



St. Xavier's College (Autonomous), Kolkata

STRATEGIC PLAN AND DEPLOYMENT DOCUMENT ON WEBSITE FOR ACADEMIC YEAR JULY 2020 TO JUNE 2021

The strategic plan is based on the forward looking objectives of the institution. Accordingly, resources are deployed for achieving the objectives and specific targets. The document is as below. During the pandemic period, the priority was to maintain the smooth running of academic infrastructure for teaching-learning, research, student support and extension activities. The College also pushed forward its academic expansion activities.

Objective	Goals	Process of implementation	Level of achievement
Academic Activities	Regular online classes, continuous evaluation, semester examinations, projects, dissertations and assignments	Online teaching through MS TEAMS platforms. We developed unique methods and techniques like using electronic lab note books for recording laboratory works for the students, creating demonstration and voice-over videos, using virtual labs for understanding and working with data. Remote Counselling and troubleshooting.	100%
Administrative Activities	Dispensation of administrative functions	Online meetings, remote computing, work from home, online admission etc.	100%
Student support and services	To ensure reachability of the students with respect to academic and administrative requirements	Sharing of study materials, e-resources and regular online communication with students. E-Counselling, mentoring and participation in webinars and other activities. Disbursement of academic and administrative documents and notices through the College website.	100%
Research	To retain the momentum and ensure reachability	Webinars, Virtual Workshops, Research publications, participation as resource person, access to the physical resource facilities following the Covid protocols and online submission, evaluation and viva of Ph. D thesis.	100%



St. Xavier's College (Autonomous), Kolkata

International programs and collaborations	Linkage with global institutions	<ul style="list-style-type: none"> ➤ Ministry of Education, Culture, Sports, Science and Technology of Japan (MEXT) Top Global University Project online Symposium on International Collaboration in Higher Education during the COVID-19 Pandemic on 30th September 2020. ➤ Sophia University hosted an Online Symposium with Mr. Fabrizio Hochschild, UN Under Secretary General for United Nations' 75th Anniversary on 12th October 2020. ➤ Zoom webinar Symposium in Memory of Mrs. Sadako Ogata, In pursuit of Multilateralism and Human Dignity on 24th October 2020. ➤ On the Occasion of Centenary Celebrations Azerbaijan State Oil and Industry University, Baku In collaboration with St. Xavier's College (Autonomous), Kolkata organized a Two Day International Workshop on High Performance Computing Application (AAHIPC 2020) on 17th and 18th November 2020. ➤ The 2nd Series of the Top Global University Project Online Symposium holding with joint effort of the Ministry of Education, Culture, Sports, Science and Technology, Japan (MEXT) on 30th November 2020. 	100%
Philanthropic Activities	To reach out to marginalised and the	Please refer to the report below**	100%



St. Xavier's College (Autonomous), Kolkata

	deprived cross section of society affected by pandemic and natural disasters		
Academic enhancement	Introduction of new courses	M.Sc. Economics and M.A. Sociology	100%
Extension activities	Connect to the villages for development and upliftment	Please refer to NSS / Alumni report ***	100%
Infrastructure	Infrastructural enhancement and development	<p>Park Street Campus</p> <ul style="list-style-type: none"> • Keeping in mind what the Year 2020 compelled us to realise about the importance of good health, a strong mind and the need for a stable workout, the College set up “Wellness Centre” in February, 2021. It was set up with the funds received from the Reshtriya Uchcharat Siksha Abhiyan (RUSA). The 1200 square feet facility houses a gym and yoga centre. • The College Reception has been fully renovated and given a brand new look. Inauguration was on 03rd December, 2020. • Fire protection work has been completed in the Department of Education and Central Library Building. A fire-fighting tank and a lightning arrestor is being installed to serve the whole campus. • Suspended Particulate Matter sensor was installed on the roof top in collaboration with West Bengal Pollution Control Board. • Continuous sanitisation throughout the College premises on 24X7 basis. 	100%



St. Xavier's College (Autonomous), Kolkata

		<ul style="list-style-type: none"> • Automatic dispensers for sanitizers have been installed at key locations in the entire campus. • Continuous maintenance and renovation of physical infrastructure in the College, Hostels and guest houses. <p>Raghabpur Campus (Rural Campus)</p> <ul style="list-style-type: none"> • The Raghabpur Campus of St. Xavier's College has now owned 7 acre of lands. A second academic block and canteen is under construction with a space area of 65,000 square feet. The building has a structure of G+IV storeys. • Continuous sanitisation throughout the College premises on 24X7 basis. • Automatic dispensers for sanitizers have been installed at key locations in the entire campus. • Continuous maintenance and renovation of physical infrastructure.
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** REPORT ON PHILANTHROPIC ACTIVITIES

