution. The salient features are as follows: STUDENT MANAGEMENT SYSTEM: Student Registration, Online Admission Profile Management, Fee Collection, Attendance ONLINE FEES COLLECTION: All types of fees collection is done online through cards and other online banking systems. REALTIME IDENTIRY CARD SYSTEM: Generation of Identify Cards for students and staff with online capture of photo and signature. EXAMINATION MANAGEMENT: Result Processing, Result Analysis, Distribution and tracking of answer scripts and evaluation. LIBRARY MANAGEMENT: Record Maintenance of Books, Periodicals, Electronic Media e.g Newspapers Magazines, Audio and Video Cassettes, Issue and return, eresources. HUMAN RESOURCE MANAGEMENT: Staff Information, payroll Income Tax Management, Staff Attendance (Integrated with Biometric / RFID) FINANCE MANAGEMENT: Financial Accounting, Salary generation, Employee wise Advance Income Tax calculation and Income Tax Calculation AUTOMATED

	ATTENDANCE: Realtime attendance system through Tablet PCs in the class. AUTOMATED CANTEEN MANAGEMENT SYSTEM: Automation of canteen activities through computer software. ONLINE STUDENT FEEDCAK: Students give online feedback about the teachers, course and the college facilities at the end of the semester.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MCom	MCOM	Accounting Finance, Marketing	03/08/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Political Science	01/07/2019
MA	Bengali	01/07/2019
MA	English	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	ECONOMICS	01/07/2019
BSc	COMPUTER SCIENCE	01/07/2019
BSc	CHEMISTRY	01/07/2019
BSc	BIOTECHNOLOGY	01/07/2019
BSc	STATISTICS	01/07/2019
BSc	PHYSICS	01/07/2019
BSc	MICTOBIOLOGY	01/07/2019
BSc	MATHEMATICS	01/07/2019

BSc	MASS COMMUNICATION	01/07/2019
BA	BA GENERAL	01/07/2019
BA	BENGALI	01/07/2019
BA	ENGLISH	01/07/2019
BA	FILM STUDIES	01/07/2019
BA	HINDI	01/07/2019
BA	HISTORY	01/07/2019
BA	JOURNALISM	01/07/2019
BA	POLITICAL SCIENCE	01/07/2019
BA	SOCIOLOGY	01/07/2019
BCom	ACCOUNTING & FINANCE	01/07/2019
BCom	MARKETING	01/07/2019
BMS	MANAGEMENT STUDIES	01/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has a process of obtaining feedback from the students. The reports are analyzed and suggestions are discussed with the respective faculties by the Principal. From the academic year 2015-16, 360 degree feedback process has been initiated in the college. In this process, feedback is taken from students, self-feedback by faculties, feedback by management and feedback by peers. The feedback links are placed in the college website. The feedback is analyzed by software and feedback report is created in which the competency score of each faculty is also created. The method of 360-degree feedback involves 4 domains - Principal, Peer, Self and Students. Feedback is then analyzed and a report is generated and is used for the proper evaluation of teaching and learning. The

college management conducts regular interaction with the students. This facilitates further promotion of the quality of teaching-learning.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	6885	1750	178	41	146

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
365	365	12	76	3	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the start of each new semester cycle, each department allots a particular professor in charge of a semester for mentoring. The names of concerned professors are submitted by the Heads of the Departments to the office. The department appoints a particular mentor subsequent to a departmental meeting with the approval of the Vice-Principal. The purpose behind this facility is to make students' life much easier on the campus and enhance the overall quality of campus experience, be it academic or non-academic. Each mentor for a particular semester is in charge of that particular class. Being in charge implies taking care of overall student welfare including academics. For any problem, be it academic or non-academic, the students can approach the professor appointed as a mentor. The mentor facilitates an easy solution for the student as regards the concerned problem. Even academically, the mentor has a crucial role to play. He/she can act as a catalyst, connecting the students who are lagging behind in a particular subject with the concerned professors both within and outside the department. Mentors are supposed to give a patient hearing to all students' problems and address their grievances patiently. All faculty members, including the office are supposed to co-operate with individual mentors to facilitate their smooth functioning. The mentoring scheme has proved to be extremely beneficial for the students as they have found an easy window for redress of their shortcomings, grievances and other forms of lacunae paving the way for their overall improvement and enhancing the quality of their life on the campus. At the end of each semester, the mentor is supposed to submit a report to the office about the work they have done. It is important to note that the mentors can only help when the individual student approaches him/ her. The role of the mentor is regularly announced in the class to encourage students to seek help as and when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