Philanthropic Expenses for the period of July 2020 to June 2021 for SXCCAA Kolkata and various chapters of SXCCAA comprised of an array of expenses like Education & Hostel Charges of Students from economically challenged background amounting INR 3,54,000; Medical Camps 5 Camps at Raghabpur and Other Amphan & Yaas affected areas amounting INR 10,32,500; Food Item Distribution for COVID, Amphan and Yaas with 12 Camps organized at SXC Park Street Campus, Raghabpur, Paikhala and Other Amphan & Yaas affected areas amounting INR 59,00,000; 10 Camps of Garments Distributions to Amphan & Yaas victims amounting INR 2,04,000; 6 Camps of Blanket and Winter Garments Distributions, Uniform for School Children amounting INR 7,02,500; COVID and other Co-morbidity treatment of SXCCAA Members, College Teachers, College Staff, Jesuit Community members and Outsiders through SXCCAA help initiatives amounting INR 25,00,000; COVID Vaccination Charges amounting INR 8,50,000; Donation of Covent Ventilators and Other Medical equipments to



St. Xavier's College (Autonomous), Kolkata

COVID Patients, Hospitals and Jesuit Community amounting INR 8,22,000; Cash Contributions / Collections towards various projects amounting INR 59,35,000; Cash Support to SXCCAA members with poor financial conditions during lockdowns amounting INR 7,20,300; Donation of Ambulance to College amounting INR 8,20,000 and Plantation of more than 5500 Saplings in the Amphan & Yaas affected areas amounting INR 1,65,000. Collectively, the total amount of Philanthropic Activities done by SXCCAA including the expenses of various chapters came to INR 2,00,05,300. So, the total contribution made by Alumni Association and its Chapters (registered and functional) towards the development of the institution through financial and other support services during the period of July 2020 to June 2021 came to INR 2,04,73,300.



St. Xavier's College (Autonomous), Kolkata

*****EXTENSION AND OUTREACH ACTIVITIES UNDERTAKEN BY THE COLLEGE July 2020- June 2021**

ACTIVITIES UNDERTAKEN UNDER UNNAT BHARAT ABHIYAN (UBA)

I. RAPPORT BUILDING WITH BAKESWAR, MAGURKHALI AND RAGHABPUR VILLAGES

Bakeswar - The department was able to establish rapport with Bakeswar to take forward the rural development work in the village. On 21st January, 14 children from Bakeswar attended an interactive session in Raghampur campus. The children expressed their desire to get supplementary educational support from the College. To discuss this further, a follow-up meeting was held on 29th January in Bakeswar village itself. The said meeting was attended by 15 members, including the panchayat members and some children. A primary school premises was identified to conduct the Village Education Programme. However, it was explained to the members present that the VEP would begin only after normalcy returned.

Magurkhali - Through the village contact person, the department was able to mobilise the SHG members to initiate programmes for both women and children of Magurkhali village. On 19th February 2021, the staff held a meeting with around 25 mothers and Panchayat Sabhapati to discuss about initiating Village Education Programme in Magurkhali village. The local club was identified as venue for VEP which would be initiated once pandemic situation improved.

Raghampur – The department staff with the support of Rev. Fr. Johnson Padiyara, S.J. (Vice Principal of Raghampur campus) was able to establish an initial contact with the SHG members of Raghampur village. On 24th November, a prelim meeting was held with the SHG office bearers to explain about the outreach work undertaken by the department. Around 8 women attended the meeting. Ma'am Cheryl Francis, motivated and encouraged the SHG women to strengthen their groups by attending capacity building trainings which would be initiated by the College in the near future.

II. ORGANIC NUTRITION GARDEN TRAINING FOR SHG WOMEN OF SHALPUKUR VILLAGE: A GIFT TO WOMEN ON THE OCCASION OF WOMEN'S DAY

On 13th February, an orientation session on organic farming was held for 75 SHG women of Shalpukur village. The session was conducted by Dr. Dillip Kumar Swain of IIT Kharagpur. From amongst the 75 trainees, 25 women volunteered to undergo in-depth training on the same. The department collaborated with Development Research Communication and Service Centre (DRCSC) to impart training on 6th, 8th and 9th March 2021. The three days training covered important aspects of kitchen gardening, ranging from identifying various types of soil, how to prepare organic compost with easily available natural resources, to designing and planning the soil bed.



St. Xavier's College (Autonomous), Kolkata

III. Networking and coordination with various stakeholders

To implement various rural development initiatives in the adopted villages, the department undertook various networking and coordination meetings with various stakeholders. Below are snippets of important meetings that was held during the reporting period.

- i. **Coordination meetings with SHG members:** Around 40 coordination and networking meetings (both online and offline) were held with the SHG women and resource persons which ensured smooth implementation of the organic nutrition garden training.
- ii. **Coordination meeting with UBA Regional Coordinating Institute (RCI):** On 26th March 2021, a meeting was organised by IIT Kharagpur with all PIs of West Bengal to discuss the various technologies which the PIs would be interested to implement in their adopted villages. St. Xavier's College expressed interest in 'Making biodegradable cutleries out of agricultural waste' along with 'Mushroom Cultivation' as well. However, ma'am Cheryl pointed out that only knowledge sharing will not result in alternative livelihood option unless the women got support in packaging and marketing their products as well. She urged RCI and National Coordinating Institute (NCI) to look into this aspect and make necessary arrangements as well as make funds available to implement this project.

IV. Capacity building initiatives for Participating Institutes under UBA:

The UBA conducted many trainings and webinars on rural development for the staff of the Participating Institutions (PI). Below are the details of trainings and webinars attended by the department staff.

- a) **Workshop on Innovative Organic Farming Techniques & Marketing through FPO & Farm Gate:** organized by National Institute of Technical Teachers Training & Research (NITTR), Chandigarh from 20th to 22nd January 2021.
- b) **Webinar cum technology demonstration session for rural entrepreneurship:** On 19th March a webinar cum technology demonstration session was organised by Unnat Bharat Abhiyan (UBA), Council for Scientific & Industrial Research (CSIR) and VIBHA to promote rural entrepreneurship in various livelihood sector.
- c) **Webinar on 'NCI is bringing Free Telemedicine service at your home':** On 7th June 2021, by NCI IIT Delhi titled 'NCI is bringing Free Telemedicine service at your home'. During the session representatives from Dhanush Foundation showed live demonstration on how the telemedicine facility developed by them could be availed by the people in rural areas. It was also suggested that youth of the UBA adopted villages could be mobilized and with preliminary orientation could assist their community members to avail the telemedicine services during times of need.
- d) **Webinar on 'Unnat Bharat Gram Aarogya Series - A virtual learning initiative on COVID-19':** On 10th June 2021 the department staff attended Unnat Bharat Gram Aarogya Series - A virtual learning initiative on COVID-19 focusing on rural awareness, physical and mental well-being, habits and goals throughout the pandemic.

ACTIVITIES UNDERTAKEN UNDER NATIONAL SERVICE SCHEME (NSS)



St. Xavier's College (Autonomous), Kolkata

I. RURAL REACH-OUT

a. COVID-19 essentials for the village children

On 31st July 2020, on the occasion of the Feast of St. Ignatius of Loyola, essential items (comprising of hand sanitizers, soaps, masks and biscuits) for the village children of Debipur was distributed. On 16th August 2020, the same distribution was done at Nurshikdarchowk and Shalpokur villages. Over 100 packets were distributed among children of all three villages.

b. Orientation session on skill enhancement for rural youth

On 23rd August 2020, the Rotary Club Calcutta South Circle in collaboration with St. Xavier's College Raghobpur campus organized an awareness programme about the various short term and long term technical courses conducted by the MSME Technology Centre, Kolkata under the Ministry of MSME, Govt. of India, for about 70 rural youth from five surrounding villages.

c. "Let's Care and Share" - Celebrating the joy of Christmas

In the midst of the pandemic, the joy of Christmas was shared among 375 children and 25 SHG members from Bakeswar, Debipur, Magurkhali, Nurshikdarchowk, Raghobpur and Shalpokur on 20th and 22nd December 2020. Fr. Principal along with other Fathers and Alumni members graced the occasion on 20th December and distributed goodie bags which included daily essential items and food packets.

II. AMPHAN RELIEF OPERATION

a. Relief operation in Kakdip

On 7th July 2020, a team from St. Xavier's College Kolkata led by Father Principal along with other Fathers, NSS team, support staff and Alumni members left for the third visit to a cyclone shelter at Narayanpur No 4 Jetty of Kakdip Police Station in the Sunderbans district of South 24 Parganas for distribution of relief materials to about 100 families affected by Cyclone Amphan.