8635	365	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
365	365	Nill	23	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
38	15413	0.002%

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sxccal.edu/wp-content/uploads/2021/08/Program-Specific-Outcomes-and-Course-Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Nill
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	365	NSS-CU	0.33	0
Students Research Projects (Other than compulsory by the University)	365	UGC JRF	98	30.64
Any Other (Specify)	365	RUSA/DBT-STAR/ UGC	981.58	86.46
Major Projects	365	DST/CSIR/MHRD	399.86	109.76
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1.63

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Enthusia'19- Keynote Speaker Session- Dr. Krishnamurthy Subramanian (Chief Economic Advisor to the Govt. of India)	Enactus SXC	29/07/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

[View File](#)

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Environmental Studies	1
Bengali	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	3	Nill
National	MICROBIOLOGY	6	Nill
National	PHYSICS	2	Nill
National	STATISTICS	1	Nill
National	SOCILOGY	2	Nill
National	BIOTECHNOLOGY	3	Nill
National	COMMERCE UG	3	Nill
National	COMMERCE PG	1	Nill
International	COMMERCE UG	2	Nill

[View File](#)

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

[View File](#)

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award

Audio game Set for the Visually Challenged	Published	No 305795	29/11/2019

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
PG Research Department of Commerce	Development of Study Materials for the Qualified Members	The Institute of Chartered Accountants of India	200000
S. K. Basu, Saptarshi Roy, Soheli Ghosh, Sreemoyee Guha Roy, Samrat Roy	Academic Material Content Development for Members	The Institute of Chartered Accountants of India	220000
S. K. Basu	Annual Performance Appraisal	World Bank (ISGP Project)	193000
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
S. K. Basu, Saptarshi Roy,	Corporate Training for	Employees of different	30000	12

Basuli Dasgupta from Department of Commerce and Business Management	Managers	Corporate Bodies		

View File

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	Governor's Medal	NCC Cadet	2
Youth Exchange Program	Represented India	Govt. of India	1

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness sessions on HIV AIDS	West Bengal State AIDS Control Prevention Society	Seminar	2	125
Awareness on swachhta - ill effects of plastics (ongoing)	NSS and UBA	Village Education Programme	2	730
Swachh Bharat	NCC	Swachh Bharat Mission	2	103

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Final Year Internship	Articleship (for CA students and students pursuing various professional courses) Internship in various O rganizations (for students not pursuing professional courses)	01/07/2019	30/04/2020	All Final Year Students of B.Com. Course
			View File		

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
University of Liberal Arts Bangladesh (ULAB), Dhaka, Bangladesh	20/10/2019	Student and Faculty exchange programmes to promote academic and cultural linkages	Nill
Azerbaijan State Oil and Industry University	16/12/2019	Student and Faculty exchange programmes, research, seminars, workshop and conferences	Nill
	View File		

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
104000000	94466706

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.05.04.0000	2014

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	1019	330	1019	51	0	89	319	100	230
Added	10	0	10	0	0	5	3	100	0
Total	1029	330	1029	51	0	94	322	200	230

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
EMMRC, Kolkata	https://www.sxccal.edu/educational-multimedia-and-research-centre-emrc/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
45.05	39.06	196	125.91

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The following items are under comprehensive AMC and are constantly monitored by the ICT Resource Management Committee of the College: Computers, Printers, Servers, Campus Network, Campus Wi-Fi, CCTV System. The entire electrical system is maintained by in house technicians and is inspected at periodic intervals by the local electrical authorities. A dedicated Campus Administrator and Campus Manager is appointed by the College for maintaining and upgrading the physical and support infrastructure such as building, elevators, ramps, hygiene rooms, water supply, waste management etc. The upkeep and upgradation of the laboratories of the departments of Physics, Chemistry, Microbiology, Biotechnology and Computer Science is done on a regular basis by faculty members who are also assisted by trained technical support staff. The Central Library and Goethals Library are maintained by a team of dedicated staff who carry out routine inspection and monitor the functioning of all the different aspects of library services including digitization, self-help kiosks and system of accessing the library resources. The College playground is maintained lush green throughout the year by dedicated support staff. The basket-ball ground and play field are maintained in top condition to facilitate various sports and games round the year. Sports equipment are kept in prime condition through proper maintenance.

https://www.sxccal.edu/i-q-a-c/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NET SET GUIDANCE	45	Nill	16	Nill
2019	CAREER COUNSELING	Nill	923	Nill	655
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
35	418	289	40	505	366
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During the year 2019-20, the Students Council of St. Xaviers College (Autonomous) Kolkata, comprised 10 Working Committee Members, 11 Society Secretaries and 118 Class Representatives from various departments with adequate representation of students in the various bodies, committees and societies such as 1) Internal Quality Assurance Cell 2) Academic Council 3) Womens' Cell 4) Placement Cell 5) Anti-Ragging Committee The Students Councils active and enthusiastic involvement in organising and monitoring events led to a year filled with numerous admirable occasions and tournaments. The Students Council, in alliance with the SXCAA, organised an eventful Teachers Day on the 5th of September, 2019, having the Governor of the state, Shri Jagdeep Dhankhar, as the Chief Guest, who was felicitated by Father Principal. This was followed by a grand feast for all staff members. The SXCSC collaborated with the Department of Sports of St. Xaviers College and organised the annual Xaviers Premier League on the 6th and 7th of September, 2019, opening horizons for the sports enthusiasts, encouraging and rewarding them for the same. The award for the most popular team category was dedicated and honoured in remembrance of a demised fellow Xaverian, Hrisheek Koley. The Kolkata District Youth Parliament, 2019, held on the 17th of September, which was sponsored by the Department of Parliamentary Affairs and Higher Education, Government of West Bengal, was effortlessly coordinated by the Students Council of the College. The event was graced by the presence of the DPI, Assistant DPI and the Heads of the Institutions. Twenty colleges around the city took part in the event, with around 450 participants. The Students Council also took charge of the Annual Christmas Meet, on 20th December 2019, which was graced by the presence of Chief Minister Ms. Mamata Banerjee, along with Rev. Dr. Dominic Savio, SJ, Rector and Principal of St. Xaviers College, Vice Principles of the college and other distinguished guests. The St. Xaviers College Alumni Association, in collaboration with the Students Council organised a Silent March on December 30, 2020, to stand in solidarity with the Students of JMI and AMU. It was joined by the students, staffs along with the alumni of the college. The Students Council organised the most celebrated event of St. Xaviers College (Autonomous), Kolkata - a three day annual extravaganza celebrated in the heart of the campus - Xavotsav, 2020, with the theme Picturing Paradise. Prior to this, X-tacy, a two-day preliminary event, was organised on the 11th and 12th of January. Reputed as the biggest college fest of the city, Xavotsav this year hosted multiple events, bringing in some of the most celebrated guests and performers like Ritviz, Sukriti and Prakriti Kakar, Biswa Kalyan Rath, among others, inviting a crowd over 30,000 heads, with 48 colleges from all over India participating. SXCSC also secured prizes in reputed inter-college fests like Umang of Bhawanipore Education Society

College, Samagam of Loreto College, Invictus of JD Birla Institute, Udaan of Ashutosh College, Kolkata, IBTIDA of Jadavpur University.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES. St. Xaviers College (Calcutta) Alumni Association (SXCCAA) is registered under the West Bengal Societies Act in the year 1985 and perhaps the first alumni association in Kolkata to have been granted 80G Certification from the Income Tax Department. SXCCAA is an active associate member of Jesuit Alumni Association of India (JAAI) and World Union of Jesuit Alumnae (WUJA).

5.4.2 – No. of registered Alumni:

6934

5.4.3 – Alumni contribution during the year (in Rupees) :

4000000

5.4.4 – Meetings/activities organized by Alumni Association :