III. VIRTUAL REACH OUT

a. Reaching out digitally: the new norm

The Department reached out digitally to nearly 100 underprivileged urban children through World Vision India. In August 2020, the staff along with some volunteers held introductory session for the children in 5 batches of nearly 20 children per batch which helped in identifying specific needs of the children. While some children were very keen to learn art, craft, sketching, others wanted handholding support in school curriculum, and a handful wanted to learn dancing. Most of the children wanted to learn spoken English to be able to converse. After the first round of introduction, the first batch of children had a session on craft on 15th August.

b. International Webinar series to commemorate 51 years of NSS in College: On the occasion of 51 years of NSS in the College, an international webinar series was organised on **Youth for Global Action** on 23rd and 24th September 2020. The two days webinar had the following themes:



St. Xavier's College (Autonomous), Kolkata

- Day 1: 23rd September 2020: **Youth Volunteering:** *Becoming Peace makers for social change resulting in development of Self & Others*
- Day 2: 24th September 2020: **Youth for Global Action:** *Knowledge & Skill Enhancement for achieving SDGs*

The first resource speaker **Mr. Parthasarathi Changdar** (Lead CSR, Akzonobel, New Delhi, India) gave an insight into the '**Importance of Youth Volunteering: Personal & Profession Growth**'. The next speaker was **Ms. Berith Karasch** (Associate Peace Building Officer United Nations Peace Building Support Office, New York) who gave an insightful presentation on '**Youth Volunteerism for Peace & Cohesion**'. Speakers for the next day were **Mr. Morse C. Flores** (Human Rights Officer, United Nations of the High Commissioner for Human Rights, Geneva) and **Mr. Sam Sudheer Bandi**, Communication Officer, UNICEF Office, Chhattisgarh. The two speakers spoke on '**Skilling of youth globally for employment and SDGs**' and '**Skilling of Youth in India for employment & meeting SDGs**' respectively. Most of the participants responded that they would engage themselves in educating and spreading awareness about the SDGs in their respective communities, uphold the dignity of a person and be committed to mitigate the challenges that comes forth and bring about positive change around them.

c. **Online quizzes, opinion polls and research assignments on contemporary social issues:**

In the months of November and December 2020, the department organised various online quizzes and opinion polls for first and second year students. The details are as follows: (i) Quiz on NSS (660 students participated); (ii) Quiz on UBA (481 students participated); (iii) Quiz on NEP (585 students participated); (iv) Quiz and opinion poll on AIDS (1300 students participated); (v) Quiz and opinion poll on Human Rights (1240 students participated); (vi) Opinion poll on COVID-19 & Its Impact on Education of Girl child (694 students participated); (vii) Opinion poll on Effects of Social Media on Youth (417 students participated). These quizzes and opinion polls helped the students to test their knowledge on the said issues as well as voice their opinions on the same. The department made special efforts for outgoing and current third year students to provide them with opportunities to complete their social credits through on line activities. The response has been encouraging.

d. **Adda sessions on 'Importance of Youth Volunteering'**

Adda sessions on the **Importance of Youth Volunteering** were held on 8th and 9th February for third year students of both campuses. The objective was to give the students an opportunity to share their views/opinions and talk about any of their volunteering experience. A total of 41 (21 from main campus and 20 from Raghapur campus) students participated in the session.

e. **Handmade poster competition**

i. **International Mother Language Day**

Respecting and promoting mother language of all individuals is imperative for building inclusive societies and is an important tool for promoting peace across communities. To create awareness about this among our students and to pay tribute to the martyrs of *Bhasha Dibas*, a



St. Xavier's College (Autonomous), Kolkata

virtual handmade poster competition was organised for both the campus students on 21st February 2021. A total of 17 students (5 from main campus and 12 from RGP campus) participated in the competition.

ii. Promoting Organic Farming

In an effort to make students aware about the importance of organic farming and its direct effect on health and wellbeing, the department organised a handmade poster competition on 28th February 2021. Around 20, third year students from the main campus, participated in the competition.

f. Observing International Women's Day

On the occasion of International Women's Day, the department organised the following awareness programmes on 7th March 2021 – (a) **Panel discussion on 'Choose to Challenge gender based discrimination'** for semester IV and VI students that was attended by **105 students**; (b) **Slogan for a cause: Choose to challenge gender based violence** for all semester students attended by about **400 students**; and (c) **Bring a change through storytelling that** had around **300 student participants**. Through these activities, awareness was created among the students about gender based discrimination.

g. Virtual summer camp

The department organised a virtual summer camp, the theme being, *"Walking together with young people, to build a hope-filled future"* for 77 students (classes VIII to X) of Convent of Our Lady of Providence Girls' High School from 17th to 21st May 2021. This theme was chosen from among the four themes from the **Universal Apostolic Preferences of the Society of Jesus: 2019-2029**. Around 37 college students, volunteered for this camp. The five days of the camp were divided into five sessions on (i) **Drawing**, (ii) **Singing & Dancing**, (iii) **Cooking without Flame**, (iv) **Art & Craft** and (v) **Public Speaking**. The prize distribution ceremony for this camp was held virtually on 3rd June 2021.

h. Capacity building sessions for rural campus students

The need was felt to conduct capacity building exercises for the senior students of the Raghapur campus. During a need assessment session, the students expressed their desire for sessions on effective communication skills would help them in future. Two important sessions were conducted for the students keeping in mind their need. They are as follows:

i. Effective communication: Do's and Don'ts of effective communication

On 16th June 2021, around 40 students attended the session on effective communication. The session began with a brief introduction on the topic which was followed by a detailed input session by Ms. Cheryl Francis. Ma'am Francis explained through examples and role plays the concept, need and components of effective communication. Ms. Sucheta Mukherjee provided an input session on email etiquette, writing an application for employment and record keeping.

j. Time management

On 25th June, a session on Time Management was organised for semester VI students. This session was attended by 40 students. Ms. Cheryl Francis through various examples and



St. Xavier's College (Autonomous), Kolkata

interactive exercises explained how one can effectively manage time so as to complete tasks punctually and thereby reducing stress. Ms. Sucheta Mukherjee, cited some examples on planning and prioritising tasks on daily basis for effective time management. Towards the end of the session, students got an opportunity to clear their doubts.

k. Talk series on contemporary social issues

i. Talk on 'De-stressing through Yoga and Meditation' – Accompanying the young during the Pandemic

On 21st June, the department organised a session on '**De-stressing through Yoga and Meditation' – Accompanying the young during the pandemic**. Mr. Adwitio Sengupta, a 2011 pass out of the College and a trained yoga specialist was the resource person. More than 70 students (from both campuses) participated in this session. In conclusion, Mr. Sengupta along with Saptarshi Basu, (a semester IV student of commerce from Raghobpur campus) demonstrated some simple techniques to fight stress. The session helped the participants to understand how yoga and meditation can help in the present stressful situation.

ii. Talk on 'Our Environment – Our Responsibility' – Role of Youth in Safeguarding and Nurturing the Environment

The department organised a Talk on '**Our Environment – Our Responsibility: The Role of Youth in Safeguarding and Nurturing the Environment**' on 28th June 2021 for the college students. The objective of the session was to motivate and encourage college students to play their role in safeguarding and nurturing the environment, even during the current raging pandemic. Around 70 students from across departments participated in this session.

IV. OTHER ACTIVITIES

i. Manual work at Raghobpur campus

From 22nd to 26th March 2021, around 74 students of semester – VI participated in manual work (watering plants, cutting grass and other related work) in the campus to complete their social credits. Through this activity, the students realised that there is dignity in all forms of labour and also understood the need and importance of safeguarding the environment.

ii. Poster competition on 'Say No to Discrimination' for rural campus students

On 26th March 2021, 12 semester VI students participated in a poster competition on '**Say No to Discrimination**'. The students were made to understand that *Art* could be used as a strong and powerful medium of creating awareness on various social issues.

iii. Attempt to create COVID-19 task-force in the villages

In May 2021, the department held discussions with village contact persons regarding creation of a COVID-19 task force in all the adopted villages comprising of SHG members, who would undertake home visits to create awareness about COVID appropriate behaviour. If required, they would supply cooked meal to COVID affected families, create a database of above villagers who needed vaccination and liaison with panchayat members to ensure all the villagers were vaccinated. Though the idea was accepted, it had to be put on hold because of the intense second wave in which villages were badly affected. It is important to note that the women SHG members were willing to take up leadership and responsibilities for the overall development of the village.



St. Xavier's College (Autonomous), Kolkata

iv. Orientation on NSS and UBA for First year students of both campuses

An orientation on NSS and UBA for all the first year students of both the campuses were held in October 2020. Overall, 1358 students got a glimpse of how NSS work grew in the college in the last 51 years.