Beyond Barriers XX, being the biggest fundraising program of SXCCAA, was enlivened with performance of two music producers, singers songwriters of Bollywood – the Dynamic Duo of Vishal Dadlani Shekhar Ravjiani on 26th January 2020 – India's Republic Day. The collections from the event was distributed towards the development activities at St. Xaviers College Park Street Campus and Raghabpur Campus. Health Camp was organized by SXCCAA at the Raghabpur Campus on 12.01.2020. The camp covered issues of eyes, blood profiling, child health, women health and hygiene along with a general health checkup. A total number of 550 patients registered for the camp. On the auspicious day of Good Friday on 10.04.2020, St. Xavier's Community along with St. Xavier's College (Calcutta) Alumni Association shared food packets with the needy local people with assistance from Kolkata Police after following all stipulated safety norms, which benefited more than 500 poor families as a whole. The same process was repeated on Easter Monday on 13.04.2020 as retreat distribution to another 500 families. SXCCAA also expressed gratitutde to COVID Warriors on 24.04.2020 as More than 300 PPEs were given for the Doctors, Medical staffs and healthcare support providers of a city based private charity. Nearly 2500 needy families were covered in COVID-19 Relief distribution under Six Gram Panchayats namely Panakua, Kulerdari, Keoradanga, Amgachhia, Bonhoogly and Bishnupur on 06.04.2020. These poor and most needy families spread over 34 villages under these six Gram Panchayats were selected as beneficiaries of relief distribution. On 06.05.2020 as St. Xavier's Community along with SXCCAA extended its support to their Needy Students and Non Teaching Staffs, who required handholding at this hour of crisis – inspired by Jesuit value systems. Dry rations and food packets were distributed to more than 300 needy students and Co-workers of St. Xavier's College and the Collegiate School. On 29th May 2020, St. Xavier's College (Autonomous) Kolkata along with St. Xavier's College (Calcutta) Alumni Association handed over the cheques amounting Rs. 5000 (Rupees Five Thousand Only) each to more than 100 Amphan affected families whose homes had been ruined by severe cyclone Amphan based in and around Bishnupur – Raghabpur area. Back-to-back relief distributions at the Villages of under Kakdwip Police Station in the jurisdiction of Sundarbans Police district namely Bamanagar on 16.06.2020, Khorimutha, Mollarchowk, Pukurberia on 24.06.2020 and Narayanpur 4no. Ghery at Namkhana area of Sundarbans. Knowledge and Ideas Xchange series (KIXs) has been the flagship Interactive session of SXCCAA came up in a big way this year. Six such sessions were organised during the current period.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The entire system of teaching and learning is based on decentralization and participative management. The Academic Council is the apex body in this regard. The Principal of the college presides over the Academic Council. The college has two campuses, one at Park Street and the other at Raghabpur, the rural face of the institution. The Park Street campus runs on three shifts – Commerce Morning, Commerce Evening and Arts Science (Day section). The Raghabpur Campus runs parallel. In addition, there is an Education Department at the Park Street campus. In all, five Vice Principals are in charge of these five broad areas. The Vice-Principals delegate authority and responsibility to the respective Deans. Under each Vice Principal, there are several departments. For example, in the Arts and Science (Day section), there are departments such as Physics, Chemistry, Mathematics, Microbiology, Biotechnology, Economics, Statistics, English, Political Science, Sociology and so on. Each Department has its own Board of Studies to develop, execute and continuously improve upon all aspects of teaching and learning. These activities include curriculum development, workload allocation and preparation of lesson plans, continuous evaluation, participation in organizing semester examinations etc., to name a few. Every department holds regular meetings to implement its programs, and appraise the teaching and learning activities. In a similar fashion, the conduct of internal assessments and semester examinations is also based on decentralization and participative management. The Vice Principals and deans conduct detailed internal evaluations. Departments participate by preparing the assignments, questions and designing other innovative methods of evaluation. The Controller of Examinations plans coordinate the Semester examinations with the help of the Vice Principals. Departments are asked to set up panels of paper setters, examiners, moderators, reviewers etc. for each paper. Directions authorized by the Principal are communicated via written notices as also through information-communication technology. These activities are all coordinated by the respective offices of the Vice Principals and the Deans. Each department is accountable to the Academic Council where all academic decisions are ratified and validated. Thus the system of teaching and learning is a blend of top-down and bottom-up management and it comes full circle when the Academic Council meets which is at least twice a year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Every department develops its own curriculum within the overall framework of the courses offered by the college. The external members of every Board of Study (BOS) include eminent academicians, representative of the Vice Chancellor of the University of Calcutta as also representatives from industry. The BOS keeps itself updated on the latest developments in the subject across various universities

		both within the country and abroad. Course evaluation is obtained from students immediately before they appear for their final semester examinations. The alumni, parents and other stakeholders are also encouraged to give their feedback on the curriculum at regular intervals.
Teaching and Learning		In order to make teaching and learning more suited to the need of the semester system - The syllabi have been modularised. Choice Based Credit System has been invoked. Innovative methods of participatory learning such as project work, field visits and seminar presentations have been developed to enrich the process of teaching and learning making it a more enjoyable experience for the students. Students have actively participated in research and consultancy. Multiple modes of assessment have been incorporated to benefit students of different abilities. Syllabus revision was undertaken.
Examination and Evaluation		Question Papers are prepared in the department as per allocation done by the respective Boards of Studies. The assigned moderator prepares one single paper and submits a confidential report. A detailed Marking Scheme is prepared. "Blind" marking is practiced. Appropriate samples of the marked scripts are evaluated independently by external evaluators. If the marks difference is significant, then the papers are sent to a third examiner. After the publication of the result a candidate may apply for "seeing" and /or "review". Students can apply for grafting. Supplementary examinations are held for students with arrears in the final semesters.
Research and Development		The Central Research Facility, a Research Committee and a Ph.D. Cell along with a Consultancy Cell continues to work in this area. Faculty is encouraged to pursue and complete doctoral and post-doctoral work, to present papers at national/international conferences and seminars, undertake major and minor research projects from UGC/CSIR/DST and publish papers in research journals. Teachers are awarded Rs. 5000 as a token of appreciation for completing Ph.D. Seed money is provided to

	projects. Subscription to research journals. Yearly publication of the College research journal and departmental journals. Participation of the students in research through academic programmes.
Library, ICT and Physical Infrastructure / Instrumentation	E-book access facility with the help of tabs, smart phones and other devices through college intranet for the researchers and advanced learners. Computerized attendance system at the Central Library. Library networking services with INFLIBENT others. Institutional membership with NDL, British Council Library and American Library Kolkata. State of the art Computer Centre offers various professional courses to the students. MULTIMEDIA and ANIMATION Computer Laboratories. CYBER ROOM facilities are provided to students. Modernization of classrooms with audio-visual facilities / e-classrooms. Smart classes, virtual classrooms, videoconferencing facilities.
Human Resource Management	Staff Orientation and skill building programs are organized by the College on regular basis. Performance appraisal system through stakeholders' feedback. Promotion policy of the Higher Education Department is followed together with seniority based and performance based promotions. Provident fund, Gratuity and Leave Encashment benefits. Performance Recognition - The College gives performance recognition by way of monetary incentives, like, sponsoring registration fees for the faculty members whose paper have been accepted at Seminars and Conferences (including International Conferences) providing the Ph. D registration fees to the candidates by felicitating the retired staff members and recognizing those with 25 years of service.
Industry Interaction / Collaboration	Interactions with the industry are done on regular basis. Their valuable suggestions are implemented at the time of revision of the syllabus. Suggestions are also implemented by the Placement Cell to increase the employability of the students. Efforts are on in the area of entrepreneurship development activities through collaboration with industries. /consultancy services are also offered to industries.

Admission of Students	Admission of students is fully online. Students are selected on the basis of marks and/or selection tests/interviews. For the purpose of admission the students are divided into four categories. The first (general category) is on merit. For the other three categories namely a) SC, ST, OBC (socially disadvantaged groups), Catholics, Other Christians, Economically backward, Differently-abled, b) Outstanding Sports Person, NCC Cadets, c) Sons and Daughters of Faculty, Alumni Members with long standing record of service to the College and society, and for Defense Personnel, the application criteria are relaxed and the admission cut-off marks are lowered.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. The aims and objectives of the institution, the mission and vision statements and the motto of the college along with the unique features of broad-based, liberal and inclusive Jesuit Education are put up with clarity on the college website. 2. There is continuous monitoring and scanning of the higher education scenario through the websites of UGC, NAAC, MHRD, and State Higher Education Department to keep abreast of the latest developments. 3. Continuous evolution of policies and programs through the use of ICT to stay ahead in the field of higher education.
Administration	1. College website contains information on the administrative structure of the college. 2. All notices and information related to college administration are available on the college website. 3. Students are regularly updated with all relevant information regarding rules and regulations, exams, opportunities for career development and counselling facilities through the college website. 4. Use of ICT for intra-college communication and coordination regarding meetings, events and activities. 5. Moving in the direction of paperless communication for smooth and effective administration.
Finance and Accounts	1. Fully automated system of

	accounting procedures using state of the art software for accounting and finance. 2. Electronically managed system of records related to grants and receipts as well as payments to vendors and external service providers. 3. Clearly specified fee structure for various courses communicated through College website. 4. Option of online payments of all fees by students. 5. Electronic communication with all faculty regarding annual IT Returns and other financial matters. 6.Electronically generated pay-slips and income-tax related documents for staff members.
Student Admission and Support	1. There are dedicated pages on college website for all information related to admissions. 2. Information related to courses offered, subjects offered and combinations of subjects under various programs is made available on the college website. 3. Admission criteria, procedures and steps are uploaded on the college website. 4. Online mode of form filling, uploading of documents, payment of application fees. 5. Website publication of department-wise selection list and fully transparent selection criteria on college website along with Admission Schedule. 6. Option of Online mode of Admission Fee payment is also available. 7. Dedicated students' Notice Board on college website and students' section containing results, attendance updates and other relevant information.
Examination	1. Examination timetables are put up on the college website well in advance of exam dates. 2. In-house electronic printing of question papers and organising exam-related documents. 3. Electronic communication with internal and external paper-setters, moderators, examiners, reviewers. 4. Continuous real-time data-base management of all information relating to examinations such as question setting, moderation, review, grafting etc. 5. Pre-publication analysis and review of results using appropriate software. 6. Continuous monitoring of websites of reputed organizations and higher educational institutions for upgrading the entire process of examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	SANJIB KUMAR BASU	Registration fees for Presenting a paper selected at Asian Pacific conference at Warsaw,Poland	California State University	29000
2019	RAJNI GUPTA	Registration fees for Presenting a paper selected for conference at The third annual conference in banking Finance IMI Bhubaneswar.	IMI Bhubaneswar	7080
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	9	5	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
3	4	9

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted by the institution throughout the year by appointed Chartered Accountants M/S D.K Dwibedi Associates. Audit report is given by the auditor half-yearly for internal audit and final report is given with Balance Sheet for every Financial Year. External Audit is conducted by the Department of Higher Education ,Government of West Bengal on yearly basis. Appointed auditor is M/S R.L. Ghosh Co., who conduct audit yearly and present the final report with Balance Sheet for each Financial Year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
[View File](#)		

6.4.3 – Total corpus fund generated

1709258394

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Top Management of the College
Administrative	No	Nill	Yes	Top Management of the College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Meetings are held as and when required. 2. Feedback on syllabus and curriculum is invited, received and followed up. 3. A good number of scholarships and medals are sponsored by parents of students. 4. Parents are invited during Convocation ceremony. 5. Overall our College receives a very healthy support from the interaction between the management, parents and teachers.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation Programme for Non Teaching Staff, 2. Health Insurance and ESI facility for Non teaching Staff, 3. Annual Health Checkup for Non Teaching Staff, 4. Organizing Football and Cricket match for Non Teaching Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Special focus on Research Activities by staff and students 2. Initiative to set up a Human Resource Development Centre as recommended by NAAC Peer Team, in consultation with UGC 3. Green Initiative 4. Solar Power Generation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Carista Shape the Calm of the Dawn	13/02/2020	13/02/2020	70	30
Human Rights and Social Welfare	01/07/2019	31/12/2021	10	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College has installed Solar Panels on the roof-top as a source of alternative energy. During the relevant period the average yearly yield was 14361 units of electricity in consumption units. This resulted in savings generation of Rs.1, 87, 910/- for the period JULY 2019-JUNE 2020

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	community					
	No Data Entered/Not Applicable !!!					
	View File					

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Faculty Orientation Programme 2019	06/07/2019	Private Victory, Public Victory, Medical Education and Healthcare - Expectations and Reality, Astronomy - Concepts and Challenges
Faculty Orientation Programme 2019	13/07/2019	Private Victory, Public Victory, Medical Education and Healthcare - Expectations and Reality, Astronomy - Concepts and Challenges
Staff Orientation Programme 2019	20/07/2019	Active implementation of the Principles of Mental Health in the Day today practices of the non-teaching staff to improve personal and professional ethics
Faculty Orientation Programme	20/07/2019	The Orientation Programme was organized to promote Interreligious Studies and Social Harmony
Staff Orientation Programme 2019	27/07/2019	Active implementation of the Principles of Mental Health in the Day today practices of the non-teaching staff to improve personal and professional ethics
One Day National Workshop on Plagiarism and Academic Integration	31/08/2019	Ensuring anti-plagiarism activities in daily life
Safe Road user Initiative Seminar	04/09/2019	Students Council in association with Kolkata Police Force, TRAX Road Safety NGO and Royal Enfield

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The initiatives taken by the College to make the campus eco-friendly are: 1. Regular Cleanliness of Environment within outside the campus 2. Tree plantation within the campus with Garden 3. Solar Energy 4. Rain Water Harvesting 5. Smoke Free Campus 6. Plastic Free Campus 7. Segregation of waste material into bio-degradable and non degradable components and suitable disposal thereof

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

St. Xaviers College (Autonomous) Kolkata aims at forming young men and women of academic excellence, competence, commitment, compassion and conscience, making its own contribution towards a transformation of the present-day social condition so that the principles of social justice, equality of opportunity, genuine freedom and respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be open before all. St. Xavier's has always been known for its cosmopolitan and national character and has fostered among its students the spirit and practice of oneness, brotherhood and integration ensuring that they live in complete harmony, understanding and mutual respect. Thus they are encouraged to rise above local and group affinities, to develop loyalties to the country and to society at large. The Context Curriculum development and updating has to be done on a continuous basis, in keeping with the contemporary needs of various stakeholders. To ensure this the institution has to a upgrade the system of continuous feedback from various sections of the society. The diversity of student composition comprising advanced and slow learners poses a serious challenge to the level and content of the lectures. The teachers have to make a special effort to address and reach out to all cross sections of the class. Newer models of teaching have to be effectively devised in order to offer the students a holistic perspective on such subjects as Religious Studies, which requires an in depth understanding and research of complex issues. Creating secular awareness in multi-cultural society is what the course tries to ambitiously achieve. Progress of serious academic research and sharing the fruits by reaching out to the society is another important contextual issue faced by the institution. The institution has to constantly engage in the process of building and maintaining a research culture along with appropriate outreach programs to bring the marginalized sections of the society within the fold of our social services. Promotion of learning requires continuous upkeep and development of both physical and academic infrastructure including hostels, a library with state-of-the-art facilities as also archives rich in heritage collections, along with a supportive campus infrastructure with special attention to the needs of differently abled students. Finally, to put it all in proper perspective the institution has to nurture and develops its rich legacy of Jesuit Leadership and Governance with time-tested as also newly evolving methods of effective management practices. The Practices Our best practices include multifarious activities spread across each of the broad areas of the Quality indicator Framework developed by NAAC. Here we highlight some of these best practices and their uniqueness in the present context of our higher education scenario. These are some of the steps that go a long way in promoting the values of liberty, equality, fraternity, tolerance and humanity enshrined in the Indian Constitutional among the students who are the future citizens of the country. 1) Teaching-Learning The basic thrust in the teaching-learning process is student-centric classroom academics where every faculty member makes individual effort to cater to the varying requirements of the students. The Continuous Internal Assessments help teachers to distinguish the capable and slow learners so that their individual academic needs may be monitored. Remedial classes are also organized for the weak and slow learners. The Students are motivated to think on their own in order to sharpen their critical acumen and original thinking. It also hones their analytical and interpretive

skills. Regular interactions between faculty members and students beyond class hours improve inter-personal relation between teachers and students. 2) Foundation Course (A: Inter-religious Studies and Social Harmony, B: Personality Development) The Foundation Course introduced in the curriculum offers the students a panoramic exposure to newer methods of acquiring knowledge about society and environment, to foster a secular and democratic attitude through courses like Religious Studies and Personality Development. 3) Confluence of Students from all Sections of Society The college makes every effort to be a bridge between the rural-urban divide, taking the benefits of education to the poor and the marginalized with the aim of their empowerment. One of the missions is to ensure access and equity in higher educational opportunity to all deserving and meritorious students particularly those from the marginalized sections, irrespective of religious avocation. This mission is accomplished through reservation for SC/ ST/ OBC/ socially and economically disadvantaged students in admission and financial assistance to such students. 4) Rural Campus The college has opened a campus at Raghabpur, South 24 Parganas, dedicated to and meant to serve and empower rural students. Most of the students of this campus are first generation learners and the majority of them are girls. The college administration provides quality education to these students at a highly subsidized tuition fee. To ensure that the students of this campus feel at home in the main campus, they are involved in sports and other cultural activities of the main campus. The college does not count the financial outlay that continues to be invested in this campus. It is inherent in our commitment to the underprivileged and marginalized, to provide opportunity to those on the fringes to join in the mainstream of life. 5) Mentorship A mentor-professor is given charge of each class to ensure care, concern and counseling for students' problems including academic and social. In case of an academic problem, remedial classes are arranged for financial problems, special scholarships are granted and other such actions are taken. 6) Counseling Cell The college has a fully staffed counseling cell open on all working days. Five qualified counselors are on hand to offer counseling services. Apart from our students, this service is extended to all the stakeholders of the college, viz., parents, staff and alumni. The activities of the cell are kept strictly confidential. Evidence of Success The student satisfactions relative to academic benchmarks are determined through structured students' feedback and quantitative analysis of the same to improve and enhance the academic activities in relation to curriculum, infrastructure, facilities and co-curricular activities. The faculties, HODs, Deans and VPs continuously interact with the students and make sure that these benchmarks are achieved. The BOS and Academic Council act as the watchdogs in these matters. Regular meetings of the Principal and Vice-principals with the Student Council members and class representatives are held to review the level of student satisfaction and to chalk out programs for the future. For personal and spiritual development of students, various programs and camps are organized by the Jesuits and their co-workers through NSS, AICUF, LTS and SC/ST cells. St. Xavier's involves people from different walks of life as resource persons in the human and spiritual orientation given to students. St. Xavier's has always had the co-operation from all its stakeholders and it is this attitude of fellowship that has enriched this institution and has made it what it stands for – a way of life. In this context, we are pleased to announce that St Xavier's College (Autonomous), Kolkata, had bagged the highest cumulative grade point average (CGPA) of 3.77 out of 4 point grade to get an A grade from NAAC in 2017. The council followed seven criteria to assess institutes ranging from teaching-learning and evaluation, curricular aspects, research, consultancy and extension, infrastructure and learning resources. Furthermore, St Xavier's College (Autonomous) Kolkata under PARAMARSH scheme is granted the right to mentor National Accreditation and Assessment Council (NAAC) accreditation aspirant institutions for promoting quality assurance in higher education in

> 2019. It gives me pleasure to mention that in NIRF 2020, our college has acquired 7th rank under "College" category. We are now an ISO 9001:2015 certified college as well.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.sxccal.edu/wp-content/uploads/2021/08/Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) Student support and academic mentorship by faculty: Every student in the College is assigned a mentor who is a faculty member. The mentor interacts regularly with the mentee to provide guidance on academic as also co-curricular activities, keeping in mind the psychological and emotional profile of the concerned pupil. 2) Psychological and emotional counselling by professional counsellors: In addition to the above, the College provides professional Counselling by experts from the field. Professional counselling procedures and ethics are followed. Specific timings of availability of counsellors is displayed on the students notice board and also on the College Website. 3) Scholarship and financial assistance: The College provided a wide range of scholarship and financial assistance to its students. In addition it also facilitates the process of scholarship grants provided by the National and State Governments. 4) Multifarious activities by departments and various societies: Our students are actively engaged round the year in various activities organized by each of the departments. Together with this there are several societies like Xaviers Commerce Society, Xaviers Management Society, Science Association etc. which serve as platforms for students activities in academic and co-curricular domain. 5) Active engagement of students in National Service Scheme (NSS) Social Work: The NSS is a very important component of the College which constantly involves students and staff members in designing and implementing a large number of social welfare activities. 6) Instilling the spirit of service to mankind in the Greater Glory of God: At St. Xaviers we inculcate the practice of shaping men and women for others who are committed to the service of mankind through their actions. 7) Sports and Athletics: St. Xaviers College (Autonomous), Kolkata has a very vibrant sports department which encourages and facilitates students participation in wide range of indoor and outdoor sports and athletics activities. Students regularly win trophies, medals and cups in various state and national level championships. 8) National Cadet Corps (NCC) activities: The NCC activities are headed by a senior faculty who is also a designated the rank of Major by the appropriate authorities. Students in the NCC wing are absorbed into defence services. 9) Student Results: At St. Xaviers College (Autonomous) Kolkata teaching and learning is accorded primary importance. The College is known nationally and even beyond international boundaries for the outstanding academic performance of its students both in academic and professional courses. 10) Student Placement: The College organizes placement for the students in their final year of studies. Eminent organizations of international repute regularly visit the College campus and recruit our students with very good packages and incentives.

Provide the weblink of the institution
https://www.sxccal.edu/wp-content/uploads/2021/08/7.3.1-Provide-the-details-of-the-performance-of-the-institution-in-one-area-distinctive-to-its-vision-priority-and-thrust-in-not-more-than-500-words.pdf

8.Future Plans of Actions for Next Academic Year

More emphasis on Teaching Learning, More emphasis on Research by Faculty. More emphasis on Research by Students, Faithfull implementation of CBCS curriculum, New Post Graduate course on M. A. in Sociology, New Post Graduate course on M. Sc. in Economics More PHD Courses